Pennovation Center Grand Opening Celebration: Advancing Knowledge and Ideas

University of Pennsylvania President Amy Gutmann and David L. Cohen, chair of Penn’s Board of Trustees, hosted a ribbon-cutting and grand opening ceremony last Friday afternoon marking the official launch of the new three-story, 58,000-square-foot Pennovation Center, which opened in September as Penn’s new hub for innovation and new business ventures at 3401 Grays Ferry Avenue in Philadelphia.

“The Pennovation Center is an iconic new landmark for Penn’s innovation ecosystem and a dynamic place to facilitate and accelerate entrepreneurial activities,” said President Gutmann. “With the Center as an incubator, Penn is bringing together the University’s eminent researchers and scientists and our extraordinary students with the private sector to spur on creative exploration, entrepreneurship and new alliances.”

“The Pennovation Center truly is where ideas go to work. This dynamic community has the power to translate new ideas and research into products, into ventures, into services that will have real impact and the ability to change our world.”

The Pennovation Center’s design by New York-based architects Hollwich Kushner (Almanac March 3, 2015) has transformed the former industrial warehouse’s northern façade, radically reconstructing the entrance with angular juxta-posing panes of glass, a reflection of the robust research, creativity and entrepreneurial activity taking place inside. The glass façade also offers views of the Schuylkill River, Penn’s campus and the Center City skyline.

“Research and exploration are at the heart of innovation at Penn,” said Dawn Bonnell, (continued on page 5).

Inside Penn’s Parker Institute for Cancer Immunotherapy

Silicon Valley’s self-proclaimed “hacker-philanthropist” and entrepreneur Sean Parker was joined last Tuesday evening by University of Pennsylvania leaders, including President Amy Gutmann, scientists and patients who have participated in lifesaving clinical trials at the Abramson Cancer Center to mark the launch of Penn’s Parker Institute for Cancer Immunotherapy.

ABC News Chief Health & Medical Editor Richard Besser, a Penn Medicine alumnus, moderated a discussion during which Mr. Parker, president of the Parker Foundation and chairman of the Parker Institute, shared his vision for the groundbreaking collaboration between Penn and five of the nation’s other top cancer centers. He said that his approach to solving problems creatively as a “hacker” is intended to create a result disproportionate to the effort one puts in. Of one his goals is to find high-impact ways to give back to society.

The Institute was founded in the spring, backed by a $250 million gift from the Foundation, the largest single contribution ever made to the field of immunotherapy (Almanac April 19, 2016).

The Parker Institute’s Penn leaders shared details about their innovative immunotherapy research harnessing the immune system to stop cancer. One of the short-term goals of the institute is to expand access to immunotherapy. The foundation’s gift will accelerate the revolutionary research. See page 2 for a photograph of the speakers at the recent launch event.

Andrew Heyer: Chair, Penn Medicine Board

Andrew R. Heyer, W’79, WG’79, a member of the University of Pennsylvania’s Board of Trustees, has been named chair of Penn Medicine. The post is retroactively effective from July 1, 2016. Mr. Heyer has been a member of the Penn Medicine Board and its executive committee since 1999.

David L. Cohen, chair of Penn’s Board of Trustees, said, “Andy Heyer is the ideal person to step into this role. He has a deep commitment to Penn and Penn Medicine, evidenced by the myriad roles he has assumed and committees he has served so ably as a Penn Trustee. I am looking forward to working with him in this new role.”

“We are delighted that Andy has stepped into this important role at a time when Penn Medicine has further advanced its reputation as a preeminent academic medical center,” Penn President Amy Gutmann said. “Andy is a thoughtful, strategic leader with a demonstrated dedication to Penn and Penn Medicine. His breadth of experience and commitment to Penn Medicine will help assure Penn Medicine’s continued eminence and momentum, which have grown exponentially under the leadership of Dr. J. Larry Jameson, executive vice president of Penn Medicine and dean of the Perelman School of Medicine.”

Mr. Heyer replaced Marc O. Winkelman, a senior director of Goldman, Sachs & Co. and a member of the Wharton Board of Overseers. Mr. Winkelman, who had served as chair since 2011 (Almanac November 1, 2011), remains a member of the Board of Trustees.

Mr. Heyer is CEO and a managing director of Mistral Equity Partners. He has served as chair of the Trustees’ budget and finance committee and he currently serves on the executive, audit & compliance and development committees.

He previously was chair of the Board of Overseers of Penn’s School of Social Policy & Practice and served on the board of the Wharton School. He serves on the board of directors for Jamba Inc., Worldwise Inc., Hain Celestial Group, XpresSpa, LoveSAC, Country Pure and Vino Volo.

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From the Senate Office

The following is published in accordance with the Faculty Senate Rules. Among other purposes, the publication of SEC actions is intended to stimulate discussion among the constituencies and their representatives. Please communicate your comments to Patrick Walsh, executive assistant to the Senate Office, either by telephone at (215) 898-6943 or by email at senate@pobox.upenn.edu

Faculty Senate Executive Committee Actions
Wednesday, October 26, 2016

Chair’s Report. Faculty Senate Chair Laura Perna provided updates on the next two Senate Executive Committee (SEC) meetings. In November, SEC will discuss the role and contributions of the Associated Faculty and Academic Support Staff at Penn in advancing Penn’s teaching and scholarly missions as well as governance and representation issues of these groups. In December, Vice President for Public Safety Maureen Rush will host SEC at her office and provide a briefing on public safety topics. Dr. Perna also reported that, following expressed interest from some SEC members, SEC will form an ad hoc committee to review the draft of the 2018-2019 University Academic Calendar. Findings and recommendations of that committee will be reviewed and considered for approval by SEC before they are shared with administrators. She also responded to a request for information from the previous meeting regarding common information technology resources. A website exists that tracks those resources: http://www.upenn.edu/research/computing/itm. Most resources are provided at the school level and faculty members are encouraged to direct inquiries to their Local Support Providers (LSPs).

Past Chair’s Report. Faculty Senate Past Chair Reed Pyeritz reported that the Academic Planning and Budget Committee and Capital Council had met. He also reported on the work of the Campaign for Community, which is currently accepting applications for event proposals up to $3,000 each. He noted that the Campaign will not reimburse honoraria for speakers. He encouraged faculty members to collaborate with students and staff members to submit proposals, which are reviewed on a rolling basis.

Update from the Office of the President. President Amy Gutmann delivered a progress report on accomplishments derived from the Penn Compact 2020. She described the accomplishments across three categories: Inclusion, Innovation and Impact.

Update from the Office of the Senior Vice President and General Counsel. Senior Vice President and General Counsel Wendy White reported on matters of pertinence to the Standing Faculty, and a discussion followed.

2017 Senate Nominating Committee. Pursuant to the Faculty Senate Rules, the members of SEC were asked to submit a nomination of a member of the Standing Faculty to appear on the Nominating Committee ballot.

Trustees’ Meeting Coverage
The Trustees met last Thursday and Friday, preceding the grand opening and ribbon-cutting at the Pennovation Center Friday afternoon. At the Stated Meeting, Penn President Amy Gutmann, noted that Inga Saffron, Philadelphia Inquirer architecture critic, wrote that “Pennovation announces the future.” Provost Vincent Price noted that this year is the tenth anniversary of the Platt Student Performing Arts House, a hub of creative exploration made possible by the generosity of Marc Platt, C’79, and his wife, Trustee Student Life Committee member Julie Boren Platt, C’79, chair emerita (Almanac, September 20, 2005).

The Trustees amended a May 12, 1977 resolution regarding the use of the emeritus title by faculty; now “members of the standing faculty who are associate or full professors shall be designated ‘…emeritus’ automatically upon retirement, but may elect not to use the title; president, provosts, deans of faculties and secretaries of the corporation who retire from office after having served with distinction for a substantial number of years, may at the time of their retirement from the University, be designated ‘…emeritus’ upon recommendation by the appropriate officer or officers and confirmation by the trustees.”

Another resolution amended the statutes of the Trustees, no longer including senior investigator or investigator within the category of academic support staff.

A Master of Health Care Innovation in the Perelman School of Medicine and a Master of Behavioral and Decision Sciences in SAS will be established, having been approved by the Board.

Trustee Chair David L. Cohen presented memorial resolutions for Trustees who have passed away this year: Robert S. Blank who died April 30 (Almanac, May 10, 2016); Jerome Fisher who died June 23 (Almanac July 12, 2016); Jay S. Fishman who died August 19 (Almanac, August 30, 2016) and Raymond H. Welsh who died February 15 (Almanac, February 23, 2016).

The Trustees also passed a resolution of appreciation for Jon M. Huntsman, Jr. and a resolution of appreciation for Egbert L. J. Perry and designation as an emeritus trustee.

Osagie O. Imasogie, Ann Reese, Robert M. Stavis and Theodore E. Schlein were elected as term trustees; Claire Lomax and Marc F. McMorrin were elected as charter trustees.

The purchase of a 7T magnetom imaging system to replace one that no longer works was approved ($7,796,700).

EVP Craig Carnaroli reported on the first three months of the fiscal year: total net assets were $14.9 billion as of September 30 for the Consolidated University, an increase of $847 million over the prior September, largely driven by strong investment and operating performance.

Several appointments to various boards were approved: David P. Montgomery as an emeritus member of the Board of Governors of the Annenberg Center for the Performing Arts; Rajeev Amara and Jeffrey S. McKibben to the Board of Overseers of the Graduate School of Education; Ann R. Klee to the Board of Overseers of the Law School; Erik Moreno and Barry A. Porter to the Board of Overseers of the School of Social Policy & Practice and David Ertel and Brian D. Schwartz as vice chairs of the Board of SP2; Alex Gorsky to the Board of Overseers of the Wharton School, and reappointments: Francis H. Abbott, Jr., as a term member of the Penn Medicine Board and Madlyn K. Abramson, Walter J. Gamble, Rosemary L. Mazen, and Raymond G. Perelman as charter members of the Penn Medicine Board.

After the program celebrating the opening of the Parker Institute for Cancer Immunotherapy at the University of Pennsylvania, Penn President Amy Gutmann and Sean Parker joined the other speakers. Back Row, left to right: Jeffrey Bluestone, President and CEO of the Parker Institute for Cancer Immunotherapy at Penn; Chi Van Dang, director of the Abramson Cancer Center; Noelle Frey, assistant professor of hematology-oncology; Robert Vonderheide, co-director of PICI at Penn; Avery Posey, instructor of pathology and laboratory medicine. Front Row, left to right: Nicole Galarie, Abramson Cancer Center clinical trial participant; Ralph Muller, UPHS CEO; J. Larry Jameson, dean of the Perelman School of Medicine; Amy Gutmann; Sean Parker; Carl June, director of PICI at Penn; Lori Alf, Abramson Cancer Center clinical trial participant; Richard Besser, ABC News Chief Health & Medical Editor (PSOM ’86).
Deaths

Norig (Skip) Ellison, Anesthesia
Norig “Skip” Ellison, GrM’61, a former longtime Penn faculty member, died on October 21. He was 81 years old.

Born in Philadelphia, Dr. Ellison graduated from Upper Darby High School in 1953. He earned a bachelor’s degree in chemistry from Lafayette College in 1957 and an MD from Penn in 1961. He completed his medical internship at Tripler Army Hospital in Honolulu, Hawaii, and undertook a general practice residency at Watson Army Hospital in Fort Dix, New Jersey.

In 1965, Dr. Ellison was deployed by the US Army to Vietnam, where he was commanding officer of the 447th Medical Detachment assigned to Pleiku Province Hospital. He was awarded the Bronze Star Medal for meritorious achievement in ground operations against hostile forces, the highest honor that can be bestowed on a medical military officer. He completed his military service on a return tour at Fort Dix and retired from the military as a Major in the Army in 1967.

He joined Penn’s School of Medicine’s department of anesthesia in 1967 as an instructor. He was a resident under the mentorship of Robert Dripps. He became an assistant professor of anesthesia in 1972 and also became an assistant professor at the Hospital of the University of Pennsylvania and the Children’s Hospital of Philadelphia in 1976. He became an associate professor in 1978 and a professor in 1982. He ran the department as acting chair in 1987 to 1988, and was vice chair from 1989 to 2001. He became professor emeritus in 2001 and retired fully in 2004.

Penn Medicine established a Norig Ellison, MD Outstanding Resident Award in his honor in 2009.

Dr. Ellison served as president of the Pennsylvania Society of Anesthesiologists in 1982 and 1983, and president of the American Society of Anesthesiologists from 1995 to 1996. He was also part of the data dictionary task force for the Anesthesia Patient Safety Foundation and the board of directors for the Wood Library-Museum of Anesthesiology.

Dr. Ellison was an active member in his churches at Presbyterian Church of Llanerch and Ardmore Presbyterian. He was one of the founders of OTE (Organized for Township Education), a nonprofit group dedicated to improving the quality of public education in Havertown Township, where he lived for more than 30 years.

He is survived by his wife of 55 years, Mary; his children, John (Penny), Susan and Chris (Jill); his grandchildren, Ben, Adam (Lisa), Rebecca and Audrey; and his great-grandchild, Eli.

In lieu of flowers, donations to Neighborhood Hospice, 200 Wood Hill Road, Rockville, MD, 20850.

To Report A Death
Almanac appreciates being informed of the deaths of current and former faculty and staff members, students and other members of the University community. Call (215) 898-5274 or email almanac@upenn.edu.

However, notices of alumni deaths should be directed to the Alumni Records Office at Room 517, Franklin Building, (215) 898-8136 or email record@ben.dev.upenn.edu.
The University of Pennsylvania has named John T. Farrar of the Perelman School of Medicine; Elliot V. Hersh, of the School of Dental Medicine; and Rosemary Polomano, of the School of Nursing Science, the 2016 recipients of its One Health Award, recognizing their exemplary contributions to expanding interdisciplinary collaboration and improving healthcare for the benefit of humans, animals and the environment.

The One Health Award was established in 2013 by the deans of the four health schools at Penn.

Together, Drs. Farrar, Hersh and Polomano lead an interdisciplinary course on pain science and practice for nursing, dental and medical students at Penn. This interdisciplinary course stems from the trio’s work as co-principal investigators on the NIH-funded Penn Center for Excellence in Pain Education (CoEPE) grant, one of only 12 such centers in the nation. Since January 2013, the comprehensive and innovative academic pain course has been an inter-school and inter-institutional draw for students, clinicians and international colleagues, attracting more than 400 students. More than 20 Penn pain scientists and clinicians are currently engaged in teaching the course, utilizing various modalities including lectures, interactive case presentations and simulations. The course helps to train the next generation of inter-professional healthcare providers in pain care and pain management, who are also learning to develop strategies to reduce the opioid misuse, abuse and addiction associated with the treatment of pain.

Ana Recober and Shana McCormack: Kynett-FOCUS Award

Two assistant professors at the University of Pennsylvania have been selected for the FOCUS Junior Faculty Investigator Award for Research in Women’s Cardiovascular Health. Ana Recober, assistant professor of neurology & pediatrics, and Shana E. McCormack, assistant professor of pediatrics, division of endocrinology & diabetes, were chosen for the joint award of $20,000 to fund the collaborative project, “Mechanisms of Increased Cardiovascular Disease Risk in Women with Migraine.” The award is funded by the Edna G. Kynett Foundation.

Dr. Recober is a neurologist whose research has focused on the mechanisms underlying the association between migraine and obesity.

Dr. McCormack is an endocrinologist whose research is on the neuroendocrine systems that regulate energy balance in humans, with a particular focus on the role of mitochondrial metabolism.

Sharon Thompson-Schill: Trustees Council of Penn Women Advising Award

The University of Pennsylvania Trustees’ Council of Penn Women has presented its fifth annual Advising Award to Sharon Thompson-Schill.

Dr. Thompson-Schill is the Christopher H. Browne Distinguished Professor of Psychology in the School of Arts & Sciences and co-director of the Center for Cognitive Neuroscience.

The Advising Award recognizes undergraduate advisors who have distinguished themselves in providing outstanding assistance and advice to their advisee students and who have made a significant impact on the academic experience of these students. The award was presented during the TCPW fall conference on October 27.

Lauren Valdes: National Association of Hispanic Nurses Scholarship

Lauren Valdes, a first year nursing student at Penn Nursing, was awarded the National Association of Hispanic Nurses (NAHN) scholarship, which recognizes academic excellence and community service.

Ms. Valdes accepted the award at a recent NAHN Scholarship Gala, coordinated by its local Philadelphia chapter, which consists of more than 20 registered nurses of varying professional and educational backgrounds. Its members provide an important voice for Hispanic nurses and the Hispanic community of Philadelphia and surrounding areas.

They are active in local healthcare issues and committed to increasing educational and professional opportunities for Hispanic nurses and nursing students through their dedication to networking, scholarships and mentoring. Penn Nursing Dean Antonia Villarruel gave the keynote address for the evening’s gala.

Ms. Valdes is a member of the Student Nurses at Penn (SNAP) and is interested in infant and women’s health, with the goal of becoming a neonatal or obstetrics/gynecologic nurse practitioner.

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Pennovation Center’s Grand Opening Celebration

(continued from page 1)

vice provost for research. “Anchored by Penn Engineering Research and Collaboration Hub, the Pennovation Center, with both wet and dry labs, shared lab-support equipment, meeting rooms, co-working spaces and startup inventor garages, is creating a new model for advancing knowledge through research collaboration and entrepreneurialism in areas such as medicine, informatics, robotics, biotechnology, nanotechnology and energy science.”

The Pennovation Center has already attracted 20 different companies and more than 100 individuals occupying its labs, inventor garages and office space, including IT biotechnology startups having spun out of Penn, Liquid Biotech USA, BluePen Biomarkers and CytoVas; robotics startup COSY; Fortune 500 companies such as Hershey and Qualcomm; and a host of technologists, researchers and venture capitalists inside its co-working space managed by Benjamin’s Desk.

Penn’s technology transfer organization, the Penn Center for Innovation (PCI), has located PCT Ventures inside the building for providing startup services to support the growth of new companies that emerge from ideas generated in the building.

The third floor houses the Penn Engineering Research and Collaboration Hub (PERCH), designed to accelerate the University’s lab-to-market technology transfer pipeline in robotics, the “internet of things,” embedded systems and other emerging areas of interdisciplinary engineering focused on applications of immediate social and technical value.

Completion of the Pennovation Center and the first phase of the 23-acre Pennovation Works site improvements are part of a $37.5 million investment by Penn aimed at supporting a more dynamic culture of innovation by aligning individual entrepreneurs and startups from the University with the private sector (Almanac November 4, 2014).

“The Pennovation Center design represents a collective effort and significant, highly visible leap forward in the larger vision of planning the entire Pennovation Works,” said Anne Papa-george, vice president for facilities and real estate services. “Its architecture, landscape, signage and programming reflect the innovative, collaborative ventures taking place within.”

The creative design team that collaborated with Penn on the project includes Hollwich Kushner, design architects; KSS Architects, architect of record; landscape architects Land Collective; and Bruce Mau Design, consultants.

The grand opening celebration on October 28 included a discussion on the main stage with President Gutmann and Penn alums Neil Blumenthal and David Gilboa, co-founders and co-CEOs of Warby Parker, culminating in a ribbon cutting.

There were also opportunities to hear from Center architect Matthias Hollwich; 2016 President’s Innovation Prize winner William Duckworth of Fever Smart Technologies Inc.; Henry Daniell of Penn’s School of Dental Medicine, a leader in innovative solutions to plant-based medicine; representatives of the University of Pennsylvania’s QShoemaker Green, 2012 Singh Center for Nanotechnology, 2013 Cira Centre South, 2014, 2016 EVO Apartments FMC Tower Richards Medical Research Laboratories, 1962, 2015 Perry World House, 2016 New College House, 2016 Pennovation Center, 2016

The Penn Libraries’ Acquisition of Three Collections from Bookbinder and Angler S.A. Neff, Jr.

The Penn Libraries is pleased to announce the acquisition of three distinct but related collections from S.A. Neff, Jr., a bibliophile and angler-turned bookbinder extraordinary, and his wife Sue. The three collections are the Neff Collection of Angling Bindings; the Neff Angling Library; and the Neff Woodblock Collection. The Neff Collections are important resources in the history of books and bookbinding as an art form as well as examples of six centuries of angling literature.

Mr. Neff was in the process of looking for a home for his piscatorial bindings when an acquaintance suggested he speak with the curators at the Kislak Center for Special Collections, Rare Books and Manuscripts at the University of Pennsylvania Libraries. A visit to the Neff residence in Sewickley, Pennsylvania quickly made it clear that his angling library deserved to be given an institutional home. The Penn Libraries is deeply appreciative and excited to have reached an agreement with the Neffs that will bring the collections to the Penn Libraries over the next decade. In conjunction with the gift, there are plans for a 2019 exhibition highlighting the angling bindings and three publications: an exhibition catalogue, an annotated catalogue of the library and a limited edition volume on the piscatorial woodblocks.

The Neff Angling Library, with approximately 3,000 volumes on angling with the earliest dating from 1554, comprises a wide variety of works on fly fishing, with an emphasis on all aspects of trout fishing. The library includes multiple editions of Izaak Walton’s classic The Compleat Angler and numerous books documenting the traditions of angling in England, Ireland, Scotland and North America, as well as natural histories of those places and books containing actual flies. There are two sub-collections—one of late nineteenth and early twentieth century books for young sportsmen, and another of travel guides for anglers from that same period.

The Neff Woodblock Collection consists of 34 early nineteenth century wood engraved blocks of fish and fishing scenes by the English engraver James Marsh, Henry White and Mr. Austin. The Neff Collection of Angling Bindings at present is a group of over 40 sets, consisting of one to three bindings in a decorative box or container. Some bindings include related angling artifacts, such as antique reels, flies and photographs created by Mr. Neff for his favorite authors. As Mr. Neff continues to produce bindings, more titles will be intermittently added to the collection.

To learn more about S.A. Neff, Jr. and his collections, join the Penn Libraries on Saturday, November 5, from 10:30 a.m. to 1 p.m. for a screening of the documentary film, The Bibliophile as Bookbinder: The Angling Bindings of S.A. Neff, Jr., followed by a demonstration of his techniques for decorating leather, in an event co-sponsored by the Kislak Center and the Philadelphia Center for the Book. To register for this event, please visit http://www.library.upenn.edu/exhibits/binding.html

University of Pennsylvania presents Transformation by Design

An Exhibit at the Center for Architecture + Design Through November 17

For more than ten years, the University of Pennsylvania has undertaken a transformation of its West Philadelphia campus, achieving improved connections between the University and the community beyond.

The campus master plan, Penn Connects, established in 2006 and renewed in 2012, has guided the University’s vision and aspiration in advancing the highest quality of design, new construction and restoration. With each project, Penn has sought to engage the highest caliber of architects and landscape design firms, continuing a tradition of stewardship of the Ivy League university environment.

The plan’s 2012 update, known as Penn Connects 2.0 (Almanac July 17, 2012), incorporated environmental sustainability into all projects, balancing new construction with adaptive reuse opportunities. All new buildings and major renovation projects target a LEED Silver rating or higher. With Penn Connects 2.0, five themes were created to define campus development: Teaching and Scholarship; Living and Learning; Past and Future; Research and Clinical Care; and Campus and Community.

The principles of the Plan have advanced Penn as a premier urban research university while at the same time creating new links between campus, its Philadelphia neighbors and its global partners. Pennovation Center—the most recently completed project in the group of Penn projects from the last decade—as well as many others are depicted in the exhibition, Transformation by Design, created by the Office of the University Architect, at the Philadelphia Center for Architecture, 1218 Arch Street, now through November 17.

Projects Presented:

Skirkanich Hall, 2006
Smilow Center for Translational Research
Jordan Medical Education Center
South Tower Expansion
Annenberg Public Policy Center, 2009
Penn Park, 2011
Shoemaker Green, 2012
Singh Center for Nanotechnology, 2013
Cira Centre South, 2014, 2016
EVO Apartments
FMC Tower
Richards Medical Research Laboratories, 1962, 2015
Perry World House, 2016
New College House, 2016
Pennovation Center, 2016
Paper Files. Review your paper files containing confidential data and shred them when allowed based on applicable retention schedules (see below). To arrange for shredding, contact the University Records Center at (215) 898-9432. You can have any number of shredding bins placed and picked up based on your office’s needs.

Electronic Files (including email!). There are many tools to securely delete your files. Visit http://www.upenn.edu/computing/security/privacy/data_clear.php

Records Cleanup Day. Spread good practices by hosting your own Records Cleanup Day. For information and tools to help plan a Records Cleanup Day, see http://www.upenn.edu/oacp/privacy/penndata/host-a-records-cleanup-day.html

Before securely disposing of information, make sure that it is no longer needed for teaching, research, service, operations or any other Penn-related function.

You should not shred or delete information that is an original and still within the University’s records retention requirements—please consult Penn’s Records Retention Schedule at http://www.archives.upenn.edu/urc/recrret/guidel.html. You should also not destroy any information if there is an actual or likely claim, lawsuit, government investigation, subpoena, summons or other ongoing matter involving such records.

Finally, if you are disposing of a device or computer that contains Penn data, make sure the data is securely deleted or the device securely destroyed. For more information on securely disposing of computer hard drives see: https://www.isc.upenn.edu/how-to-secure-drive-disposal.

Penn Home Ownership Services’ November Workshops

On Monday, November 7, PHOS will present Financing Your Home. Open to employees of the University and UPHS, this workshop will delve into the considerations a prospective home buyer should examine as to how best to finance a home purchase. This workshop will be held from 12:30-1:30 p.m. in Learning and Development, 3624 Market Street, Suite 1A South. Lending partner Wells Fargo will be present to answer questions.

A session, Understanding Your Credit, will be conducted on Tuesday, November 15 from noon-1 p.m. in Business Services’ Large Conference Room, 3401 Walnut Street, Suite 440A. It will explore the importance of one’s credit and its impact on obtaining a mortgage from a lender. Trident, one of PHOS’s lending partners, will be present to discuss the results.

Lunch will be provided. Employees from the University and UPHS should register in advance on the PHOS website: www.upenn.edu/homeownership.

Advisory: Possible Strike by SEPTA Union Workers

To Penn Faculty and Staff,

A possible strike by SEPTA workers has been announced. SEPTA’s City Transit Division Union has voted to authorize a strike in the event an agreement is not reached by SEPTA and union employees. A work stoppage can occur at any time upon the expiration of the agreement on Monday, October 31, 2016.

If the City Transit Division of SEPTA (bus, trolley, Market-Frankford Line, Broad Street Subway services) goes on strike, the University’s contingency plan for campus transportation and parking services will be implemented.

In the event a strike is called, the contingency plan posted on the Penn Transit website (http://www.upenn.edu/PennTransit) will go into effect.

Transportation services operated by Penn during a public transit strike are intended to aid employees with their commute to and from work but are in no way envisioned as a direct replacement for SEPTA services. Employees should plan alternative means of transportation if the services provided by the University’s contingency plans are not convenient for your use. Administrators are encouraged to be as flexible as possible with requests to temporarily adjust work schedules while continuing to meet operational requirements. Penn offers flexible work-option guidelines to help staff and supervisors determine how to propose and consider flexible work schedules, including earlier or later arrival and departure times, working from home, or compressed schedules that involve longer, but fewer, days at work. Visit the Flexible Work Options webpage to learn more.

We strongly encourage faculty and staff to closely monitor local news for updates regarding negotiations between the parties and to visit www.septa.org for the latest information. Also, watch www.upenn.edu/PennTransit for any updates to the contingency plans, as appropriate.

—Marie D. Witt; Vice President, Business Services
—Maureen Rush; Vice President, Public Safety
—Jack Heuer; Vice President, Human Resources

For additional tips, see the One Step Ahead link on the Information Security website: www.upenn.edu/computing/security/
Pay Timing in November and December Reminder

Moving forward, the University will follow the normal payment schedule in the weeks before Thanksgiving and the Special Winter Vacation. Penn faculty and staff will now receive regular, steady payments based on actual time worked, week-to-week or month-to-month, regardless of the season. This payment schedule eliminates the two- or six-week gap in payments.

For weekly paid staff, the Thanksgiving week payment date is Friday, November 25, 2016. The fourth pay in December is Friday, December 30.

For monthly paid faculty and staff, the last pay date of this calendar year is December 30.

This change to the payment schedule is grounded in thorough research and attentive discussions with Business Administrators and others across the University schools and centers.
If you have questions, please contact the Payroll help desk at (215) 898-6301 or payroll@exchange.upenn.edu

Late Fall and Winter Compensation Payment Schedule

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<tr>
<th>November</th>
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<td>beginning January</td>
<td></td>
</tr>
<tr>
<td>6, 2017</td>
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</tbody>
</table>

PersonalShip—A New Way to Ship Your Packages

Penn Mail Services is excited to announce a new opportunity exclusively for Penn faculty, staff and students. Making its debut just in time for the holiday season, PersonalShip is a service that provides members of the Penn community the opportunity to benefit from the University’s negotiated rates to send packages via express mail. The Ship@Penn® platform, express package shipping solution, has been specially adapted to offer this program to the community.

PersonalShip is easy to use and designed to be intuitive. Whether you are sending packages across town or around the world, the system allows users to:
- Choose from UPS and DHL (FedEx is not part of this program) to determine which carrier best meets their specific needs
- Leverage the University’s negotiated pricing
- Track shipments from an integrated at-a-glance dashboard
- Pay using a personal credit card
- Preprint or email shipping labels

PersonalShip conveniently offers multiple carrier service levels to suit your schedule and budget. To begin using PersonalShip:
- Access the system at www.upenn.edu/personalship
- Enter your valid PennCard number when prompted to do so
- Please read the information on the front page carefully, as it provides important instructions
- The first time you enter the portal, you will be asked to set up your shipper’s profile
- Once you are in the system, you can click on the red help links or use the FAQ link on the website for additional assistance
- Shipping supplies, along with a packing area, are available free of charge at the PennCard office (2nd floor, Penn Bookstore, 3601 Walnut Street)
- Packages can be dropped off at any UPS or DHL locations, several of which can be found across town or around the world
- PennMail Services hopes that you will find this service to be of value and will take advantage of it.

If you have questions, you may contact the eShip Project Team at personsip@exchange.upenn.edu

Pay Timing in November and December Reminder

Moving forward, the University will follow the normal payment schedule in the weeks before Thanksgiving and the Special Winter Vacation. Penn faculty and staff will now receive regular, steady payments based on actual time worked, week-to-week or month-to-month, regardless of the season. This payment schedule eliminates the two- or six-week gap in payments.

For weekly paid staff, the Thanksgiving week payment date is Friday, November 25, 2016. The fourth pay in December is Friday, December 30.

For monthly paid faculty and staff, the last pay date of this calendar year is December 30.

This change to the payment schedule is grounded in thorough research and attentive discussions with Business Administrators and others across the University schools and centers.
If you have questions, please contact the Payroll help desk at (215) 898-6301 or payroll@exchange.upenn.edu

Late Fall and Winter Compensation Payment Schedule

<table>
<thead>
<tr>
<th>November</th>
<th>Monthly Paid Faculty and Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thanksgiving week</td>
<td>Payment date: November 30, 2016</td>
</tr>
<tr>
<td>dates: Friday,</td>
<td>The schedule change does not affect payments for this month.</td>
</tr>
<tr>
<td>November 25, 2016</td>
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<table>
<thead>
<tr>
<th>December</th>
<th>Monthly Paid Faculty and Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly payments</td>
<td>Payment date: December 30, 2016</td>
</tr>
<tr>
<td>throughout</td>
<td>The schedule change does not affect payments for this month.</td>
</tr>
<tr>
<td>the month</td>
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<td>(beginning</td>
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<tr>
<td>December 2 and</td>
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<td>ending December</td>
<td></td>
</tr>
<tr>
<td>30, 2016</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>January</th>
<th>Monthly Paid Faculty and Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly payments</td>
<td>Payment date: January 31, 2017</td>
</tr>
<tr>
<td>throughout</td>
<td>The schedule change does not affect payments for this month.</td>
</tr>
<tr>
<td>the month,</td>
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<tr>
<td>beginning January</td>
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<tr>
<td>6, 2017</td>
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</table>

The University of Pennsylvania Police Department Community Crime Report

About the Crime Report: Below are all Crimes Against Persons or Crimes Against Society from the campus report for October 17-23, 2016. Also reported were 10 Crimes Against Property (14 thefts, 2 weapons, 1 traffic and 1 fraud). Full reports are available at: www.upenn.edu/almanac/volumes/v63/n12/creport.html Prior week’s reports are also online. —Eds.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of October 17-23, 2016. The University Police actively patrol from Market Street to 49th Street and from the Schuylkill River to 3rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at (215) 898-4482.

18th District Report

Below are the Crimes Against Persons from the 18th District: 4 incidents with 0 arrests (3 robberies and 1 assault) were reported between October 17-23, 2016 by the 18th District covering the Schuylkill River to 49th Street & Market Street to Woodland Avenue.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/16/16</td>
<td>5:41 AM</td>
<td>4500 Springfield Ave</td>
<td>Robbery</td>
</tr>
<tr>
<td>10/18/16</td>
<td>12:35 AM</td>
<td>235 S Melville St</td>
<td>Robbery</td>
</tr>
<tr>
<td>10/18/16</td>
<td>8:04 PM</td>
<td>4200 Pine St</td>
<td>Robbery</td>
</tr>
<tr>
<td>10/20/16</td>
<td>2:25 PM</td>
<td>4832 Baltimore Ave</td>
<td>Assault</td>
</tr>
</tbody>
</table>
Public Transportation Safety Tips

Become familiar with the different bus and trolley routes and their schedules. SEPTA schedules and general information are available by visiting www.septa.com or calling (215) 580-7800.*

If you travel underground, be aware of the emergency call boxes on the platform. These phones contact SEPTA Police. The phones operate much like the University’s Blue Light Phones. To operate the SEPTA Phone, push the button. A SEPTA operator will identify your transit stop and assist you immediately.

• Whenever possible, try to sit near the driver.
• In the subway station, stand back from the platform edge.
• Pay attention to your surroundings.
• Don’t become complacent while using your cell phone or other devices.
• Don’t fall asleep! Stay alert!
• Never display your money in a crowd.
• Keep your bag or purse close to you and in view.

Off Peak Travel Tips

• When using subways, especially during off-peak hours, stand near the SEPTA call box.
• In case of an emergency, there is a cashier’s booth staffed during hours of operation.
• If possible, travel with a companion(s).
• Request a Walking Escort by calling (215) 573-WALK (9255). The security officer will wait with you until you board the train, bus or trolley.

Blue Light Phones

• If you observe a potential safety hazard, would like a Walking Escort or require the Division of Public Safety’s assistance, you can use one of more than 500 blue light emergency phones on campus and in the surrounding community. Just pick up the receiver or press the button. Map of emergency phone locations: https://www.publicsafety.upenn.edu/about/security-technology/blue-light-ephones

Safety Tips on the Street

• Do not display your smartphone when walking about. Keep it in your bag or pocket.
• Avoid using earphones when walking to ensure that you stay alert and aware of your surroundings.
• Stay in well-lit areas. Walk mid-point between curbs and buildings, away from alleys, entries and bushes. Stay near people.
• Avoid short cuts through parks, vacant lots and other low-occupancy places.
• Carry only necessary credit cards and money. Avoid using outdoor ATMs. Instead, look for banks that require entry into a lobby to use their ATM.
• If you must carry a purse or handbag, keep it close to your body. This will minimize the chances of theft. If your purse is taken, don’t fight. Turn it over and immediately call 911.
• Walk with someone whenever possible. Participate in buddy systems.
• Do not stop to give directions or other information to strangers.
• Never hitchhike.
• If you believe you are being followed, call 911. Be alert and confident—making good eye contact may discourage the follower. Cross the street, change directions or vary your pace. If someone follows you in a car, record the license number and call 911 immediately.
• Have your key out and ready before you reach your car or door.
• Trust your instincts and use common sense.

* A possible strike by SEPTA workers has been announced. See the message on page 6 of this issue for contingency plans.

Penn Guardian

Penn Guardian is a free app that is available to all Penn community members. It was developed by the University’s safety partner Rave Guardian, a service utilized on college campuses across the country.

Registering is easy; search “Rave Guardian” in the App Store for iOS devices or Google Play for Android devices. You will be prompted to enter your name, phone number and Penn email address, which provides access to the University’s customized interface. Calls from a registered phone will allow Penn Police to determine your cell phone’s GPS location. This information will only be available to Penn Police if you call the PennComm Operations Center directly, either through the app or at (215) 573-3333.

The app also allows users to create a Smart911 profile, in which medical conditions, medications, allergies and disabilities can be included. This information can also be viewed at other Smart911-enabled emergency response centers across the country should you need to call them.

If a call is made to PennComm, and you are unable to speak—perhaps because of an allergic reaction—a call taker will send a text message to your phone. You can then communicate directly via text.

The app includes other features, such as a safety timer, and provides a confidential way to submit a tip to Penn Police—with a photo, if necessary—through a text message.

For more information, please visit the Penn Guardian website at www.publicsafety.upenn.edu/pennguardian

Important Numbers

University of Pennsylvania Police: (215) 573-3333 or 511 from campus phone
Philadelphia Police: 911
SEPTA Police Hotline
  Emergency: (215) 580-8111
  Non-Emergency: (215) 580-4487
CHOP Security: (215) 590-5500
Philadelphia Poison Control Center: (215) 386-2100
National Poison Control Center: (800) 222-1222
Special Services: (215) 898-4481
Victim Support & Sensitive Crime Reporting (24/7) (215) 898-6600
Help Line: (215) 898-Help (4357)
Division of Public Safety Headquarters is located at 4040 Chestnut Street

Some Tips for Traveling More Safely

Remember: Fall back, Spring forward! On Sunday, November 6, at 2 a.m., Daylight Saving Time comes to an end. This means we can all sleep an extra hour Sunday morning and still have breakfast at the usual time. It also means we lose an hour of daylight just around the time most of us are heading home from work or school. The Division of Public Safety (DPS) wants to remind you of the following tips on how to stay safe during your commute.

Additional Services Available on Penn’s Campus

LUCY Loop

LUCY (Loop through University City) is a shuttle operating Monday through Friday, from 6:10 a.m. until 7 p.m. between 30th Street Station and University City. Managed by the University City District and operated by SEPTA, LUCY is a great way to ease your commute. Rides are free for holders of a valid PennCard. Schedule and route information is maintained by the University City District. For more information visit: www.universitycity.org/getting_around/lucy

Walking Escort (215) 898-WALK (9255)

Available 24 hours a day, 365 days a year, between 30th to 43rd Streets and Market Street to Baltimore Avenue.

Escorts are also available from 10 a.m. until 3 a.m. between 30th & 50th and from Spring Garden Street to Woodland Avenue via the University’s partnership with the University District Ambassador Program.

Riding Escort (215) 898-RIDE (7433)

Penn Transit Services: (215) 898-RIDE (7433) Monday-Sunday, 6 p.m.-3 a.m. Limited on-call service, 3 a.m.-7 a.m. Business Services’ Penn Transit offers various transportation services that you can use for getting around University City or simply just getting to your car. For more information, visit www.upenn.edu/PennTransit

Penn Public Safety