Anne Waters: Executive Director of International Programs

Prosvost Ronald J. Daniels announced the appointment of Anne Waters as Executive Director of the Office of International Programs, effective December 4, 2008.

Dr. Waters will lead the key offices that provide international services to the Penn community, including Penn abroad and International Student and Scholar Services. She will also work to expand Penn’s international services, including providing resources to support international internships and prepare students, faculty, and administrators who travel abroad on Penn-related activities.

She will collaborate closely with those engaged in international activities across the university, including Dr. Harvey Friedman (Botswana-UPenn Partnership), Dr. Brian Strom (Global Health), and Dr. Gayle Christensen (International Initiatives).

Dr. Waters earned a PhD in 1997 in anthropology and history from the University of Michigan, an MA in 1986 in South Asia regional studies from Penn, and a B.A. in 1982 in Asian studies from Carleton College. She speaks Marathi, Hindi, and French. She has also been a visiting professor and fellow in the Society of Fellows in the Humanities at Columbia University.

Dr. Waters comes to Penn from the Global Organization and Leadership Practice of McKinsey & Company, where she worked closely with educational, public sector, and non-profit institutions around the world.
AGENDA FOR COUNCIL MEETING

WEDNESDAY, DECEMBER 10, 2008, 4 P.M., BODEK LOUNGE, HOUSTON HALL

I. Approval of the Minutes of October 22, 2008 University Council Meeting (1 minute)

II. Follow Up Comments or Questions on Status Reports. (5 minutes)

III. Presentation by the Provost on the State of the University, including Discussion of Metrics Used by the University to Measure the Quality and Effectiveness of Programs at Penn. Presentation and Discussion. (40 minutes)

IV. Open Forum. (40 minutes)

1. Question regarding Penn’s relationship with HEI Hotels and Resorts.

2. Discussion of new student organization: Penn Students of Ailing Mothers and Fathers (AMF).

3. Why did Penn not cancel classes in honor of the Philadelphia Eagles Super Bowl victory?

4. Discussion of Penn’s promotion of energy education and the demand that still exists for resources that can deepen our understanding of the energy industry.

5. Discussion of issues of quality control, including technology in supplies, equipment and services.

6. Discussion of the proposed new hotel at 40th and Pine Streets.

V. New Business. (3 minutes)

VI. Adjournment.

DEATHS

Dr. Conway, Social Work

Dr. Joan B. Conway, retired director of the department of social work at the Hospital of the University of Pennsylvania, passed away November 15 at age 88.

In addition to her appointment as director in 1970, Dr. Conway also served on the adjunct faculty in the School of Medicine and as a clinical associate professor of social work in the School of Social Work (now Social Policy & Practice). She retired in 1987. Before coming to Penn, Dr. Conway served as a caseworker in military hospitals during WWII and in Philadelphia area hospitals following the war.

She was the recipient of the Philadelphia area chapter of the National Association of Social Workers’ Lifetime Achievement award in 1996.

A native of Baltimore, Dr. Conway received her bachelor’s degree from Rosemont College, her MSW from Catholic University of America and a DSW from Penn in 1976.

Dr. Conway is survived by her stepsons, Francis and Thomas Conway Jr.; stepdaughter, Deborah Potter; eight grandchildren; and three nieces.

Memorial donations may be made to St. Malachy Church, 1429 N. 11th St., Philadelphia, PA 19122.

Dr. Hertz, Pediatrics

Dr. Charles G. Hertz, former faculty member in pediatrics, passed away November 7 in Stamford, Connecticut; he was 74.

Dr. Hertz earned his bachelor’s degree from Bucknell University in 1955 and his medical degree from Penn in 1959.

After operating his own pediatric practice in West Philadelphia, Dr. Hertz returned to Penn to serve as director of the pediatric outpatient department for HUP from 1967 until 1986. He was appointed to the faculty in the pediatrics department in 1970. Three years later, Dr. Hertz was appointed medical coordinator of the newly formed Penn Urban Health Maintenance Program at the Graduate Hospital, eventually serving as the program director in the 1980s.

(continued on page 3)
Dr. Luigi Mastroianni Jr., 83 years old, an internationally recognized pioneer in reproductive biology and a former chairman of the department of obstetrics and gynecology at the University of Pennsylvania’s School of Medicine, died on November 25, of cardiac failure after a series of successful valve replacement operations and repairs spanning the past 26 years. As the William Goodell Emeritus Professor of Obstetrics and Gynecology at the division of reproductive endocrinology and infertility, he continued to demonstrate his strong commitment to research, medical care of patients, and to serve as an advocate for women’s health into this decade. As recently as May of this year, Dr. Mastroianni was awarded a master of science degree in bioethics from the University of Pennsylvania after returning to the classroom as a student to determine if anyone had codified his philosophical questions and answers in the reproductive sciences.

Dr. Mastroianni received his AB degree in zoology from Yale University in 1946 in his hometown of New Haven, where his parents both practiced obstetrics and gynecology for more than 50 years. He earned his medical degree from Boston University School of Medicine in 1950. He completed his internship and residency in obstetrics and gynecology at Metropolitan Hospital in New York, followed by a fellowship in fertility and endocrinology at the Harvard Medical School and then as a consultant for Women in Boston. As an instructor and assistant professor at Yale’s School of Medicine, he began his pioneering research on the basic physiology of the rabbit and monkey oviduct by characterizing its metabolism and the nature and timing of its secretions, processes critical to successful conception. He also contributed to the understanding of how the sperm gets access to the egg. After five years at Yale he was appointed professor of obstetrics and gynecology at the University of California in Los Angeles and chief of obstetrics and gynecology at Harbor Hospital, where he continued his research.

In 1965, Dr. Mastroianni was selected to become the William Goodell Professor of Obstetrics and Gynecology at the University of Pennsylvania and chairman of the department. During his tenure as chair, he established both the division of reproductive biology and the division of human reproduction, examples of his commitment to translating basic knowledge into clinical care. Through these initiatives and through the training and recruitment of promising young physicians and scientists, he built one of the best research programs in women's health; to this day, it continues to be among the top NIH-funded programs of its kind in the nation. His vision and leadership are acknowledged by many to have shaped obstetrics and gynecology into an academic as well as a clinical specialty. After more than 20 years as chairman of the department, he assumed the leadership of the division of human reproduction and continued his major role in training the next generation of physicians, which was one of his passions. Over the years, physicians and scientists from more than 25 countries came through Dr. Mastroianni’s department at Penn, many of whom subsequently rose to major leadership positions in the field.

Dr. Mastroianni’s research has significantly contributed to the understanding of how the sperm gets access to the egg. After five years at Yale, he was appointed professor of obstetrics and gynecology at the University of California in Los Angeles and chief of obstetrics and gynecology at Harbor Hospital, where he continued his research. He had also been a visiting professor at Emory University. He retired from Penn in 1995.

A renowned novelist, Ms. Lattany published 11 works, four for children and seven for adults, in the areas of fiction, creative nonfiction, and poetry. She wrote short stories and articles. Some of her most popular works include God Bless the Child, Kinfolks, Do Unto Others and Breaking Away. Her works mainly focus on the African-American experience and race relations. Among her novels for adults was The Landlord, which was made into a movie starring Louis Gossett Jr. and Beau Bridges in 1970. Her short story collection, Guests in the Promised Land, was nominated for the National Book Award. Her other honors include the National Council on Interracial Books for the Children Award in 1968 for The Soul Brothers and Sister Lou and the Moonstone Black Writing Celebration Lifetime Achievement Award in 1996. Ms. Lattany’s works have been translated into 12 languages and published in 12 countries.

Ms. Kristin Hunter Lattany, retired senior lecturer in the English department and novelist, passed away November 14 at age 77.

Ms. Lattany studied elementary education at Penn, earning her bachelor’s degree in 1951. Following graduation she held various positions, working as a substitute teacher, advertising copywriter, television scriptwriter, and as a public information officer for the City of Philadelphia.

Returning to education, she began teaching in Penn’s English department in 1972. She taught creative writing, elementary school teacher education, and African-American literature. She had also been a visiting professor at Emory University. She retired from Penn in 1995.

A renowned novelist, Ms. Lattany published 11 works, four for children and seven for adults, as well as many short stories and articles. Some of her most popular works include God Bless the Child, Kinfolks, Do Unto Others and Breaking Away. Her works mainly focus on the African-American experience and race relations. Among her novels for adults was The Landlord, which was made into a movie starring Louis Gossett Jr. and Beau Bridges in 1970. Her short story collection, Guests in the Promised Land, was nominated for the National Book Award. Her other honors include the National Council on Interracial Books for the Children Award in 1968 for The Soul Brothers and Sister Lou and the Moonstone Black Writing Celebration Lifetime Achievement Award in 1996.

Ms. Lattany’s works have been translated into 12 languages and published in 12 countries.

Ms. Lattany was survived by her husband, John; stepdaughters, Leigh Norman and Ramona DeMichaels; stepsons, John Jr. and Andrew; and 14 grandchildren.

To Report a Death

Almanac appreciates being informed of the deaths of current and former faculty and staff members, students, and other members of the University community. Call (215) 898-5274 or e-mail almanac@upenn.edu.
Bicycle Racks in Parking Garages

Bicycle racks have been installed in two Parking Services’ garages. Each location/rack can hold up to 30 bikes. In Garage #37 at 34th and Chestnut, racks are located next to the Parking Booth at the 34th Street entrance. Hours are Monday through Friday 6 a.m. until 10:30 p.m., and the garage is closed on weekends. In Garage #40 (Fremont and Walnut), racks are located on the 2nd level across from the Parking Office and the garage is open 24 hours. For additional information please contact the Parking Office at (215) 898-6567.

Bicycle Safety and Registration

Public Safety strongly urges students, faculty, and staff to register their bicycles, as well as purchase a U-Lock. For details visit www.publicsafety.upenn.edu.

GPS Tracking on Buses & Shuttles

Penn Transit’s new global positioning system allows riders to find out when buses will arrive at designated transit stops. Access the new system on a computer, cell phone or PDA by going to: www.upenn.edu/gps. The GPS will also track Penn shuttles while they are on campus. Not only does this enhancement improve customer service, it also provides an extra level of safety for riders.

Carpool with Rideshare

Whether you are a regular commuter or need a ride home for the weekend or a holiday, share a ride! It’s a great way to save money, preserve the environment, and make new friends. Visit www.upenn.edu/rideshare.

Shuttle Service to Hollenback

The demolition and rebuilding of the South Street Bridge requires complete closure of the structure between Convention Avenue and 27th Street, including the pedestrian paths that have provided access to Hollenback and the River Fields. In order to have pedestrian access to this area, Penn is constructing a Weave Bridge, which will traverse the Amtrak rail lines that separate Hollenback from the rest of campus. The Weave Bridge is expected to be completed by mid-January. Penn Transit’s Hollenback Shuttle will run until the Weave Bridge is in place; it will provide the following services:

• Daily 6 a.m. to 3 a.m., shuttles can provide transportation between Hollenback and any transit stop on campus where one can catch a Penn Bus or Shuttle.

• Mondays—Fridays, 3 a.m. to 6 p.m., Penn Transit will operate a special Hollenback Shuttle that will transport passengers between Hollenback and any location within the Penn Transit boundary. Between 6 a.m. and 6 p.m., the Shuttle will transport riders between Hollenback and the stop at DRL. Weekends, no daytime shuttle service available.

• Penn Transit will not operate during Winter Break (6 p.m. 12/24/2008 to 6 a.m. 1/5/2009).

www.business-services.upenn.edu/transportation/

Getting Prescription Drug Expenses Reimbursed Just Got Easier

If you’re enrolled in Penn’s Health Care Pre-Tax Expense Account and have coverage through Penn’s Caremark prescription drug plan, getting your prescription drug expenses reimbursed will be a snap once the new year arrives. As of January 1, 2009, you’ll no longer need to file claims for your eligible prescription expenses. They’ll be paid from your Health Care Pre-Tax Expense Account balance automatically.

It’s as easy as it sounds: you won’t need to send in any claim forms at all. When your prescription drug expenses are processed by Caremark, they’ll send your claims information directly to Penn’s Pre-Tax Expense Account administrator, ADP. ADP will then automatically reimburse you from your Health Care Pre-Tax Expense Account balance. You’ll receive your reimbursement check more quickly and easily. But keep in mind that you’ll still need to save your receipts in case the IRS requires substantiation of your expenses.

If you have any questions, please contact the Penn Benefits Center at 1-888-PENN-BEN(1-888-736-6236).

—Division of Human Resources

Summary Annual Report for the University of Pennsylvania Basic Plan

This is a summary of the annual report of The University of Pennsylvania Basic Plan (Plan No. 028) sponsored by the University of Pennsylvania, EIN: 23-1352685, for the period January 1, 2007 through December 31, 2007. This annual report has been filed with the Employee Benefits Security Administration, as required by the Employee Retirement Income Security Act of 1974 (ERISA).

You are receiving this report because you are eligible to participate in The University of Pennsylvania Basic Plan, The University of Pennsylvania Matching Plan (Plan No. 001), and/or the Supplemental Retirement Annuity Plan of The University of Pennsylvania (Plan No. 002). Consequently, portions of this summary may refer to a plan in which you are not currently participating.

Basic Financial Statement:
The University of Pennsylvania Basic Plan

Benefits under the plan are provided through allocated insurance contracts or a trust fund. Plan expenses were $8,302,131. These expenses included $0.00 in administrative expenses, $4,356,995 in benefits paid to participants and beneficiaries, $3,939,651 in premiums paid for the provision of benefits under individual policies and other expenses of $5,485. A total of 17,886 persons were participants in or beneficiaries of the plan at the end of the plan year.

The value of plan assets, after subtracting liabilities of the plan, was $221,552,914 as of December 31, 2007, compared to $181,291,290 as of January 1, 2007. During the plan year the plan experienced an increase in its net assets of $40,261,624. This increase includes net unrealized appreciation in the value of plan assets; that is, the difference between the value of the plan’s assets at the end of the plan year and the value of assets at the beginning of the plan year or the cost of assets acquired during the plan year. The plan had total income of $48,563,755, including employer contributions of $33,474,203, employee rollover contributions of $830,819 and earnings from investments of $14,258,733.

The Plan has contracts with TIAA-CREF which allocate funds toward individual policies. The total premiums paid for the plan year ending December 31, 2007 were $3,939,651.

The University of Pennsylvania Matching Plan and Supplemental Retirement Annuity Plan of the University of Pennsylvania

These Plans have contracts with the providers TIAA-CREF and Vanguard which allocate funds toward group deferred annuities and mutual funds. Participants who have accounts with the providers deal directly with them when making transactions in their respective accounts. These providers render financial reports directly to the plan participants.

Your Rights to Additional Information

Under ERISA, you have the right to receive a copy of the full annual report, or any part thereof, upon request. The items listed below are included in that report for the University of Pennsylvania Basic Plan:

1. Financial information;
2. Assets held for investment;
3. Insurance information;
4. Information regarding pooled separate accounts in which the plan participates.

To obtain a copy of the full annual report, or any part thereof, write or call the office of the Plan Administrator, c/o Joanne M. Blythe, Retirement Manager, University of Pennsylvania, 3401 Walnut Street, Suite 527A, Philadelphia, PA 19104-6228, (215) 898-6228. (A charge to cover copying costs will be $5 for the full annual report or 25 cents per page for any part thereof.)

You also have the right to request from the Plan Administrator, on request and at no charge, a statement of the assets and liabilities of the plan and accompanying notes, or a statement of income and expenses of the plan and accompanying notes, or both for the University of Pennsylvania Basic Plan. If you request a copy of the full annual report from the Plan Administrator, these two statements and accompanying notes will be included as part of that report. The charge to cover copying costs given above does not include a charge for the copying of these portions of the report because these portions are furnished without charge.

You also have the legally protected right under ERISA to examine the annual reports in the offices of the Employer at the address for the Plan Administrator, above, and at the US Department of Labor in Washington, DC, or to obtain a copy from the US Department of Labor upon payment of copying costs. Requests to the Department should be addressed to: Public Disclosure Room, Room N-1513, Employee Benefits Security Administration, US Department of Labor, 200 Constitution Avenue, NW, Washington, DC 20210.

—Division of Human Resources

www.upenn.edu/almanac

ALMANAC December 9, 2008
ALMANAC  December 9, 2008

PPSA Holiday Soiree and Canned Food Drive
Save the Date: The Penn Professional Staff Assembly’s Holiday Soiree and Canned Food Drive will be on Thursday, December 18, 5-7 p.m. at Pod (3636 Sansom Street). Please bring a non-perishable food item(s) for donation to the People’s Emergency Center’s Food Cupboard. More information about the People’s Emergency Center can be found at: www.pec-cares.org/. We look forward to celebrating the holiday season with you!
Brought to you by the 2008-2009 PPSA Board. See www.upenn.edu/pspsa/. —Nancy McCue, PPSA Chair

Volunteer Opportunities
Dear Penn Community,
Thank you so very much for your support of the Annual Penn VIPs Food Drive. We were able to support both Carroll Park Community council and BEBASHI this year. They thank you for allowing them to serve many more deserving persons than they would have been able to serve. We donated 27 boxes and 18 large bags of food. Additionally, we donated a small amount of cash.
We thank you for your continued support of the surrounding community and hope that you will join us on our Toy, Coat & Gift Drive through December 18. Donated items will benefit Councilwoman Blackwell’s Party for the Homeless and Needy, McMichael School, Women of Peace, Mill Creek Coalition and People’s Emergency Shelter to name a few.
—Isabel Mapp, Penn Volunteers In Public Service, Netter Center for Community Partnerships

There’s Still Time to Adopt A Family for the Holidays! Provide gifts and toys for a family that would otherwise not be able to celebrate the holiday. There are many families available.

Winter Coat Drive Through December 15
Does your old winter coat still have some serviceable miles on it? Warm coats in good condition are needed by a number of charitable organizations in the Philadelphia Area. The Department of Linguistics is working with the Penn VIPs Netter Center for Community Partnerships office in organizing our 7th annual winter coat drive. If you have a gently used coat (or coats) to donate to our drive, they can be brought to one of the three locations listed below. We do not have the facilities or funds to clean donated items. Freshly laundered items, or those recently cleaned, are especially appreciated. Please make sure that the zippers and that there are buttons to be buttoned! Special Needs: infant and children’s coats; packs of new socks, both children’s and adults. Last year we collected more than 200 coats!
Amy Forsyth, Department of Linguistics, 619 Williams Hall, (215) 898-6046
Isabel Mapp, Penn VIPs, Netter Center for Community Partnerships, 133 South 36th Street, Suite 504, (215) 898-2020
Vivian Hasiuk, Department of Physics and Astronomy, 2C7-DRL, 209 South 33rd Street, (215) 898-5954

Upcoming Events
Dr. Martin Luther King Jr. Commemorative Symposium at the University of Pennsylvania See: www.vpul.upenn.edu/ohe/mlk/index.htm

2008-2009 Landlord Survey
The Graduate and Professional Student Assembly (GAPSA), with guidance from Off-Campus Services and in collaboration with the UA, is now collecting landlord survey data to be released in spring 2009. With your help, GAPSA will be able to publish statistically significant results on landlord ratings which will provide incoming and current students with the information they need to make better-informed decisions about housing. Anyone with an “.edu” e-mail address can complete the survey. All entries are eligible for the randomly selected prizes through December 12, 2008.
To access the survey, go to www.gapsa.upenn.edu/gapsa-landlord-survey.
—Andrew J. Rennekamp, GAPSA Chair

One Step Ahead
Security & Privacy Made Simple
Another tip in a series provided by the Offices of Information Systems & Computing and Audit, Compliance & Privacy.

Holiday Shopping, Credit Cards & Credit Reports: “Free Isn’t Always Free”
Even as we hear of a “credit crunch” around the world, it’s likely that once again the holiday season will see Americans’ credit card balances reach their annual peak. Before going online or heading out to the malls, it’s worth pausing to consider some basic security measures when using credit cards:
• When shopping online, be sure that you’re using a “secure server” site (check for “https:” in the URL and/or a “locked padlock” icon in the browser frame).
• In stores, watch to see if credit cards are taken away from the counter and/or out of the customer’s sight while purchases are being authorized. If you can’t see your card or the clerk, you don’t know if your card information is being written down surreptitiously.
• Many security experts suggest using credit cards instead of debit cards.
The maximum liability for unauthorized charges on a credit card is $50. The liability for unauthorized use of a debit card can be much higher, depending upon when you report the loss.
• Likewise, experts suggest that, provided you observe basic precautions as mentioned above, using credit cards is safer than writing checks, which can easily be altered to change the payee and amount. If you do find yourself writing checks, use a pen with pigment-based rather than water-based ink, and either write the payee name yourself or ask that the store stamp be applied in your presence.
A final caution in these times of heightened credit awareness: under Federal law, you are entitled to one free credit report per year to review for errors.

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—Isabel Mapp, Penn Volunteers In Public Service, Netter Center for Community Partnerships

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To access the survey, go to www.gapsa.upenn.edu/gapsa-landlord-survey.
—Andrew J. Rennekamp, GAPSA Chair

MLK Commemorative Symposium
Day of Service Computer Donation Drive: December 7 through January 16
You can help a family in need receive a much needed computer by donating your old computer to the People’s Emergency Center (PEC) through the Martin Luther King Jr. Commemorative Symposium Day of Service Committee.
The PEC helps homeless families repair their lives. PEC’s mission is to partner with community members, funders, government and the business community to ensure that all families have access to the services, housing, income, education and technology they need to achieve and maintain independence.

Connecting families to the internet through computers unlocks a wealth of resources for them to pursue employment, educational opportunities, identify and apply for public benefits, find programs, jobs, and help children with schoolwork. By providing refurbished computers, internet access, and training, PEC builds self-reliance and opens new opportunities for PEC clients and community residents.

Please donate a new or used computer no more than five years old, in working condition. If you can, include the keyboard, mouse, printer, modem, packaged software, cables, or any other accessories.
To protect your privacy, you should remove all data from a computer hard drive before donating a computer, with the exception of the operating system. If you are not sure how to “wipe” your computer, there will be University staff and student volunteers that will do it before the computers are donated to the PEC.
Freeware Windows Disk Cleaning Software (available at Shareware.com)
• Eraser
• Active@ Kill Disk: Hard Drive Eraser
• Disk Cleaner
• Sure Delete
• BCWipe (shareware)
Active@Eraser4.10.3 (available at download.com)
Macintosh Disk Cleaning Software:
WipeDrive for Mac
Please bring your computer (peripherals, cords, etc.) to Isabel Mapp, 133 S. 36th St., Room 507, (215) 898-2020 or sammapp@upenn.edu. If you wish to volunteer for the Day of Service project with PEC, you must register in advance.
—Isabel Mapp, Penn Volunteers In Public Service, Netter Center for Community Partnerships
Walking Escorts for Reading Days and Final Exams

As in past years, the Division of Public Safety, working with the Undergraduate Assembly, has reinstated the Public Safety Walkback Program. During reading days & finals, from Saturday, December 6 through Wednesday, December 17, an Allied Barton Security Officer will be posted at the “Button” on Locust Walk from 10 a.m. – 3:30 p.m. Approximately every 1/2 hour the officer will enter Van Pelt Library to determine if any student would like an escort. The Penn Walkback will then perform the escort and return to repeat the process.

The Division of Public Safety is providing this service in addition to its normal Walking Escort Programs. Uniformed Allied Barton Security Officers provide escorts to campus locations. Escorts are dispatched by radio and will accompany you from one campus location to another, to a Penn Transit Stop or to an on-campus SEPTA regional transit stop. Escorts are available, 24 hours a day, 7 days a week. To request a Walking Escort, call (215) 898-9255 (898-WALK).

Winter Break Safety: Special Checks of Residences

Dear Students, Faculty and Staff:

Winter Break (Wednesday, December 17, 2008 through Wednesday, January 14, 2009) is approaching quickly. Traditionally, this is a time of lower occupancy and greater opportunity for crime. Therefore, we need to be more safety and security conscious.

In order to reduce the opportunity for crime (criminal mischief, burglaries, etc.), the Division of Public Safety is again offering to conduct Special Checks of Residential Properties during the following time frame: 5 p.m. Wednesday, December 17, 2008, through 7 a.m. Tuesday, January 13, 2009.

Please notify Public Safety of your departure date no later than December 15. Students, faculty and staff who live within the following geographical boundaries—30th to 43rd Street and Baltimore Avenue to Market Street—may list their residence with the Penn Police Department for Special Checks during the period in which it will be vacant.

Penn Police and security officers will periodically physically check the exterior of registered properties for signs of criminal activity or security breaches. If any are discovered, the officers will take appropriate action ranging from arresting the perpetrator to conducting an interior check of the property with subsequent notification to the listed occupant.

If you would like to list your residence for Special Checks during winter break, complete the application form on the Public Safety website at www.publicsafety.upenn.edu. Go to “Forms” and follow the “Submit” button. Or, you can pick up an application at the Division of Public Safety Headquarters, 4040 Chestnut Street. You need to complete and return the application prior to vacanting the premises.

Wishing you delicious food and quiet moments with family and friends,

Division of Public Safety

Dear Members of the Penn Community,

As we near final exams and Winter Break, the Division of Public Safety would like to take a minute to update you on several safety and security initiatives and programs available to all members of the Penn Community and to provide you with holiday and low-occupancy safety tips.

Safety and Security Initiatives at Penn

The Division of Public Safety is responsible for providing comprehensive safety and security services for all areas comprising the Penn Patrol Zone, which includes 30th Street to 43rd Street, on the east-west border, and Market Street to Baltimore Avenue, on the north-south border. In addition to the University of Pennsylvania Police (116 police officers, the largest private police force within the Commonwealth of Pennsylvania), the Division of Public Safety also provides a vast network of security and guard services, contracting with Allied Barton Security throughout the University (for a total of 450 officers), including residence halls, and 73 foot and bike patrol officers who provide our Walking Escort Services (215) 898-WALK), available 24 hours a day, 365 days a year. Complementing our active patrols by police and security is a system of 82 closed circuit television cameras, and over 200 fixed cameras throughout the Penn Patrol zone, with PennComm emergency operators and dispatchers, providing virtual camera patrol coverage 24 hours a day.

Holiday Safety Tips

The holiday season should be full of joy and happiness. Unfortunately, it is also a time of the year when crimes against property traditionally increase and the highways become increasingly dangerous due to careless and/or impaired motor vehicle operators. In order to make your holidays joyous and safe, the Division of Public Safety offers the following suggestions related to crime prevention and safety. Safety is a shared responsibility. Be our partners in safety!

Campus & Community Safety

• Use common sense. Try not to walk alone or appear distracted by wearing headphones or talking on your cell phone.
• Trust your instincts. If something makes you uncomfortable or if you see a person displaying suspicious behavior, contact the Division of Public Safety from one of more than 200 blue light emergency phones on campus and in the surrounding community. Just pick up the receiver or press the button.
• Be aware of your surroundings and proactively contact the Division of Public Safety if you notice a safety hazard.

You can go to our website, www.publicsafety.upenn.edu, and fill out the customer feedback form.

• Utilize both the Walking Escort Services (215-898-WALK), available 24 hours a day, 365 days a year in the following boundaries: (29th-50th Streets, Spring Garden to Baltimore) AND Penn Transit Services (215-898-RIDE), operated by the Division of Business Services, for mobile escort services for all members of the Penn community, from 6 p.m. – 3 a.m. daily (*On-call for emergencies, 3 a.m. – 7 a.m.), operating within the following boundaries: 30th Street – 20th Street and Spring Garden Street to Woodland Avenue—www.upenn.edu/transportation.

• Program the PennComm Emergency Number, (215) 573-3333, into your cell phone’s speed dial. Use this number for all medical and emergency-related calls, including the reporting of suspicious behavior, to reach Penn Police and emergency response personnel. You can also request a walking escort with this number.

• Keep personal items such as handbags, wallets, etc., in a locked, secure area.
• Electronic items such as Palm Pilots and laptop computers should be secured when left unattended.
• Offices should be secured when unattended. If you don’t have a lock on your office door, request that one be installed.

Vehicle Safety

• Never leave items in your vehicle that are visible to the public. Mall parking garages and lots are favorite targets of the opportunistic thief. Store away items such as gifts in the trunk of your vehicle. If you have an SUV, cover these items with an old blanket or sheet.
• Park your vehicle in a well-lit area and be cognizant of your surroundings. Carry a cell phone with you and be prepared to call the Police in case of an emergency, (215) 573-3333.

Shopping Safety

• Be aware of your surroundings. Carry only the credit cards that you intend to use and avoid carrying large sums of money.
• Use ATM machines that are in well-lit safe environments. Avoid using ATMs that are located in malls. Pickpockets normally work these areas looking for people withdrawing large sums of cash. Locations such as Wawa are usually well-lit, safe locations for ATM withdrawals. There is also a PAC ATM in the lobby of the Division of Public Safety at 4040 Chestnut Street.
• Thieves often target food courts. Don’t leave handbags, gifts, etc., unattended. Shopping in pairs will minimize your risk of being a crime victim.
• Secure your credit card receipts. Someone gaining access to your credit card numbers could be the first step in having your identity stolen.

Highway Safety

The University of Pennsylvania Police Department is a recipient of the Pennsylvania Law Enforcement Silver Buckle Award presented through the Governor’s Office as the result of our promotion, education, training and enforcement of proper seat belt usage. Buckle up for safety, it is not just good common sense, it’s the law.

Don’t Drink and Drive

• Alcohol is often served at holiday parties.
• When driving on the highway it is recommended to have a cell phone available in case of emergencies.

Additional resources:

• Visit our website, www.publicsafety.upenn.edu

—Division of Public Safety

ALMANAC December 9, 2008
Andrea Baldeck Exhibits

The Andrea Baldeck Photo exhibit, “The Texture of Trees” is on display at the Morris Arboretum. It features black and white photographs in close up and landscape that capture the majesty of the botanical world. The exhibit is free with regular admission.

Initially appointed to the Penn Museum Board of Overseers in 1991, Dr. Baldeck, who received her medical degree from Penn in 1979, has served on the Museum’s Executive Committee, Outreach/Public Programs Committee, Repatriation Committee, and as Chair of the Nominating Committee.

Her most recent exhibit at the Penn Museum, “Himalaya: Land of the Snow Lion” contains 50 black and white images of the harsh and dramatic Himalaya mountain range stretching from Northern India to Western China. The exhibition runs until March 8, 2009.

Last May, Dr. Baldeck became the latest recipient of the Angell Medal, established by the Museum to honor distinguished service to Penn by a Museum supporter.

The Texture of Trees exhibit includes “Southern Pines” (above) and is on display at the Morris Arboretum now through September 2009. At left, Andrea Baldeck at work; images courtesy of the artist.

The University of Pennsylvania Police Department
Community Crime Report

About the Crime Report: Below are all Crimes Against Persons and Crimes Against Society from the campus report for November 24-30, 2008. Also reported were 6 crimes against property (including 5 thefts, and 1 act of vandalism). Full reports are available at: www.upenn.edu/almanac/volumes/v55/11/creport.html. Prior weeks’ reports are also online.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of November 24-30, 2008. The University Police actively patrol from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at (215) 898-4482.

11/25/08 11:49 PM 3900 Walnut St Male cited for disorderly conduct
11/26/08 12:02 AM 4000 Locust St Male cited for disorderly conduct
11/26/08 1:18 AM 4300 Delancey St Compliant robbed by unknown males
11/26/08 5:54 PM 3900 Market St Male in possession of narcotics/Arrest
11/28/08 2:14 AM 200 38th St Intoxicated driver arrested
11/28/08 2:16 AM 200 38th St Intoxicated driver arrested
11/28/08 8:03 PM 4200 Walnut St Male wanted on warrant/Arrest
11/28/08 8:30 PM 43rd & Walnut St Compliant assaulted by known male
11/29/08 2:07 AM 3900 Market St Male in possession of narcotics/Arrest
11/29/08 2:37 AM 3800 Market St Male acting in disorderly manner/Arrest
11/29/08 4:13 PM 4000 Delancey St Male in possession of narcotics/Arrest
11/30/08 1:31 AM 100 40th St Compliant assaulted by boyfriend/Arrest
11/30/08 2:36 AM 42nd & Chestnut St Intoxicated driver arrested

18th District Report

7 incidents with no arrests (including 2 aggravated assaults, 4 robberies and 1 rape) were reported between November 24-30, 2008 by the 18th District covering the Schuylkill River to 49th St & Market St. to Woodland Ave.

11/24/08 7:12 PM 4954 Chestnut St Aggravated Assault
11/24/08 7:36 PM 4700 Walnut St Robbery
11/24/08 8:00 PM 100 46th St Rape
11/24/08 10:29 PM 200 Farragut St Robbery
11/28/08 2:23 AM 200 S Marks Sq Robbery
11/28/08 6:00 PM 5001 Baltimore Ave Robbery
11/28/08 8:30 PM 4300 Walnut St Aggravated Assault

Note: The Community Crime Report and the 18th District Report for November 17-23, 2008 are available on Almanac’s website, www.upenn.edu/almanac/issues/vol55.html

Addendum: Penn-Made Presidents

In the long list of Penn-Made Presidents that appeared in the November 18 issue, two alumni who are currently presidents at institutions were omitted. Dr. Morton Schapiro, who received his doctorate from Penn in ’79 and since 2000 has presided as president of Williams College; and Jared Cohon, a Penn Civil Engineering BS in ’69, who has been president of Carnegie Mellon since ’97. We regret the omissions. —Eds.

Almanac Schedule

The last issue for the Fall Semester will be published on Tuesday, December 16 and will include the January AT PENN calendar. After the Winter Break, weekly publication will commence on Tuesday, January 13. The deadline for each issue is the previous Tuesday. Almanac’s 2008-2009 publishing schedule is available online, www.upenn.edu/almanacissues/vol55.html.

CLASSIFIEDS—UNIVERSITY RESEARCH

The UPHS/Division of Endocrinology seeks women at least 60 years of age who have been told they need treatment for osteoporosis or who have had a bone fracture from osteoporosis for a research study. Women who are interested will be evaluated by bone densitometry and MRI. Women who qualify will receive treatment with an investigational medication for two years and compensation for travel. Please call Terry Scattgood RN, MSN at (215) 898-5664 for more information.

Are you tired of regaining weight after dieting? Are you free from major health complications? Then you may be eligible for an investigational weight maintenance study offered by Penn’s Center for Weight and Eating Disorders. This research study combines a well balanced diet, lifestyle modifications and an investigational medication to maintain weight after weight loss. For information call Jeff at the University of Pennsylvania’s Center for Weight and Eating Disorders at 215-746-7193 or email jlav@mail.med.upenn.edu.

For information call (215) 898-5274 or visit www.upenn.edu/almanac/faq.html/ad. Almanac is not responsible for contents of classified ad material.

Almanac

The University of Pennsylvania’s journal of record, opinion and news is published Tuesdays during the academic year, and as needed during summer and holiday breaks. Its electronic editions on the Internet (accessible through the PennWeb) include HTML and Acrobat versions of the print edition, and interim information may be posted in electronic-only form. Guidelines for readers and contributors are available on request and online.

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URL: www.upenn.edu/almanac
Dear Members of Our University Community:

Earlier this semester, I wrote to you regarding the turmoil in the American capital and credit markets, and how this economic instability was affecting our University. Since the time of that communication, the volatility of the economy has continued unabated. During the month of October alone, the Standard & Poor’s index of 500 stocks declined 16.8%. Major U.S. corporations, girding for a sustained economic downturn, undertook the highest number of mass layoffs since the terrorist attacks of September 11, 2001. The U.S. auto industry edged closer to the precipice of bankruptcy.

In my last communication, I indicated that I would keep members of the Penn community informed as this situation evolves. I am writing now to update you on how the University is responding to a more protracted and deeper downturn in the economy.

A Solid Foundation

Because Penn’s financial management stood on a solid foundation at the beginning of this economic downturn, our mission of eminence in teaching, research and service continues without interruption. As a result of the record-breaking success of our first year of the Making History campaign, coupled with the prudent choices we made before the economy worsened, we are well-positioned to weather the economic storm. We will continue to plan for the future just as we always have, by implementing sound budgets, by managing our costs, and by maintaining focus on our highest school and institutional priorities.

A Commitment to Increasing Access

Several current and prospective students and their families have asked how the downturn will impact tuition and financial aid. Penn’s commitment to need-blind admissions and need-based financial aid remains resolute. Our financial aid packages will continue to meet the full need of every Penn undergraduate. Our no-loan initiative in undergraduate financial aid and our greatly improved graduate student stipends have never been more important. We remain steadfast that increasing access to Penn for students from all economic backgrounds is an intractable core principle of the Penn Compact. Although tuition is a critical source of revenue, we also recognize that in these extraordinary times, when students and families are facing unprecedented financial pressures, increases in tuition must be moderate.

Wisely Managing Budgets and Costs

While we remain confident that the financial markets will eventually rebound, no one can predict when that day will come. So we at Penn must take control of our own fate. As the largest private employer in the City of Philadelphia, and one of the largest in the Commonwealth, Penn has long been a stable and supportive employer. And although we are on solid ground today, we must prepare for an economic downturn of uncertain length and depth. This could result in decreases in enrollment for certain fields of study, reductions in federally-sponsored research, and reduced philanthropy. In the short- to intermediate-term, the economic downturn is certain to reduce support from our endowment. In response to the projected State budget deficit, the Commonwealth of Pennsylvania has already reduced our appropriation for the current fiscal year, and may impose further reductions later in the year.

In the face of these challenges, we must begin to reduce our expenditures now, in advance of significant reductions in revenue. I have met with the Deans and senior leadership, and all have agreed to be strategic and disciplined in reducing their costs. Because compensation—both salaries and benefits—represents the single largest expense in the University’s operating budget (more than 52% of our total expenditures), each School and Center will implement these following University-wide actions, effective immediately and continuing for the next 18 months:

- Eliminate reclassifications of positions and in-grade salary adjustments. Any request for an exception (based on compelling circumstances) will require the approval of the Executive Vice President.
- Discontinue recruitment bonuses and discretionary bonuses that are not part of established compensation plans. No new incentive or bonus programs or new acting rates will be created during this time period.
- Fill open staff positions only if essential to the operational needs of the School or Center, or needed to fulfill the requirements of sponsored research. Continuation of existing faculty searches and initiation of new searches will be determined by each Dean.
- Reduce the use of temporary employees, including those on payroll and those employed through agencies.
- While we are not implementing broad-scale layoffs, hiring freezes, or across-the-board budget reductions, individual Schools and Centers have the flexibility to implement additional cost-cutting measures as needed to create balanced and sustainable budgets. As we plan our Fiscal Year 2010 budget, we will moderate our salary pool in order to conserve resources and to preserve jobs. The senior leadership of the University—including Deans, Vice Presidents, senior officers, and me—will receive no salary increases next year.
- In addition, we have asked each School and Center to:
  - Reduce non-compensation related expenditures such as travel, meals, and professional conference participation; and
  - Review capital projects, moving forward only with those that are fully funded via gifts and/or grants, or those of the highest priority with a certain funding strategy.
  - Baseline budgets for core administrative service centers will be held at FY2009 levels.

Moving Forward

Because of the generous and creative spirit of the Penn community, many staff members have asked me how they can help the University in this time of economic crisis. I encourage the same strong stewardship of our resources that has led Charity Navigator—our nation’s largest independent evaluator of nonprofits—to rank Penn as one of the top universities in the country for our performance. Penn also has a well-deserved reputation for innovation. While I am asking every School and business unit to develop savings plans, I am also seeking bold ideas for generating new sources of revenue. If you have any specific ideas that we should consider implementing University-wide, I encourage you to contact our Executive Vice President, Craig Carnaroli, at evp@upenn.edu.

Penn’s total compensation includes a market competitive benefits package for faculty and staff. If you have any questions regarding your benefits please visit the Human Resources website at www.hr.upenn.edu. We also offer substantial resources to individuals and families who are going through a difficult time via our Employee Assistance Program (EAP). More information is available at: www.hr.upenn.edu/quality/wellness/eap.aspx

If you have further questions, please email them to me at president@upenn.edu. I will continue to keep you apprised of the University’s fiscal health during these tough economic times.

Sincerely,

Amy Gutmann

December 3, 2008