Associate Vice President in EVP’s Office: Michael Harris

Michael E. Harris has been appointed associate vice president in the Office of the Executive Vice President. He assumes his new position today.

Mr. Harris will work closely with Executive Vice President Craig Carnaroli in overseeing all EVP administrative activities, with the primary responsibility for developing and implementing the office’s operational and strategic planning. He has experience in a number of operational areas, including finance, budget, risk management, human resources, accounting, facilities, and information technology.

Mr. Harris has served as the chief financial officer for the School District of Philadelphia since August 2002, where he managed a $1.8 billion annual budget and played a key role in stabilizing the district’s finances, having created a five-year strategic and operational plan to guide financial and programmatic initiatives.

Mr. Harris also reorganized the operations of 125 financial department employees across eight departments, including creating a new Office of Management and Budget from two separate departments and organizational units. He implemented the largest tax-exempt bond financing in school district history as the first leg of a proposed five-year, $1.5 billion capital improvement program. In addition, he initiated the first comprehensive review of benefits management.

Previously, Mr. Harris served as budget director for the City of Chicago, where he held a number of roles during his 14-year tenure.

He earned his bachelor’s in 1986 in political science and master’s degree in 1989 in public administration from Illinois State University.

Jaffe Assistant Professor of Film Studies: Karen Beckman

Film and feminist theory scholar Dr. Karen Beckman has been appointed the inaugural Elliot and Roslyn Jaffe Assistant Professor of Film Studies in SAS.

Dr. Beckman joined the faculty this academic year from the University of Rochester, where she was an assistant professor of English and film studies. In addition to her appointment in the department of the history of art, Dr. Beckman is also a member of Penn’s new program in cinematic studies.

Dr. Beckman recently released her first book, Vanishing Women: Magic, Film, and Feminism, and has published articles on violence, criminalism, and the feminist response to the September 11th tragedy. She is currently pursuing several scholarly projects including a book exploring the link between terrorism and feminist politics; an edited collection, Still Moving: Between Cinema and Photography; and a book-length composition examining car-crash films.

Aside from her published scholarship, Dr. Beckman has organized and participated in a number of lectures in recent years. Immediately following the September 11th attacks, she coordinated a series of events focused on artistic and literary responses to terrorism in America. More recently, she chaired the Between Photography and Cinema: Memory, History, Nation panel of the 2004 Society for Cinema and Media Studies Conference. Dr. Beckman has also been consulted by BBC television for an upcoming documentary, The History of Magic.

Last fall, she taught a seminar on contemporary film theory as well as a two-semester course, Issues in Contemporary Art and the Art of Curating Cinema and the Other Arts. This interdisciplinary course introduced students to the major issues and movements in film and electronic media in addition to offering them the opportunity to design and produce an exhibition at the Institute of Contemporary Art.

Dr. Beckman holds her Ph.D. from Princeton and her B.A. from Cambridge University. Her doctoral dissertation was recognized with the Council of Graduate Schools/University Microfilms International Distinguished Dissertation Award in the Fine Arts and Humanities.

This chair was established in 1995 by Elliot S. Jaffe, W’49, and his wife Roslyn. The Jaffes are the founders of the well-known clothing retailer Dress Barn, Inc., and Mr. Jaffe is a member of the SAS Board of Overseers. Among their many contributions to Penn, the Jaffes made possible the renovation of the building at 3405 Woodland Walk, now known as the Elliot and Roslyn Jaffe History of Art Building.

Deputy Dean of Engineering: Susan Davidson

Dr. Susan B. Davidson, the George A. Weiss Professor of Computer and Information Science, has replaced Dr. Vijay Kumar, UPS Professor of Transportation in Mechanical Engineering and Applied Mechanics, as Deputy Dean of the School of Engineering and Applied Science effective January 1, 2005.

The position of Deputy Dean was created in 1999 by Dean Eduardo Glandt to support the research mission of SEAS and to manage the School’s facilities, intellectual property and its interactions with various sectors of the University.

“Vijay Kumar has exhibited exemplary leadership in the performance of this important job. We all owe him our heartfelt appreciation for five years of service of unusual caliber. Because we need to continue on this dynamic trajectory, I am delighted and proud that Susan Davidson has allowed me to recruit her as the School’s next Deputy Dean,” said Dean Glandt.

Dr. Davidson joined the faculty of Penn Engineering in 1982. She received her bachelor’s degree in mathematics from Cornell University and her M.A. and Ph.D. degrees in electrical engineering and computer science from Princeton University in 1980 and 1982, respectively.

Dr. Davidson’s research is focused on the fields of databases and bioinformatics. She was the founding co-director of the Penn Center for Bioinformatics (PCBI) in 1997 and served as interim director from 2000-2003. She is also a founding co-leader of the Greater Philadelphia Bioinformatics Alliance, an organization that brings together the region’s leading universities and life science companies to accelerate innovation and education in bioinformatics. She has served on the University Gender Equity Committee and has led the Computer and Information Science “CISters Meetings,” an informal organization that brings together graduate women in the department to foster a sense of community in a field where women are underrepresented.

For her efforts, she was awarded the Lenore Rowe Williams Award in 2002, an award given to an outstanding female scholar or leader, affiliated with the University, whose contributions extend within and beyond the campus. Dr. Davidson holds a secondary appointment in the department of genetics, is a Fellow of the Association for Computing Machinery, was a Fulbright Scholar, and was the second holder of the Hitachi Chair at INRIA in 2004.
Inspiration for Postage Stamp Design: A Photo in Penn Library's Marian Anderson Collection

A 1934 black & white photograph of Marian Anderson, taken in Stockholm, Sweden by Moise Benkow, is one of the thousands of images in Penn’s collection and the one which inspired the Canadian artist who painted the portrait of the ground-breaking singer which is on the new U.S. postage stamp. For the stamps with a collectible First Day Cover and the Marian Anderson Cultural Diary Pages and illustrated envelope sets, visit http://usps.com.

The collection of photographs is available to the public at www.library.upenn.edu/collections/rbmi/photos/manderson.html.

The U.S. postage stamp depicting Marian Anderson shows an oil painting by Albert Slark of Ajax, Ontario, Canada. The first-day-of-issue ceremonies were held on January 27 at the DAR Constitution Hall in Washington, D.C. That was the venue where, in 1939, the contralto singer had been denied the opportunity to sing because of the color of her skin. She then sang before thousands at the Lincoln Memorial. She performed at Constitution Hall in a 1942 concert to aid WWII relief efforts and began her farewell tour there in 1964.

Major Grant for Tobacco Dependence Treatment Research

The School of Medicine has been awarded a major grant from the National Cancer Institute (NCI) to support continued multi-disciplinary research on the treatment of nicotine dependence. This $9.3 million award is one of seven in the country that will support transdisciplinary research on nicotine dependence for the next five years.

The Transdisciplinary Tobacco Use Research Center (TTURC) is directed by Caryn Lerman, Mary W. Calkins Professor in the department of psychiatry and the Annenberg Public Policy Center and associate director for Cancer Control and Population Science in the Abramson Cancer Center. Dr. Wade Berrettini, Karl Rickels Professor of Psychiatry and Director of the Center for Neurobiology and Behavior, is the co-principal investigator of the Center.

The TTURC, beginning its sixth year of funding, is a collaboration among researchers from many disciplines in several schools and institutes within Penn, including the Abramson Cancer Center, the Center for Neurobiology and Behavior, the Center for Studies of Addiction, the Leonard Davis Institute of Health Economics and the Annenberg School for Communication.

These researchers include Dr. Julie Blendy, from the department of pharmacology; Dr. Janet Audrain, Dr. Margaret Rukstalis, Dr. Paul Willeto, Dr. Christopher Jepson and Dr. Steven Siegel, from the department of psychiatry; Dr. Daniel Heitjan from the department of epidemiology & biostatistics; Dr. David Asch, Dr. Sanford Schwartz and Janet Weiner, from the department of medicine and Dr. David Fenstermacher from the Abramson Cancer Center.

The TTURC is also closely linked with the NCI Center of Excellence in Cancer Communication Research in the Annenberg School of Communication, directed by Dr. Robert Hornik, in collaboration with Dr. Joseph Cappella, Dr. Martin Fishbein, and Dr. Caryn Lerman.

With this award, TTURC investigators seek to translate discoveries in basic neuroscience, pharmacology, genetics and behavioral science to improve treatment for nicotine dependence. In its first five years, the Penn TTURC provided the first evidence for effects of specific genetic variants on smoking cessation and response to pharmacotherapeutics. The center’s continued success, generated new data on bio-behavioral mechanisms of response to treatment, developed new tools and applied new methods to analyze smoking cessation clinical trial data and identified pre-treatment measures that can be used in clinical practice to tailor choice of treatment for individual smokers.

Through the TTURC’s original policy project led by Dr. Alexandra Shields, associate professor at the Health Policy Institute at Georgetown University, TTURC researchers have begun to identify emerging health policy and ethical issues in the translation of research on genetics and smoking to clinical practice.

The new TTURC award funds four primary scientific projects. These include:

• The Role of CREB and Opioid System in Nicotine Reward. Led by Dr. Julie Blendy, this project uses an animal model of nicotine reward to investigate the role of CREB and the mu-opioid receptor in the rewarding value of nicotine and evaluates the role of naltrexone, an opioid antagonist medication.

• Efficacy of extended Patch Treatment by OPRM1 Genotype. Led by Dr. Caryn Lerman, this placebo-controlled clinical trial investigates the effectiveness of standard vs. extended dose nicotine patch therapy in smokers who have different genetic variants for the mu-opioid receptor gene.

• Atomoxetine: Effects on Smoking Behavior. Led by Dr. Margaret Rukstalis, this project uses a human laboratory model to investigate the effects of atomoxetine (a drug used to treat inattention and impulse control symptoms) on smoking behavior following a brief period of abstinence from smoking.

• Improved Human Screening of Cessation Medications. Led by Dr. Kenneth Perkins, professor of psychiatry at the University of Pittsburgh School of Medicine, this project refines the methods used for human laboratory studies aimed at screening medications.

In addition to the four primary projects, the new TTURC will support and integrate the work of TTURC researchers through a state-of-the-art Developmental Research Core, the TTURC will also train tobacco control researchers to other scientists, policy makers and the public.

The TTURC will also train tobacco control scientists through the TTURC Training Core (led by Drs. Audrain and Schwartz). Through a Developmental Research Core, the TTURC will support multi-disciplinary translational studies relevant to tobacco dependence and treatment.

“The renewal of the Transdisciplinary Tobacco Use Research Center provides a unique opportunity to conduct multi-disciplinary research to develop new treatment models that can be readily translated to the clinical setting in order to maximize the efficacy of nicotine dependence treatment. The University of Pennsylvania provides an optimal setting for conducting multidisciplinary translational research,” said Dr. Lerman.
Seed Funding from the Biotech Greenhouse of Southeastern PA for Two Penn Startups

Two new companies based on technologies developed at Penn are among the seven startups receiving seed capital from BioAdvance, the Biotechnology Greenhouse of Southeastern Pennsylvania. Avid Radiopharmaceuticals, which develops diagnostic tools for Alzheimer disease, and Marillion Pharmaceuticals, which creates targeted cancer chemotherapies, will each receive $500,000 as part of the Greenhouse fund's third cycle of investment.

Avid Radiopharmaceuticals has licensed technologies from Penn and is leveraging the work of Dr. Hank Kung, a radiopharmaceutical researcher and a professor in the department of radiology at the School of Medicine. Avid is using this technology to create extremely safe and low-dosage radiopharmaceuticals for use with brain scan imaging to evaluate and diagnose Alzheimer disease.

“We are optimistic that our products will allow for early and accurate diagnosis of Alzheimer disease and will fundamentally change the way the medical community evaluates and treats elderly patients with memory complaints,” said Daniel Skovronsky, president and CEO of Avid.

Marillion Pharmaceuticals is working with Dr. Gang Zheng and Dr. Jerry Glickson, also of the department of radiology, to develop safer and more effective cancer treatments. The company has licensed technology from Penn that will enable pharmaceutical companies to enhance the effectiveness of existing cancer drugs and rescue failed cancer treatments by providing a novel drug delivery vehicle, the glucose transporter.

“Marillion is very happy to be working with BioAdvance to move this critically important technology from the scientists’ labs to the patients that need it. We are looking forward to developing this technology as we believe it has the power to drastically improve the treatment of cancer,” said Zahed Subhan, CEO of Marillion.

Additional information about BioAdvance and a webcast of last week’s events are available at www.bioadvance.com.

Molecular Studies in Digestive and Liver Disease: Grant Program

We are pleased to announce that the Center for Molecular Studies in Digestive and Liver Disease is accepting applications to its 2005 Pilot and Feasibility Grant Program. Submissions should be related to the focus of the Center, which encompasses molecular studies of the biology and disease of the alimentary tract, pancreas, and liver. Relevant investigations include those in developmental biology, nutrition, regulations of gene expression, growth, differentiation and carcinogenesis, the biology of stem cells, molecular genetics, gene therapy, and immunology, including growth factors and cytokines. An external advisory committee will review the applications and select projects for funding.

PilotGrant06form.htm

Pilot and Feasibility Grant Program: Purpose and Research Focus

The purpose of the Center is to unite investigators with interests in digestive and liver physiology and disease and to stimulate others in the biomedical community to enter this area of research. One of the most important aspects of this effort is the funding of Pilot/Feasibility Projects. The Pilot/Feasibility Grant Program should be related to the focus of the Center, which encompasses molecular studies on the biology or disease of the alimentary tract, pancreas, and liver. Relevant investigations include those in developmental biology, nutrition, cancer, regulation of gene expression, therapy, immunology, growth factors and cytokines, and fibrosis. The Center is committed to the technical support of the funded projects; in addition to monetary awards, recipients are able to use Center core facilities (please see website below).

Eligibility

• All faculty members of the University scientific community who meet the eligibility requirements below are invited to submit proposals. Applicants must be U.S. citizens or have permanent visas.

• Categories of applicants include: 1. New investigators who have never held extramural support (R29, R01, P01). (Faculty below the level of Assistant Professor must provide a letter of independence from their department chair or division chief.) 2. Established investigators in other areas of biomedical research who wish to apply their expertise to a problem in digestive and liver disease. 3. Established digestive and liver investigators who wish to study an area that represents a significant departure from currently funded work.

• Pilot project awardees are eligible for two years of funding; renewals are evaluated competitively.

For the application, go to: www.uphs.upenn.edu/molecular/Pilot_Project_Program/index.shtml.

Penn Center for AIDS Research

FY 2006 Pilot and Feasibility Grant Program: Call for Proposals

The Penn Center for AIDS Research (Penn CFAR) seeks applications to the pilot program offered through its Developmental Core. Proposals regarding any aspect of HIV/AIDS clinical care, epidemiology, virology, immunology, structural biology, vaccine development, or prevention are considered relevant to the goals of the Developmental Core.

The CFAR is especially interested in proposals that bridge programmatic areas and, in particular, those that bridge clinical investigators with basic or behavioral scientists. These will be given preference. Proposals that include an international component also are encouraged. The maximum amount of funding for each grant will be $40,000. Grants are for a one-year period and are not renewable. It is expected that funds will be available in July 2005.

Faculty members, holding appointments at the CFAR institutions, who meet one of the following requirements, are invited to apply:

• New investigators who have never held extramural support from the NIH.

• Investigators who have previously worked in HIV/AIDS.

• Investigators who have worked in HIV/AIDS who wish to study an area that represents a significant departure from their currently funded work.

Application form and instructions can be found at: www.uphs.upenn.edu/aids/PilotGrant06form.htm

Mentoring is available to junior investigators; for information, e-mail Evelyn Olivieri at oliviere@mail.med.upenn.edu. Deadline: Friday, March 18, 2005. For general information, please contact Evelyn Olivieri, associate director, Office of Basic Scientific Programs, Room 353 BRB II/III/6160, phone: (215) 746-2234, e-mail: oliviere@mail.med.upenn.edu.

—Francisco Gonzalez-Sarabia, Core Director

Faculty Club: Discounts and Options

There has never been a better time to join the Faculty Club. Membership is open to all Penn faculty, staff, alumni and graduate students.

The Club is open to members for lunch Monday through Friday throughout the year, with a generous hot and cold fixed-price buffet, only $9.20 per person. Also available is a light limited lunch option; enjoy soup and a sandwich along with a beverage for only $5.95.

Members can also drop by for complimentary morning coffee and pastries during the week. The Club is open for dinner several nights per term featuring elegant theme dinners. Annual dues are only $52.50 (September 1 through August 31). However, during our mid-year membership drive, special discounted dues of only $27 are being offered.

We hope that you will give serious consideration to joining. Apply online using your credit card on the Faculty Club website www.upenn.edu/facultyclub or download an application on the Membership page. Should you have any questions or need more information please contact the Club Coordinator, Natalka Swavelly, at (215) 898-4618 or at fsclub@pobox.upenn.edu. See you at the Club!

—Elsa L. Ramsden, President

Emergency Closing Reminder

The University will announce a closing or other modification of work schedules through the following means:

• The University’s emergency information number: (215) 898-6358 (215-898-MELT);

• Communications from the Division of Public Safety;

• KYW News Radio (1060 AM), www.kwy1060.com, the City of Philadelphia’s official storm emergency center; the University’s emergency radio identification code numbers are “102” for day classes and schools/centers and “2102” for evening classes. The message that accompanies the code number will provide the opening status of the University.

The University’s Emergency Closing Policy was published in Almanac November 23, 2004, and can be accessed from Almanac’s homepage, www.upenn.edu/almanac or on the Human Resources website, at www.hr.upenn.edu/policy/policies/707.asp.

ALMANAC February 1, 2005
Penn offers summertime fun for children ages 6-18 in an array of activities from academics—including Arabic, anthropology and music—to athletic camps. For more information and applications see the specific contact information and website listed for each camp or program.

**Penn Camps for Children: Summer 2005**

### Academics

**Al-Bustan Camp**

Al-Bustan Camp is an opportunity for 25-28 children ages 6-12 to develop Arabic language skills and appreciate Arabic culture (no prior Arabic required). July 11-29, at the Morris Arboretum, 9 a.m.-4 p.m.; visit www.albustanseeds.org or contact camp director at (267) 303-0070 or e-mail hsbprogs@sas.upenn.edu.

**Anthropologists in the Making**

For the summer of 2005, adventurous children ages 8 through 12, as well as young teens ages 13 to 15, can participate in a day camp that takes them through time, across continents at the Penn Museum. For 8-12-year-olds, Anthropologists in the Making Summer Adventures, a program organized by the Education Department of the Museum, runs from June 27-August 19, with eight theme-oriented one-week sessions. The Museum also offers six one-week thematic sessions of Junior Explorers Camp for young teens (ages 13 to 15), July 5-August 12. Children and teens may choose one or more of the weekly-themed programs. This year’s themes are:

- **Animals of the Ancient World**, June 27-July 1
- **Houses and Temples**, July 5-8
- **Walk Like an Egyptian**, July 11-15
- **In the Field**, July 18-22
- **Fantasy and Folklore**, July 25-29
- **Trade and Currency**, August 1-5
- **Crack the Code**, August 8-12
- **Not Just Carved In Stone**, August 15-19

**Includes a Junior Explorers section.**

Camp hours are 9 a.m. to 3 p.m., with optional pre-camp (8-9 a.m.) and post-camp (3-5 p.m.) programs. Registration brochures can be requested through the Museum’s Education department. Call (215) 898-4015, option 3, or e-mail summercamp@museum.upenn.edu or visit www.museum.upenn.edu/new/edu/kids/summercamp.shtml.

Below are exciting opportunities for high school students this summer at Penn. See www.sas.upenn.edu/CGS/summer/highschool. Plan to attend one of these information sessions: March 3—5:30-7 p.m.; or March 5—10-11:30 a.m.

### Penn Summer Arts Studios

The Penn Summer Arts Studios offers opportunities for students who will be high school juniors or seniors to participate in-depth study in one of six areas of studio art: animation, architecture, digital video, drawing and painting, ceramics, or photography. The program runs June 25-July 24 with classes from 9 a.m.-4:30 p.m., Monday through Friday. The cost is $2,700 for commuters, and $4,650 for residents. For an application or information, call (215) 746-6901 or e-mail hsbprogs@sas.upenn.edu.

### College Academy at Penn

The College Academy at Penn, June 25-July 24, helps college-bound students discover a range of academic options available to undergraduates. A unique partnership among Penn’s four undergraduate schools (Arts and Sciences, Engineering, Nursing, and Wharton) explores academic work in four areas of study through an integrated academic experience designed and supervised by Penn faculty and students. The program includes campus lectures, lab work, interactive discussions and presentations revolving around a collaborative problem-solving project to extend an understanding of the breadth of opportunities associated with study in an academic area. In addition, students learn their specific area of strength and interests, explore options, and navigate the college selection and admissions process. Students participate in workshops, exercises, and individual feedback sessions conducted by Penn’s renowned Center for Positive Psychology.

By the end of the program, students develop a personal evaluation identifying strengths and interests, and formulate a plan that matches interests with possible majors and career options. Students identify several colleges or universities that meet academic interests. They also develop an application strategy for each identified school and complete a persuasive, well-written application essay.

Students live in the Quad, Penn’s traditional first-year student residence and interact with a diverse group of high school students from around the world. A wide range of social and cultural opportunities are available on campus, in metropolitan Philadelphia and surrounding communities. The cost is $2,700 for commuters, and $4,650 for residents. For an application or information, call (215) 746-6901 or e-mail hsbprogs@sas.upenn.edu.

### Pre-college Program

The Pre-college Program at Penn—June 25-August 6—is designed for academically-talented high school students entering the 11th or 12th grade. Pre-college students enroll in one or two undergraduate courses—often in topics not available in high school programs—as well as engage in a range of workshops (college skills, SAT prep, admissions, careers, majors, leadership) as well as a wide variety of social activities. Students who successfully complete these courses receive college credit from Penn and an official transcript from the University. Residential student program fees and tuition range from $4,800 to $6,700; day student program fees and tuition, including activities, range from $2,850 to $4,700. For information, call the Office of Summer Sessions at (215) 746-6900 or e-mail hsbprogs@sas.upenn.edu.

### Summer Music Institute

The Summer Music Institute (for grades 8-12) will provide camp for two tracks. Track A: Individual and Ensemble Performance from July 31-August 5 ($795), and Track B: Ensemble Performance August 2-5 ($600); includes tuition, housing and meal charges. The curriculum includes classes in music theory, music history, and conducting. Audition not required but recommendation form must be completed by music director or private instructor. For more information see www.pennmatics.com and click on “Camps” or e-mail kgupta@force.stwng.upenn.edu.

### Penn Summer Science Academy

Penn’s Summer Science Academy—June 25-July 24—is an intensive non-credit science career program for students entering the 11th or 12th grade. It includes laboratory projects, lectures and discussion groups. Tracks include biomedical research, physics and forensic science. Program activities take place Mondays-Fridays, with a daily schedule that varies according to the concentration. The cost is $2,700 for commuters; $4,650 for residential students. For an application call (215) 746-6901 or e-mail hsbprogs@sas.upenn.edu.

### Penn Summer Theatre Workshop

The Penn Summer Theatre Workshop—June 25-July 24—is a four-week intensive immersion into the study of theatre and technique. Designed for students who will be juniors or seniors in high school in the fall, the workshop offers three primary modules (acting technique, scene study, and Alexander technique) along with supporting presentations in directing, dramaturgy, musical theatre, theatre criticism, and script analysis. The cost is $2,700 for commuters, and $4,650 for residents. Classes run Monday through Friday from 9 a.m. to 5 p.m. For an application or information, call (215) 746-6901 or e-mail hsbprogs@sas.upenn.edu.

### Athletics

**Quaker Basketball Camp**

The 2005 Quaker Basketball Camp sessions—June 20-24 ($240) and June 27-30 ($200)—(daily from 9 a.m.-3 p.m.) for boys and girls ages 7-18; Discounts: family (2 or more children) and University employee: $205 per camper for Session 1 and $175 per camper for Session 2; Multi-Session Discount $380 for both sessions. Please contact Matt Langel (215) 898-0423 or e-mail nut43@pobox.upenn.edu.

**Penn Junior Fencing Camp**

July 17-August 6 for 14-17-year-old fencers with at least one year of competitive fencing experience required. $650 per week. For July 31-August 6, two years of competitive fencing experience preferred. Contact David Micahnik, (215) 898-6116 or e-mail davidm@pobox.upenn.edu.
Penn Elite Field Hockey Camp
The Field Hockey Camp, will have two sessions June 19-22 and August 7-10 and is designed for elite players who are entering grades 10-12 or preferably have varsity experience. Enrollment is limited to 85 players; camp director is Val Cloud, head coach of Penn’s field hockey team. Cost is $399 per session. For information contact Val Cloud (215) 898-6308 or e-mail vcloud@pobox.upenn.edu.

Al Bagnoli All-Star Football Camp
Football Camp runs July 24-27 and is geared towards boys entering grades 7-12. The camp is intended for players interested in improving basic skills and learning both offensive and defensive techniques. Cost is $365 for an overnight camper and $290 for a day camper. For information and registration e-mail football@pobox.upenn.edu. Applications are available at www.pennathletics.com and click on “Camps.”

Gymnastics Camp
Summer Gymnastics Camp provides children with gymnastic instruction on Olympic apparatus led by Penn’s head gymnastics coach Tom Kovic. The camp also offers swimming at Hutchinson Gym, arts and crafts, movies and field trips. There are seven one-week sessions: June 13-17, June 20-24, June 27-July 1, July 5-8, July 11-15, July 18-22, July 25-29. Monday through Friday 9 a.m.-5 p.m. The cost is $260 per person/per session. The July 5-8 session will cost $210. There is also an early drop-off and late pick-up available for an additional cost (8:30 a.m. and 5:30 p.m.). For registration forms call (215) 898-5316 or e-mail kovic@pobox.upenn.edu. Registration forms can also be downloaded at www.pennathletics.com click on “Camps.”

Penn Men’s Lacrosse Camp
Boys entering ninth grade and up can attend Lacrosse Camp July 2-5. Overnight camp $500, day camp $400. Learn all aspects of the game from the Penn coaching staff and many Division I players. Call Chris Malone (215) 746-0291 for information or e-mail cmalone@pobox.upenn.edu.

Penn Elite Women’s Lacrosse Camp
Girls entering grades 11-12 are eligible to participate in Women’s Lacrosse Camp July 5-8. Overnight camp $425, day camp $350. Learn all aspects of the game from the Penn coaching staff and many Division I players. Contact Julia Shaner (215) 898-9042 or e-mail jmshaner@pobox.upenn.edu or visit www.pennathletics.com and click on “Camps.”

Penn Quaker Women’s Lacrosse Camp
Girls entering grades 9th-12th are eligible to participate in Women’s Lacrosse Camp July 9-12, at Franklin Field—the cost is $450. For information contact Julie Shaner at jmshaner@pobox.upenn.edu or (215) 898-9042 or visit www.pennathletics.com and click on “Camps.”

PennKids Camp
The Division of Recreation and Intercollegiate Athletics will sponsor a day camp called PennKids which provides a summer camp experience for children of Penn faculty, staff, and students, entering grades 1-7. The program embodies the principle of play, growth and development, and the camp features weekly themes, sports and games, arts and crafts, daily swimming, field trips and special events. For more information contact the Department of Recreation at (215) 898-6100, visit the website www.upenn.edu/recreation/pennkids or e-mail pennkids@pobox.upenn.edu. PennKids features six one-week sessions June 20-July 29. New for 2005: a reduced session fee and hot lunch option. Each session is a full day from 8:30 a.m.-4:30 p.m. and costs $200/session. Hot lunch option $25/session. Early Extended 7:30-8:30 a.m. $25/session. Late Extended 4:45-5:30 p.m. $25/session. Early Lunch & Late Extended $40/session. Sibling Discounts: Siblings registered for the same PennKids session will receive $20 off each week. The first child will pay the full session fee while each child thereafter will receive the discount.

Nike Rowing Camp
Both sessions of the Nike Rowing Camp—June 25-28 and July 9-12—are co-ed and geared towards campers between the ages of 14-18 who have rowed at least one season. The camp includes on-the-water instruction, videotaping and ergometer training sessions. Cost is $695 for a resident camper and $595 for a day camper (9 a.m.-9 p.m.). Instructor: John Fife. Call (800) 645-3226 for information and registration or visit www.ussports camps.com.

Soccer Camps
Soccer Camp; June 13-17 and July 25-29; boys and girls ages 7-14, 9 a.m.-4 p.m.; $225, $200 for Penn employees. A camp for youngsters who are either beginning their soccer careers or who are ready to develop those important first skills of the game. The week’s instruction will teach individual skills and techniques through exercises and small-sided games. Call (215) 573-6178 for brochures or visit www.pennathletics.com and click on “Camps” for information.

Quaker Swimming Camp
Quaker Swimming Camp is a competitive swim camp for boys and girls ages 9-16, June 20-24 and June 27-July 1. The cost is $300 per one week session, which includes a personal swimming video tape. Participants should be capable of completing a 1.5 hour practice and finish a 200 freestyle (8 laps) without stopping, prior to attending camps. For information contact Catherine Holland at (215) 898-6138 or cholland@pobox.upenn.edu.

Levy Junior Tennis Camp
Penn’s Summer Junior Tennis Camp, for players ages 6-16, will offer ten one-week sessions. The camp will be held at the Tennis Pavilion’s eight indoor air-conditioned courts on campus. Camp dates are June 6-10, June 13-17, June 20-24, June 27-July 1, July 5-8, July 11-15, July 18-22, July 25-29, August 1-5 and August 8-12. Camp schedule is 9 a.m.-3 p.m., Monday through Friday. The fee—$250 per week, prorated for July 5-8—includes a daily cafeteria lunch. A family discount is available for two or more children that attend in the same week(s). There is also an extended hours fee (3:30-6 p.m.) of $8 per day. For information/registration, call Hal Mackin at (215) 898-4741, e-mail hjmackin@pobox.upenn.edu or visit http://pobox.upenn.edu/~hjmackin/summer.html.

Penn Tennis Camp
Penn Tennis Camp, August 15-19 and August 22-26, is a day camp (9 a.m.-3 p.m.) designed for children between the ages of 6-16 years, with lunch included. Focus on technique, skill development, and match play. Cost $250 per week. Call (215) 898-6958 or e-mail penntenniscamps@yahoo.com.

Nike Volleyball Camp at Penn
Nike General Skills Camp, August 6-9, is recommended for females between the ages of 10-18. Campers experience instruction and coaching from both current college players and coaches, while experiencing college life in the residence halls and cafeterias. Cost is $570 for a resident camper and $470 for a day camper (9 a.m.-9 p.m.).

Nike Volleyball High Potential Camp, August 11-14, is recommended for females ages 14-18. Cost is $570 for a resident camper and $470 for a day camper (9 a.m.-9 p.m.). Registration information for both camps is available at www.ussports camps.com or by calling (800) 645-3226.

Pennsylvania Wrestling Camps
Pennsylvania Wrestling Camps will take place June 18-22. For information call (215) 898-9504 or visit www.pennsylvaniawrestling.net.
New on the Web

PennSound: Free Poetry

The recording industry may not want anyone downloading music without paying for it, but a new project encourages downloading right to MP3 players and hard drives all the poetry a listener might want. And it’s all free for the asking.

PennSound — launched January 1 — is a web-based archive (www.writing.upenn.edu/pennsound) for noncommercial distribution of the largest collection of poetry sound files on the Internet. PennSound offers a large variety of digital recordings of poems — currently 1,500 and fast growing — mostly as song-length singles.

“This has never been done before,” said Dr. Al Filreis, PennSound co-director, English professor and director of Penn’s Center for Programs in Contemporary Writing.

“Most of the electronic sound files available to the public are of entire poetry recordings, 30 or more minutes long, with no tracking of individual cuts or poems. By right-clicking a PennSound link, a user can save a single poem and listen to it as a high-quality MP3 file. We believe philosophically that, since there is no significant profit to be gained by the sale of recorded poems — unlike music — many, many more poets will continue to grant us permission to use their work.”

As part of the PennSound project, the Annenberg Rare Books and Manuscripts Library at Penn is developing a sophisticated cataloging tool for the poetry sound files, enabling other libraries to collect the material and enabling teachers to add the MP3s to their online syllabi. The poetry sound files are retrievable both from a library catalog by authors’ names and via web search engines.

PennSound combines aspects of a library archive and a web music-download site. Basic bibliographic information is incorporated in each file so that a user downloads not only the sound but also key facts about the recording, including author, title, place and date of the recording, as well as copyright information.

“PennSound is as much about preservation as distribution,” said Dr. Charles Bernstein, English professor who, with Dr. Filreis, co-founded and co-directs the project.

“Most poetry sound recordings are at risk of deteriorating if not converted or copied. The beauty of PennSound is that in the course of preserving these recordings, we are also making available a treasure trove of wonderful poetry performances that we believe will attract a whole new generation to poetry as a performance art.”

This is an ongoing project for producing and archiving new audio recordings from Penn and around the world, as well as preserving existing audio archives. The site provides as much documentation about individual recordings as possible with new files and new bibliographic information to be added.

Funding comes from private donors to the Center for Programs in Contemporary Writing, which sponsors the project. PennSound works closely with the Electronic Poetry Center (http://epc.buffalo.edu) and UbuWeb (www.ubu.com) as well as Penn’s English Department and SAS Computing.

February Volunteer Opportunities

Penn VIPS Annual Change Drive: Thursday, February 10 through Thursday, February 24.

Change Drive to benefit the Tsunami victims; the funds will be placed in the University-wide Tsunami relief fund and will be dedicated to work being done to reopen schools for the children.

Please take your change to the following drop sites:

- Museum Reception Desk Near Kress Gallery Bonnie Crossfield 898-4001
- Women’s Center 3643 Locust Walk Gloria Gay 898-8611
- Af-Am Resource Center 3537 Locust Walk Afli Heywood 898-0104
- Veterinary Medicine Rosenthal Lobby Trish d’Pietra 898-8842
- Engineering 107 Towne Blvd Ellen V. Russell 898-7244
- SAS 120 Logan Hall Kristin Davidson 573-3416
- Van Pelt Library Shared Catalogue Dept. Rachelle Nelson 898-9048
- Annal Division 700 Clinical Research Yvonne Florence 898-1018
- ISC 293A 3401 Walnut St. Doris Donofrio 573-5803
- Wharton 1000 SH-DJ Jennifer O’Keefe 898-1092
- Nursing Ed Bldg. 4th Floor Mailroom Donna Milici 573-0747
- ULAR 220 S. 40th St. Mary Jo Pauktis 898-4902
- Political Science 217 Stieple Hall Marcia Dotson 898-7641
- ISC 203A Sansom West Kathy Ritchie 573-3561
- Information Desk Karen Fortunata 573-5011
- VPUL 3611 Locust Walk Patricia Ravenell 898-5337
- Faculty Club 3611 Walnut/Ann at Penn Nataška Swavely 898-4618
- CCP 133 South 36th/5th Floor Isabel Mapp 898-2020
- Graduate Student Center 3615 Locust Walk DeAnna Cheung 746-6686
- Med School/Fac. Planning 233 Blockley Hall Robin Rosen 898-1741
- Law School Silverman Hall, rm. 145 L’Tanya Nelson 898-7144
- Penn Ice Rink 3130 Walnut St. Richard Robertson 768-3869
- Provost Office 335B 3401 Walnut St. Susan Curran 898-6841
- Student Health Services Penn Tower/Lower Level Rachel McClinton 573-5385
- Human Resources 538A 3401 Walnut St. Darcell Griffith 898-6884

Volunteers are needed to tutor students in the SquashSmarts program: SquashSmarts is a Philadelphia youth enrichment program that combines the game of squash with academic tutoring and mentoring. Squash serves as the hook that pulls students into the program. Upon their first introduction to the game in 6th grade, the students are curious, inquisitive and excited about learning a new sport, and so willingly sign on for the extra academic work required by all participants. Students attend practice two afternoons per week — 1 hour 15 minutes of squash followed by one hour 15 minutes of tutoring and then two hours on Saturday mornings for squash play only. The 3-days per week schedule continues through the school year. Each team member benefits from one-to-one tutoring with volunteers.

Join the Penn VIPS Scholarship Committee! Help plan the 14th Annual Penn VIPS Scholarship Program where we select and honor outstanding students from Bartram, Parkway, Overbrook, University City, and West Philadelphia High Schools. Planning is beginning for the June 2005 program.

Camp Jabberwocky: Martha’s Vineyard Cerebral Palsy Camp needs volunteers! Camp Jabberwocky is an overnight camp on Martha’s Vineyard, an island off the coast of Massachusetts. The camp is run for children and young adults with mental and physical disabilities and runs for about five weeks from the end of July to the end of August. Jabberwocky serves about 30 campers each week, with a staff of about 25 volunteers who receive no formal pay but who do receive free room and board while living at camp. Jabberwocky is looking for counselors who can devote some or most of August to working with an amazing group of campers and counselors. While we prefer counselors to come for a month, they may be able to come for one, two or three weeks. Counselors are responsible for the care of their camper, running activities, and general service to the camp as a whole. A daily schedule includes but is not limited to: breakfast, music class, activities (including pottery, jewelry making, basketball, yoga, painting, baseball, etc.), lunch, the beach, dinner and an evening activity (e.g. going to concerts, drumming cookouts on the beach, dances). Days are busy, but filled with great joy and an inordinate amount of laughter. Working at camp is a truly unique experience. Experience working with special needs children is not necessary; orientation will be held prior to the start of camp, and most people have no experience before coming to camp.

Mercy Hospital of Philadelphia is in need of volunteers for their SuperGreeters Program: SuperGreeters assist patients and visitors by creating a welcoming environment, showing them to their destinations and escorting them if necessary. Also, if you can volunteer 3 hours a week, there are many more volunteer activities available. Mercy Hospital is located at 501 South 54th St.

Dear Penn Community,

Thank you for your continued support and thanks to the over 500 volunteers who participated in Penn’s Dr. Martin Luther King, Jr. 2005 Commemorative Symposium on Social Change Day of Service activities.

Volunteers painted and spruced up West Philadelphia High, and worked on “Helping Hands” projects for local shelters and elder care programs. Children learned about Dr. King’s life by creating banners and by having volunteers read to them. West Philadelphia students participated in a one-day project with Penn students. Volunteers participated in Philadelphia Reads training to put books on tape. An additional program was added this year where volunteers painted the waiting area and donated children’s books to the West Philadelphia District Welfare Office.

Following is our monthly posting of community service opportunities for the month of February. Please contact me via e-mail (sammapp@pobox.upenn.edu) to volunteer for any of the programs.

—Isabel Mapp, Associate Director, Faculty, Staff and Alumni Volunteer Services, Director, Penn Volunteers in Public Service, Center for Community Partnerships
The University of Pennsylvania Police Department
Community Crime Report

About the Crime Report: Below are all Crimes Against Persons and Crimes Against Society from the campus report for January 17-23, 2005. Also reported were 23 Crimes Against Property (including 21 thefts, 1 criminal mischief and 1 fraud). Full reports are on the web (www.upenn.edu/almanac/volumes/v51/n19/crport.html). Prior weeks' reports are also online. —Ed.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of January 17-23, 2005. The University Police actively patrol from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at (215) 898-4482.

18th District Report

6 incidents and 3 arrests (including 3 aggravated assaults, 2 robberies and 1 rape) were reported between January 17-23, 2005 by the 18th District covering the Schuylkill River to 49th St. & Market St. to Woodland Ave.

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The University of Pennsylvania Health System/Department of Radiology seeks women 60 years of age or older. Eligible volunteers would receive a magnetic resonance (MR) and a dual energy X-ray exam (DEXA) to measure bone density. Participants will be compensated. Please contact Louise Kohl or Helen Peachey at (215) 898-5664 for more information.

PMS? PMDD? Do your premenstrual symptoms interfere with daily activities? Women between ages 18-45 needed to participate in research studies in the PMS Program, University of PA. Compensation available to eligible candidates. Call (215) 662-3329.

Want to lose weight? The University of Pennsylvania’s Weight and Eating Disorder Program is looking for men or women who will receive 2 years of weight loss treatment using either a low-carbohydrate or a low-calorie weight loss program. Call now to see if you are eligible to start after the New Year. Overweight men and women aged 18-65 are encouraged to call The Carbohydrate Study at (215) 746-1747 ext 4.

Researchers at The Children’s Hospital of Philadelphia are seeking families/individuals with high myopia (nearsightedness) for a study to identify the hereditary and environmental factors that may cause the condition. To participate in this study, participants must have had onset of myopia before 12 years of age, and a refractive prescription of 5.00 diopters or more. A free eye examination for glasses may be provided. We will compensate you for travel and parking expenses. For more information about the study, contact Valerie Savage at savagew@email.chop.edu or (267) 426-5380.

Getting On Board Express Almanac

Sign up to receive e-mail notification when we post breaking news between issues. Send an e-mail to listserv@lists.upenn.edu with “subscribe e-almanac <your full names>” in the body of the message. —Ed.

Classifieds—University

GetOnBoard

Penn ProWomen’s e-silent Auction

Just in time for that perfect Valentine’s Day gift or those February and March birthdays and anniversaries.

Bid and buy unique items—from gift certificates to jewelry, art, and clothing with all proceeds going to the Penn Professional Women’s Network for the annual Alice Paul Awards and the PennVIPS Scholarships.

Visit www.vpul.upenn.edu/pwc/prowomen/ between February 1-10 to view and bid.

The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds.

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University-Wide Records Destruction (Shredding) Vendor

The University Archives and Records Center (UARC) has partnered with Infoguard to provide records destruction services on a University-wide basis. Now, any University or UPHS office can use Infoguard’s secure records destruction program under the new Penn contract and at a significant discount from market price. Offices can utilize the service in ways that meet office needs — whether that is sending material to the University Records Center (URC) for shredding services or asking URC (which now functions as an agent for Infoguard) to coordinate the placement of secure shredding bins on site with regular pick-ups. Offices wishing to use this service should contact the University Records Center (URC):

Telephone: (215) 898-9432
Facsimile: (215) 573-2035
E-mail: uarc@pobox.upenn.edu

As described in UARC protocols and policies, it is important that we retain certain documentation for periods listed in our Records Retention Schedules (on-line at www.archives.upenn.edu/urc/recrdret/entry.html). At the same time, most confidential information in Penn offices is appropriate for destruction because:

1. it is a copy of records being retained by an office that serves as record-owner;
2. it does not qualify for retention under the Records Retention Schedule, or
3. it is a copy of records being retained by an office that serves as record-owner;
4. it does not qualify for retention under the Records Retention Schedule, or
5. it exceeds the period of time required for retention.

In such cases, it is crucial that materials be disposed of in a complete, secure fashion. Shredding (and pulping) services offered by Infoguard help us protect the confidentiality of Penn-proprietary data and the privacy of Penn constituents whose data often appear on old paper documents. Systematically disposing of inactive records also assists in freeing up space in offices to allow for better storage options. The following Q&A offer additional guidance regarding records destruction at Penn.

—Mark Frazier Lloyd, Director, University Archives and Records Center
—Lauren Steinfeld, Chief Privacy Officer, Office of Audit and Compliance

Summary of Guidance on Destruction of Confidential Records

January 2005

Introduction:
This FAQ provides general information regarding the destruction of confidential information at Penn (both the University and UPHS).

Under what circumstances should confidential information be destroyed?

Information should be destroyed when all four of the following requirements are met:
1. the information is “confidential” according to Penn’s Guidelines;
2. the information has been kept for as long or longer than the period required by the records retention schedule;
3. there is no actual or likely claim, lawsuit, government investigation, subpoena, summons or other ongoing matter involving such records (The University and UPHS do not knowingly destroy or discard evidence. Records relevant to a legal action cannot be destroyed or discarded without the approval of the Office of General Counsel; if there is such likelihood, preserve the integrity of the documents and contact the Office of General Counsel); and
4. the destruction is jointly authorized by the senior officer of the administrative or academic office of origin and by the Director of the University Archives and Records Center.

What qualifies as confidential information as it relates to records destruction?
The following information is ordinarily considered confidential:

- records whose usage might constitute an invasion of privacy;
- student records, employment records, and health records; or
- records whose use has been restricted by contract.

What qualifies as “as long or longer than the period required by the records retention schedule”?
Penn’s records retention schedules are viewable online. Some frequently applicable retention periods are:
- admissions records: 10 years
- class schedules: transfer to UARC after 2 years; permanent
- personnel/employment files: 7 years from termination
- financial aid records: 5 years after annual audit has been accepted
- foreign student forms (I-20): 5 years after graduation or date of last attendance
- student academic files (departmental): 5 years
- accounts payable and receivable, books of accounts, banking records: 7 years
- payroll and other tax-related records: 7 years
- most research-related records: 7 years after completion of research
- UPHS medical records/charts: 21 years from date of last treatment; for minors, 21 years from age 18

What does it mean to “destroy” information under Penn’s Guidelines?
Information is destroyed under Penn’s guidelines if it is handled under methods that do not permit recovery, reconstruction and future use. The destruction methods depend upon how the information is contained:

- Paper Records:
  Shred or pulp the paper. Don’t simply throw it in the trash.
- Electronic or machine-readable records:
  First, delete the contents of digital files and empty the desktop trash. Second, for hard drives, use commercially available software applications to remove all data from the storage device. Physically destroy floppy disks or back-up tapes.
- Film, audio, and videotapes:
  Physically destroy these tapes. Don’t simply throw them away.

How should I destroy confidential information?
Penn offices should contact the University Records Center (URC) to arrange for safe and secure destruction of confidential records. The URC understands the destruction procedures thoroughly and has extensive experience in managing these issues. The URC’s vendor relationship is University-wide and affords Penn offices a simple, lower-cost approach to records destruction.

How do I contact the University Records Center?
The URC may be reached by telephone at (215) 898-9432, by fax at (215) 573-2035, or by e-mail at uarc@pobox.upenn.edu.

How do I find out more?
For more detail, please see the Guidelines for the Destruction of Confidential Records and the Records Retention Schedule at www.archives.upenn.edu/urc/recrdret/guide2.html.