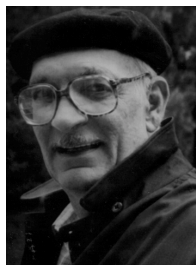


# UNIVERSITY of PENNSYLVANIA *Almanac*

Tuesday,  
March 6, 2001  
Volume 47 Number 25

[www.upenn.edu/almanac/](http://www.upenn.edu/almanac/)

## Grammy Winner for a Classic: George Crumb



George Crumb

Dr. George Crumb, the Annenberg Professor Emeritus of the Humanities, received the best contemporary classical work award at this year's Grammy Awards for his recording, *70th Birthday Album, Star-Child*. Produced on Bridge Records, it was performed by the Warsaw Philharmonic and choir, with soloists chosen from among New York instrumentalists. The piece was premiered in 1977 by the New York Philharmonic conducted by Pierre Boulez.

Dr. Crumb won the Pulitzer Prize in music in 1968 for his piece *Echoes of Time and the River*. He is also the recipient of the International Rostrum of Composers Award, 1971; and Fromm, Guggenheim, Koussevitzky and Rockefeller Foundation awards. Dr. Crumb received his D.M.A. from the University of Michigan. Visit *Almanac's* web site, [www.upenn.edu/almanac/v47/n25/030601.html](http://www.upenn.edu/almanac/v47/n25/030601.html) to hear an excerpt from the award-winning recording.

## A Groundbreaking Public School's Groundbreaking

Last Thursday afternoon youngsters and adults gathered at the future site of the Penn-assisted PreK-8 Neighborhood School to celebrate the collaboration and cooperation that has created a partnership and a unique school.

President Judith Rodin said, "It is not every day that a new public school is built in an American city—especially a groundbreaking public school that will benefit thousands of neighborhood schoolchildren in the years to come." She pointed out that this was a day many years in the making for the many partners "who have banded together to renew the social and economic vitality of University City."

She said the school will feature small classes, a cutting-edge curriculum, state-of-the-art facilities, open green space; it will serve as a hub for professional development; be a neighborhood resource for the community, and its students will reflect the diversity of University City.

Penn will not only lend its talents to this school but, she said that Penn's commitment to "strengthen other West Philadelphia schools will continue."

"I have already seen a team of parents, educators, neighbors, community associations and leaders rally to make this new neighborhood public school a dream come true," said Vice President Steve Schutt.

A grant from the Pew Charitable Trusts helped launch the school planning effort. A gift from Penn alumnus Samuel Schwab will make possible a terrific playground. A grant from the USDA's Natural Resources Conservation Service will help create a rain garden on school grounds. Critical

support has also been received from IBM and the Horace Goldsmith Foundation, the President said.

This project was a product of creative partnership that involved many from outside the University including: Pedro Ramos, president of the Philadelphia School Board of Education; Ted Kirsch, president of the Philadelphia Federation of Teachers; CEO Phil Goldsmith, Jerry Jordan, PFT Chief of Staff; David Hornbeck, former superintendent of Philadelphia schools; his chief of staff Germaine Ingram; West Philadelphia Cluster Leader Janis Butler; Councilwoman Jannie Blackwell and Mayor John Street and concerned community groups.

Here at Penn, GSE, led by Dean Susan Fuhrman, has also been involved, especially Associate Dean Nancy Streim; project coordinator Ann Kreidle and director of teacher education Jeanne Vissa. Dean Fuhrman also thanked Vice President Steve Schutt and special project coordinator Lucy Kerman for their "boundless dedication, guidance and support." The dean said, "I can assure you that the educational program being developed for this school will always draw from the soundest research on how our students best learn and develop."

To symbolize the bond between Penn and the school, President Rodin planted nine seeds from "some of the grandest and most beautiful trees in North America"—Franklinia trees, named after Franklin by John and William Bartram, who discovered the tree. Each seed represents one class in the new school. Then the children, some of whom are expected to attend kindergarten or first grade here, planted marigolds before helping with the groundbreaking, complete with hardhats and colorful shovels.



## Brownlee Term Chair: Dr. Sanday



Peggy Sanday

Dr. Peggy Sanday, professor of anthropology, has been named the R. Jean Brownlee Endowed Term Professor in SAS. Dr. Sanday came to Penn in 1972 from Carnegie-Mellon University. Her research interests include women's studies, Southeast Asia, anthropology of gender, multiculturalism, sexual culture, and public interest anthropology. On campus she has been a

leader in the development of the Center for Public Interest Anthropology (CPIA).

Dr. Sanday received her B.S. from Columbia University and her graduate degrees from the University of Pittsburgh.

She is the author of many books and articles on a variety of topics. Her most recent book documents her 20 years of research with the Minangkabau, the fourth largest ethnic group in Indonesia and the largest and most modern matrilineal society in the world today.

Her books include *Anthropology and the Public Interest* (ed.); *Female Power and Male Dominance*; *Divine Hunger: Cannibalism as a Cultural System*; *Beyond the Second Sex: New Directions in the Anthropology of Gender* (ed.); *Fraternity Gang Rape: Sex, Brotherhood and Privilege on Campus*; and *A Woman Scorned: Acquaintance Rape on Trial*. Her most recent book, *Women at the Center: Matriarchy in West Sumatra*, is in process.

The R. Jean Brownlee Endowed Term Chair was established through a gift from the McLean Contributionship, under the direction of Mr. William McLean, III. Dr. Brownlee earned her Ph.D. from Penn in 1942. She spent three years during WW II as the chief local administrator for the civil service commission, the highest post held by a woman in the city. In 1947, Dr. Brownlee returned to Penn as assistant professor of political science and also took charge of the personnel office of the College for Women. In 1958 she was named acting dean, becoming dean the following year. She instituted the changes in the College for Women that allowed it to stand out among its peers. Dr. Brownlee received an honorary doctorate from Penn in 1986. She died on January 23, 1995, at the age of 83.

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Dear Penn Faculty, Students and Staff:

As part of the University's ongoing commitment to maintain a civil and respectful learning, working and living environment, our **Sexual Harassment Policy** is published annually in a fall issue of Almanac. This is an opportunity to educate new and returning community members about the resources available for counseling, support, training, and addressing sexual harassment issues and complaints. Sexual harassment will not be tolerated at Penn.

To provide further assistance to our community members in identifying and resolving these issues effectively, the following Q&A and suggestions for handling sexual harassment complaints have been developed.

We would like to thank the Affirmative Action Council for its ongoing efforts to increase the awareness and civility of our diverse Penn family.

Judith Rodin  
President

Robert L. Barchi  
Provost

John A. Fry  
Executive Vice President

## On Penn's Sexual Harassment Policy

### Q & A

**Q:** What is the definition of "sexual harassment"?

**A:** The University considers it any unwanted sexual attention that:

- 1) Involves a stated or implicit threat to the victim's academic or employment status;
- 2) Has the purpose or effect of interfering with an individual's academic or work performance; and/or
- 3) Creates an intimidating or offensive academic, living or work environment.

**Q:** Does this apply to both men and women?

**A:** Yes. It also applies to same sex harassment.

**Q:** Does Penn have a stated policy on sexual harassment?

**A:** Yes. It appears in full in the *Handbook for Faculty and Academic Administrators*, the *Human Resources Policy Manual*, and the *PennBook*.

**Q:** What do I do if I feel I'm the victim of sexual harassment?

**A:** You can get information, counseling and support on issues of sexual harassment from any of several campus resources. They include:

Office of Affirmative Action and Equal Opportunity Programs\*  
African-American Resource Center  
Lesbian Gay Bisexual Transgender Center  
Office of Staff and Labor Relations, Division of Human Resources\*  
Office of the Ombudsman\*  
University Police, Special Services  
Penn Women's Center  
Student Health Services  
Counseling and Psychological Services  
Office of the Vice Provost for University Life  
Office of Student Conduct\*  
Department Chairs  
Deans  
Administrative Directors  
Office of the Provost

\*These University Resource Offices are authorized to conduct investigations of sexual harassment complaints.

**Q:** How confidential are these Resource Offices' services?

**A:** The resource offices will respect an employee's/student's request for confidentiality to the extent feasible. However, there may be cases when it is not possible to maintain confidentiality—if, for example, the employee/student reports behavior that may be criminal, illegal or pose a threat to health, safety or security. *Anyone seeking service from a resource office should ask about that particular office's limits on confidentiality.*

**Q:** How can individuals, schools or centers obtain training on sexual harassment prevention?

**A:** Training is provided by any of the following offices:

Penn Women's Center  
Office of Affirmative Action and Equal Opportunity Programs  
Human Resources' Office of Learning and Education  
Office of the General Counsel

### Scenario

Employee X has worked in the department for six months. He was excited about the job and the opportunities for growth and development. He gets along well with his co-workers and, for the most part, appreciates the support he receives from his manager, Supervisor Y. Supervisor Y has, on occasion, seemed particularly informal with him, a relationship he has never experienced with previous managers. She often compliments him on his appearance and touches his arm or shoulder when they are alone. Employee X is hesitant to address the issue; he very much wants to keep his job.

After a long and busy week, Employee X and several of his co-workers, along with Supervisor Y, decide to go out after work for beer and pizza. Everyone is relaxed and having a good time.

As they leave the restaurant, Supervisor Y asks Employee X for a ride home because her car is in the shop. During the ride, Supervisor Y thanks Employee X for all his hard work and mentions the possible promotion that may come his way if he continues to do a good job.

As they pull up in front of Supervisor Y's house, she invites him in for a drink.

Is this sexual harassment?

1. Is this an isolated incident?
2. Does Supervisor Y interact this way with everyone?
3. Is Supervisor Y's behavior impacting Employee X's ability to do his job?

An investigation would have to be conducted to answer these questions. The behavior must be persistent and pervasive to be considered harassment.

### Suggestions for Handling Sexual Harassment Complaints

The University of Pennsylvania is an educational institution and employer that does not tolerate sexual harassment. As such, it has made many informal and formal mechanisms available to faculty, staff and students to resolve complaints. While some individuals may choose formal venues, many will go to an advisor, a trusted professor, or an administrator. Conse-

quently, all members of the Penn community should understand the University's Sexual Harassment Policy and the resources available to address the issue. Those individuals approached for help related to sexual harassment issues should utilize the following points:

1. Explain your role (confidentiality policy, investigative authority, and services available within your unit).
2. Listen to the concerns.
3. Take the report seriously.
4. Explain that Penn has a policy prohibiting this kind of behavior. Offer them a copy of the policy via the *PennBook* or the web site at [www.hr.upenn.edu/policy/policies/703.htm](http://www.hr.upenn.edu/policy/policies/703.htm).
5. Know when to refer the individual to someone with more expertise and encourage a meeting with the designated person. ("I'm not the person to talk to about this. Jane Jones has been helpful to a lot of people with the same kind of issue. If it's ok with you, let me give her a call and see when she can see you").
6. Make a plan for follow-up. ("If that doesn't work out, please get back to me and we'll figure out what to do next").
7. Consider whether there is a need for you to act. (See the Sexual Harassment Policy for a list of resources available for consultation).

—Dr. Herman Beavers, Chair  
Affirmative Action Council

—Jeanne Arnold, Chair,  
Sexual Harassment Subcommittee

### New Street Speed Limit: Market, Walnut and Chestnut

Please note that the speed limit on Walnut, Chestnut and Market streets—from Penn's Landing to Cobbs Creek Blvd.—has been changed from 35 mph to 30 mph, a decision made by the Philadelphia Streets Department. We want to remind drivers to obey the posted speed limit, always wear your seat belt, and never drive faster than conditions will allow.

—Maureen Rush, Chief of Police,  
Division of Public Safety





## Deaths

### Mr. Caras, Vet School Overseer

Roger A. Caras, a member of the School of Veterinary Medicine's Board of Overseers since 1980 and an adjunct professor of animal ecology at the School of Veterinary Medicine, died on February 18, at the age of 72.

Mr. Caras was an author of more than 60 books about animals and their habitats, including, *A Celebration of Dogs* (1981). He had a radio series *Pets and Wildlife* that was heard on ABC, CBS and NBC and he joined ABC-TV in 1975 as a special correspondent for animals and the environment and a guest host of the *Dick Cavett Show*. He was also president emeritus of the ASPCA.

Mr. Caras was a lecturer at the Veterinary School from 1978-84 and an adjunct professor of animal ecology here from 1987 to 1997. He was the recipient of an honorary degree, an LL.D., from the School of Veterinary Medicine at their Centennial Convocation on October 15, 1984. He received the Centennial Medal in 1990. At the Centennial Convocation, the citation for Mr. Caras read:

"An outstanding naturalist who has specialized in the study of the social, cultural, and behavioral interactions between animals and society, you have supplied the American public with information and constructive awareness of the animals who share this earth with humankind....

Saluting you as a brilliant, original man, uniquely important to American society, the Trustees of the University are proud to join your admirers, colleagues and friends both in and outside the homes and classrooms of Pennsylvania, and to recognize you, Roger Andrew Caras, as a humane and sophisticated spokesman for animal welfare with the award of the honorary degree, Doctor of Laws."

He is survived by his wife, Jill Langdon Barclay; daughter, Pamela Caras-Rupert; a son and four grandchildren.

### Dr. Ferguson, Medicine

Dr. James Joseph Ferguson, Jr., professor emeritus of biochemistry and of medicine, and a former associate dean in the School of Medicine, died at his home on February 17 of amyotrophic lateral sclerosis (Lou Gehrig's disease). He was 75 years old and had resided in Chevy Chase, MD since his retirement from Penn in 1988.

Dr. Ferguson received his undergraduate and medical education at the University of Rochester, and subsequently pursued an internship and a residency in endocrinology at Mass. General Hospital. Following a postdoctoral fellowship at Case Western Reserve Medical School where he studied cholesterol biosynthesis, he came to Penn in 1959 with a dual appointment in biochemistry and medicine (endocrinology). He was a Markle Foundation scholar and the recipient of a research career development award from NIH between 1961 and 1971. He became a full professor in both departments in 1971, was director of the endocrinology section in the department of medicine from 1966 through 1969, and served as chairman of the biochemistry department from 1971 to 1975 at which point the biochemistry department was merged with bio-

physics. He was appointed associate dean for special programs in 1975, a position he held until 1986, and he served on many advisory committees both here and at the NIH.

"Jim Ferguson was an excellent teacher and role model for medical students, and was greatly respected among his colleagues for having a most judicious and collegial mien with considerable administrative talent," said Joel Flaks, professor emeritus of biochemistry and biophysics. "By virtue of his training as both a clinician and basic scientist he was fully conversant with and moved easily between these disciplines. When interest arose nationally in the late 1960s for medical schools to train more prospective clinicians as physician-scientists Dr. Ferguson led the development of the combined M.D./Ph.D. degree program here. Largely through his efforts Penn was among the first half dozen institutions where the NIH funded this program in 1969, and he directed it here from its inception until the year before his retirement. It has been a resounding success with a truly impressive list of students who have gone on to make significant contributions in the medical sciences and in academic careers, among them our current Provost, Dr. Robert Barchi."

His research efforts centered on the molecular basis of hormonal action with an important contribution being the early demonstration of the value of photoaffinity labeling in such studies. The laboratory discovered that the important second messenger in the action of several hormones, cyclic-AMP, without further modification, could be covalently linked to a number of its target enzymes by simple ultraviolet irradiation. Earlier, while at Case Western Reserve, he studied the enzymes involved in the synthesis of two key intermediates in cholesterol formation in yeast. One of those steps, the enzyme responsible for the formation of mevalonic acid, is one of the principal sites of action of the currently important group of blood cholesterol-lowering agents, the statin drugs.

Away from the University, he derived a great deal of pleasure as a flutist with the Philadelphia Doctors' Orchestra, a group he was president of for several years. After leaving Penn, Dr. Ferguson spent seven years at the National Library of Medicine in Bethesda, MD, where he was involved with the design of a biotechnology database that has become a very useful online library resource. He continued as a consultant at NIH until shortly before his death.

Dr. Ferguson is survived by his wife of 49 years, Martha "Pat" Saunders, two sons, Dr. James J. 3rd and William, two daughters, Gayle Yoh and Katherine Ferguson, and six grandchildren.

### Mrs. Reichenbach, Retired Lecturer

Gertrude Reichenbach, a former lecturer in Germanic languages and literature, died on February 24, at the age of 88.

Mrs. Reichenbach was born in the Netherlands and received her B.A. in English from the University of Utrecht in 1936. She served with the Dutch underground during World War II while teaching high school English. She earned her masters degree in German from Penn in 1971. Mrs. Reichenbach became a lecturer in 1969 and retired from that position in 1987.

She is survived by her husband, Joseph; sons, Peter and Eric; daughters, Miriam and Ingrid; one sister; a brother, six grandchildren and a great granddaughter.

### Mr. Stassen, Former Penn President

It was learned at press time that Harold Stassen, former president of Penn, died on March 3, at the age of 93. Mr. Stassen served as president of the University from 1948 to 1953. His obituary will appear in the next issue of *Almanac*.

## Speaking Out

### Predicting Performance

In a letter last week, Professor Charles J. McMahon, Jr. said that "student athletes generally performed better than was predicted by the standardized scores." The evidence was data that he later acknowledged to me "pertained only to people who graduated."

I first encountered this maneuver in the mid '60s when we were constructing the admissions policy now known as the McGill Report. At that time it was widely believed that athletes at Penn had higher GPAs than non-athletes. With some effort we were able to extract from the Admission Department's files the lists of students who had been recommended by the coaches and then with even more effort we extracted each of those students' records from the files of the various schools. A very different picture emerged.

Yes, those students who had not flunked out and who had not been barred from athletics because of their grades had higher than average GPAs. The performance of the entire group of student-athletes, though, was dismal.

Since that time I've seen this maneuver resurface about once every ten years. Start with a group of students-athletes, remove all those with unreasonable GPAs and—behold—exhibit a group with reasonable GPAs. Professor McMahon brought a new variation: instead of trying to prove that the athletes' academic performance was above average he tried for a much more modest goal, to wit, that they "performed better than was predicted." The prediction in question was a freshman GPA of 1.61. Professor McMahon's sample, alas, was not the group of student-athletes for whom the prediction was made, it was the subgroup of those known to have, indeed, done better than was predicted.

Professor McMahon said "the majority of these students obtained a final GPA above 2.0" and went on to say "One can only speculate on the reason for these results." There's no need to speculate: the rules of each of the undergraduate schools require a final GPA of at least 2.0 to graduate.

—Peter Freyd,  
Professor of Mathematics

*Speaking Out welcomes reader contributions. Short, timely letters on University issues can be accepted, normally by Thursday at noon for the following Tuesday's issue, subject to right-of-reply guidelines. Please note, due to Spring Break there is no issue March 13; the deadline is extended until March 15 for the March 20 issue. Advance notice of intention to submit is appreciated. —Ed.*

# Honors & Other Things

## Three Sloan Research Awards

This year three Penn faculty have been awarded Sloan Foundation research awards.

**Dr. Jay Kikkawa**, assistant professor of physics and astronomy, works on developing new optical resonance schemes to explore the physics of interacting electronic spin systems and to manipulate spin information in the solid state.



Jay Kikkawa



Marc Schmidt



Matthew Strassler

**Dr. Marc Schmidt**, assistant professor of biology, works on understanding the mechanism underlying vocal learning including motor organization of the song system, processing of auditory feedback signals and synaptic organization of a key auditory/motor song nucleus.

**Dr. Matthew Strassler**, assistant professor of physics and astronomy, works on the questions of the fundamental building blocks of the universe, the forces by which they interact with one another, and their impact on our daily experience and on the universe as a whole.

## Four Fulbright Fellows

Four Penn faculty are among the 700 academics, professionals, and independent scholars who received Fulbright Awards this year. The four and the countries in which they will conduct research are:

**Dr. David Espey**, director of the English-writing program—Japan

**Kirsten Allegra Foot**, research fellow and adjunct professor of public policy—Finland

**Sharon Ash**, associate director of the linguistics laboratory—Poland

**Janet Marie Roberts**, lecturer in the Museum of Anthropology and Archaeology—Uzbekistan.

## Dr. Gottschalk: Hawley Prize

**Dr. Marie Gottschalk**, assistant professor of political science, has been awarded the 2000 Ellis Hawley Prize by the *Journal of Policy History*. Her article, *The Elusive Goal of Universal Health Care in the U.S.: Organized Labor and the Institutional Straitjacket of the Private Welfare State*, won as best essay by a junior scholar appearing in the JPH during the previous two years. The award will be presented to Dr. Gottschalk at the Policy History Conference in St. Louis in May.

## Defense Department Awards

Four people have received funding from the Defense Department for research equipment. They are:

**Dr. I-Wei Chen**, professor of materials science and engineering, \$165,000, for Characterization System for Ceramic Powders from the Air Force.

**Dr. Marsha Lester**, professor of chemistry, \$371,000 over 3 years, for Predissociation and Quenching of Electronically Excited Hydroxyl Radicals, from the Air Force.

**Dr. Andrew Rappe**, associate professor of chemistry, received \$220,000, for Beowulf Cluster for Computational Corrosion and Catalysis Studies from the Air Force.

**Dr. Michael J. Therien**, professor of chemistry, \$67,200 for Optoelectronic Materials, from the Navy.

## In Honor of Norma Lang

A new award—*The Norma Lang Award*—will be given to an undergraduate nursing student who “displays strong commitment to and involvement with Penn academic nursing practices.” This includes the Penn Nursing Network practices as well as activities with clinician educators in their settings. Named for the school’s former dean who served from 1992 until last summer when she stepped down to devote time to teaching and research—the award will consider leadership, innovative practice models, student-led research and/or commitment to a specific community/patient population. The award will be given at graduation in May along with another new award, The Academic Support Staff Teaching Award. Any full- or part-time academic support staff faculty member including lecturers and clinical instructors—nominated by students or alumni—who exemplifies excellence in teaching is eligible. Excellence includes knowledge of the subject matter and ability to present it clearly, ability to stimulate student interest, accessibility and willingness to work with students.

## Endowed Chair Gallery

The School of Arts and Sciences has opened the Endowed Chair Gallery in the Faculty Staircase of Logan Hall. Framed photos of the endowed chair donors and holders with a short history and description of each chair provide recognition to the donors and the achievements of each chair holder.

## Trauma Center Award

**Dr. C. Williams Schwab**, chief of the Division of Traumatology and Surgical Critical Care and director of the Trauma Center presented \$5,000 last Thursday—collected from staff and friends of the Trauma Center—to the Health and Community Service Small Learning Community (HCSSLC) at University City High School. The award will help the HCSSLC fulfill its mission to provide the students with a core knowledge in the sciences by broadening the current curricula and assisting needy students.

In addition to financial assistance, members of the Trauma Center partner with students to provide educational experiences as defined by the school-to-career and service learning curricula.

## Women’s Basketball: Ivy Crown

With three regular season games to spare, the Quakers clinched the Ancient Eight title as Penn’s women’s basketball team won its first Ivy League championship. On Saturday evening, February 24, the women Quakers defeated Harvard, 62-57, in Boston to take the title. Seniors Diana Caramanico and Erin Ladley each scored 20 points in the game. The win also assured the women Quakers a berth in the NCAA playoff.

Ms. Caramanico’s point total enabled her to become the Ivy League’s career scoring leader with 2,321 points. Ms. Ladley became the 13th Penn women’s basketball player in history to pass the 1,000-point mark. She now has 1,014. The team’s winning streak of 20 games is the longest current consecutive wins in the country.

## Rotary Scholar

**Damian J. L. Werts**, a fifth-year senior who will be graduating in May with a B.A. in sociology and a B.S. in economics with a concentration in public policy management, has received a Rotary Ambassadorial Scholarship for graduate study abroad. He will be studying for a masters of philosophy in Modern Society and Global Transformations at the University of Cambridge.

## Dr. Dinges: NSBRI Team Leader

**Dr. David F. Dinges**, professor of psychology in psychiatry and director of the Unit for Experimental Psychiatry at the School of Medicine, has been named team leader for the new Neurobehavioral and Psychosocial Factors Team of the National Space Biomedical Research Institute (NSBRI).

“Dr. Dinges’ combined experience in human performance and expertise in physiological monitoring make him the perfect fit for this new team,” said Dr. Larry Young, NSBRI Director.

As a team leader, Dr. Dinges will manage scientists from seven institutions working on eight NSBRI neurobehavioral and psychosocial team projects. Their research will focus on identifying how stress and isolation affect crew health, safety and productivity during long-duration space missions. Objectives include developing methods to monitor brain functions and behavior, evaluating groups in isolated environments, and identifying countermeasures to enhance performance, motivation and quality of life.

The NSBRI—established in 1997 through a NASA competition—is a consortium of 12 research institutions that focuses on research to pave the way for human exploration of space. Besides neurobehavioral and psychosocial factors, NSBRI projects address space health concerns such as bone loss, muscle weakening, cardiovascular changes, sleep disturbances, immunology and infection, balance and orientation, radiation exposure, nutrition, fitness and rehabilitation, and remote-treatment technologies.

(continued past insert)



David Dinges



## For CHOP Radiology Services

CHOP has appointed four new physicians to expand the department of radiology's inpatient and outpatient services.

**Dr. Martin Charron**, will join CHOP as head of the Division of Nuclear Medicine and as associate professor of radiology at Penn. He will expand clinical applications for nuclear medicine providing non-invasive procedures that use less radiation than common X-rays. He is a member of the team that is developing clinical aspects of a new imaging modality called Positron Emission Tomography, which allows for more advanced nuclear imaging studies and expanded nuclear services.

Prior to joining CHOP, Dr. Charron was director of Nuclear Medicine at Children's Hospital of Pittsburgh. He received his medical degree from the University of Sherbrooke, Canada.

**Dr. Robin Kaye**, is joining CHOP as head of the Division of Interventional Radiology and holds a joint position as associate professor of radiology at Penn. Dr. Kaye's work focuses on developing new interventional procedures and approaches to patient care and treatment.

She had recently served as head of Interventional Radiology at Children's Hospital in Denver. She received her medical degree from the University of Colorado Health Sciences Center School of Medicine.

**Dr. Henrique Lederman**, comes to CHOP as head of the Division of Outpatient Imaging and as associate professor of radiology. Dr. Lederman will be developing new outpatient systems and expanding the number of satellite offices for the Department of Radiology.

Previous to his appointment at CHOP, Dr. Lederman was chairman of the Department of Radiology at Escola Paulista of Medicine, Federal University of Sao Paulo, Brazil. He received his medical and doctoral degrees from there.

**Dr. Erin Simon** has joined the staff of CHOP as a neuro-radiologist. She previously served on the faculty at the University of California at San Francisco, where she received her training. Her clinical expertise includes fetal imaging and computed radiology.

"We're thrilled to have recruited four of the country's prominent radiologists to help us expand the Department of Radiology at Children's Hospital," says Dr. Towbin, radiologist-in-chief. "With advancements and new technology at our fingertips, we can offer patients more diagnostic and interventional treatment options while conducting innovative clinical research".

## PHF Faculty Research Fellowships: Call for Applications

Applications are solicited from the standing faculty of humanities and allied departments for five research fellowships of \$5000 each for the 2001-2002 academic year. Successful applicants will be designated "Penn Humanities Forum Faculty Research Fellows" and will be expected to participate in a weekly research seminar (Tuesdays, 12-2 p.m.), along with five Mellon Postdoctoral Fellows, five Regional Faculty Research Fellows from area colleges, and interested Penn faculty and students.

PHF Faculty Research Fellows must be carrying out research related to the Forum's topic for 2001-2002, "Time" (a description of which is online at <http://humanities.sas.upenn.edu>), and may use their funds for any materials or activities that further their investigations. In addition to attending the weekly research seminar, Fellows will be welcome to participate in all aspects of the Forum's rich program of events surrounding "Time."

Application deadline: **Monday, March 26**. Applications should include a one-page research proposal and c.v. Mail to: Eugene Narmour, Acting Director, Penn Humanities Forum, 3619 Locust Walk/6213 or via email to [conwayj@sas.upenn.edu](mailto:conwayj@sas.upenn.edu).

## SEAS Grace Hopper Lecture Series

SEAS announces the inauguration of the Grace Hopper Lecture Series as part of its commitment to its educational mission of promoting the role of all engineers in society.

The Department of Computer and Information Science is sponsoring the first lecture in this series and has chosen Barbara J. Grosz, Gordon McKay Professor of Computer Science from Harvard University as the inaugural lecturer. Dr. Grosz's lecture *Getting Computer Systems to Function as Team Players* will be held on Tuesday, March 6, from 3-4:30 p.m., in Heilmeier Hall, Towne Building, followed by a reception. The event is open to the University community.



Admiral Grace Hopper

Rear Admiral Grace Hopper was a mathematician, computer scientist, systems designer and the inventor of the compiler. She worked for the Navy at the Bureau of Ordnance at Harvard University developing programming for the Mark I computer during World War II. After the war she stayed at Harvard and worked on the Mark II before joining Eckert-Mauchly Corporation where the builders of ENIAC were building UNIVAC I. Grace Hopper served on the faculty of the Moore School for 15 years between 1959 and 1974. She died in 1992.

This series is intended to serve the dual purpose of recognizing successful women in engineering and of inspiring students to achieve at the highest level. Through this series, prominent female speakers from the various disciplines represented in the School are invited to campus for a visit that incorporates a public lecture as well as informal talks and opportunities to interact with students and faculty.

**University Museum Appointments**  
Dr. Gerald Margolis has been appointed as the Museum's deputy director of operations. He most recently served as the director of development of Philadelphia's Anti-Defamation League.

Ms. Suzanne Sheehan Becker has been appointed the director of development. She is a Penn alumna, and had previously worked at Penn in a number of development positions. Ms. Becker had most recently been directing the \$150 million Annenberg Children Achieving Challenge Program.

## From the Cashier's Office

*The Cashier's Office would like to remind schools/centers of the Deposit of Cash Receipts Policy #1504.*

**Purpose:** To establish sound cash management practices and safeguard cash receipts against theft or loss.

**Policy:**

1. All cash and checks received payable to The Trustees of the University of Pennsylvania are to be deposited with the University Cashier on the day of receipt. Cash or checks received over the weekend should be deposited on the next business day. Cash depositors are required to wait for a receipt from the cashier at time of deposit.

2. It is the responsibility of the Financial Administrator to reconcile deposit accounts on a timely basis.

3. The University of Pennsylvania is required, under section 60501 of the Internal Revenue Code, to file Form 8300 (Report of Cash Payments in the amount of \$10,000 or greater) within 15 days of receipt of cash from an individual or corporation in one or more related transactions.

For additional cash policies, please visit the Vice President and Treasurer's web-site at: [www.upenn.edu/vpfinance/fpm/](http://www.upenn.edu/vpfinance/fpm/).

Additionally, we would like to take this opportunity to remind you of the following:

- All checks must be properly endorsed with an endorsement stamp approved by the Treasurer's Office. If you need to order an endorsement stamp, please contact the Office of the Cashier at (215) 898-7258.
- All deposits being submitted to the Cashier's Office must include a calculator tape showing the total deposit of checks and total deposit of cash. Additionally, checks must be submitted in bundles of no more than 100 checks per batch. *For cash deposits, individuals must wait for a receipt from the cashier.*
- Foreign items, not drawn on a domestic bank, must be submitted on a separate deposit form. Once collected, the Cashier's Office will complete the pending deposit form and will send the receipt to you.

Please be advised that bank fees have been exceeding the face value of smaller checks, thereby, forcing the University to establish a \$100 minimum on all international checks.

- Departments must retain copies of checks for seven years.
- Cash should be physically protected through use of vaults, locked cash drawers, cash registers, locked metal boxes, etc.
- Please note that someone other than the custodian (i.e., business administrator/director) of the petty cash fund must approve (sign and emboss) petty cash reimbursement forms. The Cashier's Office will not honor any cash disbursement request that is not properly approved. If departments do not adhere to the policy, Audit & Compliance will be notified accordingly.

Additionally, we noticed several petty cash expenditures charged to object code 1140. This is not an appropriate object code for petty cash expenses; all petty cash expenditures must be charged to an expense object code 5xxx.

For more information on the Cashier's Office, visit the web:

[www.upenn.edu/treasurer/cashier/](http://www.upenn.edu/treasurer/cashier/).

If you have any questions, please give the Cashier's Office a call at (215) 898-7258. Thank you for your cooperation.

—Jean M. Suta, Office of the Cashier

# March Volunteer Opportunities

Dear Penn Community,

As many of you know, each month, Penn Volunteers In Public Service posts a list of volunteer opportunities. These opportunities are developed from the many requests we receive for partnerships and assistance. University of Pennsylvania faculty, staff students and alumni continue to volunteer their valuable time to provide service in our surrounding community. We thank you for your overwhelming support and for your generosity.

Below is the monthly list of volunteer opportunities. Please contact me via e-mail ([sammapp@pobox.upenn.edu](mailto:sammapp@pobox.upenn.edu)) to volunteer for any of the programs.

—Isabel Mapp, Associate Director, Faculty, Staff and Alumni Volunteer Services;  
Director, Penn VIPS, Center for Community Partnerships (CCP)

**Penn VIPs Annual Penny Drive—March 12-29:** Penny drive to benefit “Haddington Multi Services for Older Adults, Inc.”. The mission of this agency is to provide services to homebound seniors in the West Philadelphia area. Haddington Multi Services for Older Adults, Inc. is located at 54th & Haverford Avenues. Your donations will be used to do minor home repairs, to provide oil, to provide emergency meals and to purchase emergency medication for the seniors.

Please take your pennies to the following drop sites:

Wharton Executive Ed	200 Steinberg Conf. Ctr.	Roxanne Rawson	(215) 898-5154
Women's Center	3643 Locust Walk	Gloria Gay	(215) 898-8611
Af-Am Resource Center	3537 Locust Walk	Afi Roberson	(215) 898-0104
Franklin Building	3451 Walnut/Rm 714	Jim Riley	(215) 573-8988
Veterinary Medicine	Rosenthal Lobby	Trish diPietrae	(215) 898-8842
Engineering	107 Towne Building	Tanya Christian	(215) 898-7244
International Programs	3340 Walnut/Rm 133	Adonna Mackley	(215) 898-9073
3401 Walnut	Outside Room 527A	Cerie O'toole	(215) 898-6018
SAS	120 Logan Hall	Kristin Davidson	(215) 573-3416
Dental School	E2, 3rd Floor	Dee Stenton	(215) 898-8052
Van Pelt Library	Shared Catalogue Dept.	Rachelle Nelson	(215) 898-9048
Renal Division	700 Clinical Research	Yvonne McClean	(215) 898-1018
ISC	230A 3401 Walnut	Regina Cantave	(215) 898-1788
ISC	265C 3401 Walnut	Doris Pate	(215) 573-6803
Wharton	1000 SH-DH	Jennifer O'Keefe	(215) 898-1092
Museum Reception Desk	Near Kress Gallery	Bonnie Crossfield	(215) 898-4001
Security Office	109 Stellar Chance	Darren Johnson	(215) 898-0196
Campus Dining	200A, 220 South 40th	Sugirtha Vivek	(215) 898-2462
Nursing Ed Bldg.	4th Floor Reception Desk	Collette Hayes	(215) 898-4479
BRB II/III	13th Floor	Mary Jo Pautis	(215) 898-0151
Political Science	217 Stiteler Hall	Marcia Dotson	(215) 898-7641
ISC	203A Sansom West	Kathy Ritchie	(215) 573-3561
School of Medicine	356 Anatomy/Chemistry	Mary Dickson	(215) 898-8835
Law School	Reception Area	Bryn Dubow	
Presidents' Office	100 College Hall	Yuko Takahashi	(215) 898-0447
Houston Hall	Information Desk	Sarah Demucci	(215) 573-5011

**Computers Needed!:** Is your department upgrading its computers? Would you like to donate your used computers to a worthy cause? The Center for Community Partnerships and a group of volunteers are working to provide computers to West Philadelphia schools, churches, families and nonprofit agencies. Join us by donating your used computers to this cause. Visit our website at: [www.upenn.edu/ccp/computerdonations](http://www.upenn.edu/ccp/computerdonations).

**Do you have a cell phone you don't use anymore?** Please consider donating your phone to “Call to Protect”. They provide wireless phones and airtime to victims of domestic violence. The phones offer instant access to help in an emergency. All Call to Protect phones are pre-programmed to dial 911 and one non-emergency number, such as a shelter, a police line or a domestic violence counselor. To make a donation, please contact Winnie Smart-Mapp at [smart@pobox.upenn.edu](mailto:smart@pobox.upenn.edu).

**Tutors! Tutors! Tutors!** Check out the following opportunities to help:

—Walnut Hill Community Development Corporation After School Computer Classes for youth. Use computers to tutor reading, spelling and math. Program meets 3:30-5 p.m. daily and is located on South 52nd Street.

—Point Breeze GED Classes Tutor students while they study to get their GED Monday & Wednesdays 2:30 p.m. and/or evenings.

—First Baptist Church After School Program Assist student with reading, spelling and math. Program meets every Wednesday, after 5p.m. and is located at 71st & Woodland Avenues.

**Speak Up for a Child! Join CASA:** The Court Appointed Special Advocates Program (CASA) works to help abused, abandoned and/or neglected children. CASA is currently looking for new interns and volunteers. It takes as little 10-15 hours a month to be involved with CASA and no special experience is required. Volunteers are selected on the basis of their objectivity, competence, commitment, and reliability. Speak up for a child. Join CASA.

**Saturday, March 24 Volunteer!** Join UCGreen in partnership with property owners, community members, and student Ivy Corps volunteers as they plant 100 trees on Walnut Street from 43rd to 48th Streets. There will be planting from 10 a.m.-4 p.m., and there will be bands and other types of entertainment during the course of the day. Lunch will be provided to volunteers, as well as t-shirts to remember the event. Contact David Levin at [dalevin@wharton.upenn.edu](mailto:dalevin@wharton.upenn.edu).

**Volunteer to be a tour guide for the Physics House!** Preservation of Landmarks Committee is asking you to volunteer to give tours of the Dr. Phillip Physic (1765-1838), father of American Surgery, home. The home was restored by the Annenbergs and is located at 4th & Delancey Streets in Philadelphia. There are tours 3 days a week and training will be provided.

**April Preview:**

**Volunteer to help out at the Penn Relays.** Contact Isabel Mapp at (215) 898-2020 or send an e-mail: [sammapp@pobox](mailto:sammapp@pobox) for additional information and/or to volunteer for this program. See also, [www.upenn.edu/ccp/vips.shtml](http://www.upenn.edu/ccp/vips.shtml).

## Single Parents Association

Open to University of Pennsylvania faculty, staff and students

The first meeting of the Single Parents Association will take place on **March 6**, from noon to 1:30 p.m., at Griski Room, third floor, Houston Hall. Paulette Adams, mortgage service coordinator in the office of community housing, will speak on the topic, *Setting Goals and Reaching Your Dreams*. Lunch will be provided. Contact Joy Keys at (215) 573-3102. Please check website for updates: <http://pobox.upenn.edu/~jkeys>.

### Mission Statement

To provide a social outlet which includes children, for single parents who would otherwise find it difficult to socialize with people in similar circumstances.

To provide companionship, friendship and emotional support in an atmosphere of understanding and cooperation to a varied and appealing social program of activities, both with or without children.

To provide an outlet, where single parent children can relate to each other, and feel their situation is not unique.

To promote and support issues that will help to improve the future relationships of single parents and their children.

To optimize support from the wider community in order to facilitate our vision.

To actively support the aims and objectives of the Single Parent Family Association through co-operation with other members and other organizations which can help single parents and their children.

—Joy Keys, Single Parents Association

## 3rd Thursdays: March 15

### Dine in a New Direction!

Join friends, colleagues, and neighbors after work or after class at one of University City's restaurants—and indulge in 2-for-1 entrees.\*

To obtain the 3rd Thursday special, ask your server for the 3rd Thursday special discount.

Free metered parking after 6 p.m. on 3rd Thursdays in University City! See [www.upenn.edu/almanac/v47/n24/marcal.html#gowest](http://www.upenn.edu/almanac/v47/n24/marcal.html#gowest) for a list of participating restaurants.

\* Excludes beverages, tax, and gratuity and may not be used with other promotions. Discount taken on entree of equal/lesser value.

For more information call 1-888-GOWEST-7 or visit [www.universitycitydistrict.org/](http://www.universitycitydistrict.org/).

### Bottom Line for March

The March issue of the *Bottom Line* is now available at

[www.finance.upenn.edu/ftd/bline.html](http://www.finance.upenn.edu/ftd/bline.html).

Items covered in this issue include:

- BEN Helps Message from the Manager
- Accounts Payable Message from the Manager
- New Employee Announcements
- Upcoming Learning and Education courses
- Financial Training Calendar
- Important Web Sitings
- NCURA Fundamentals of Grant Management on-campus conference

—Financial Training Department



# Update

MARCH AT PENN

## TALKS

**12** *Actin Filament Pointed End Dynamics in Cardiac Myocytes*; Carol C. Gregorio, University of Arizona; 2 p.m.; rm. 251, BRB II/III (Pennsylvania Muscle Institute).

**15** *Memory Problems and Aging*; learn about reasons for memory loss and treatments; Valerie Cotter, Memory Disorders Clinic; 12:30-2 p.m.; Sheie Eye Institute (Penn Partners in Healthy Living PassCard Program).

**19** *Structural Effects of Manipulating Myosin in Drosophila*; Clara Franzini-Armstrong, cell & developmental biology; 2 p.m.; rm. 251, BRB II/III (Pennsylvania Muscle Institute).

**21** *Sacred Places, Civic Purposes: How Faith-Based and Community Programs Can Help Save Our Cities*; John DiIulio, director, White House Office of Faith-Based Community Initiatives; 4-5:15 p.m.; rm. 17, Logan Hall; tickets required; contact Danielle Kradin at [provlec@pobox.upenn.edu](mailto:provlec@pobox.upenn.edu) (Provost's Lecture Series).

**Deadlines:** The deadline for the weekly update is each Monday for the following week's issue. For the April AT PENN calendar it is *March 13*.

See [www.upenn.edu/almanac/calendar/caldead.html](http://www.upenn.edu/almanac/calendar/caldead.html) for details on event submission.

## Spring Break Safety: Special Checks of Residences

In order to reduce the opportunity for crime (i.e., criminal mischief, burglaries, etc.), the Division of Public Safety is again offering to conduct Special Checks of Residential Properties during the following timeframe:

Midnight March 9 to midnight March 18.

Students, faculty and staff who live within the following geographical boundaries—Schuylkill River to 43rd Street and Baltimore Avenue to Market Street—may participate.

An application must be completed and returned, prior to vacating the premise. Applications may be picked up at the Penn Police Headquarters, 4040 Chestnut Street, or on the web. Check the Public Safety website at [www.upenn.edu/police/](http://www.upenn.edu/police/) for complete instructions and security tips.

## Keeping Fit and Healthy

If you have a group coming to campus, or an existing Penn group that is in need of recreational facilities, consider purchasing guest passes for them to use Hutchinson Gymnasium, Gimbel Gymnasium and Ringe Squash Courts. Guest passes may be purchased by way of journal entry. We also have lockers and towel services.

The programs we offer can be viewed on our website at: [www.upenn.edu/recreation/](http://www.upenn.edu/recreation/)

I would be happy to meet with you or discuss it by telephone. Please feel free to contact me at (215) 898-6102 or [knox@pobox.upenn.edu](mailto:knox@pobox.upenn.edu).

—Stephanie M. Knox, Business Manager, Department of Recreation

## The University of Pennsylvania Police Department Community Crime Report

**About the Crime Report:** Below are all Crimes Against Persons and Crimes Against Society from the campus report for **February 19 through February 25, 2001**. Also reported were **13 Crimes Against Property: (including 13 thefts)**. Full reports on the Web ([www.upenn.edu/almanac/v47/n25/crimes.html](http://www.upenn.edu/almanac/v47/n25/crimes.html)). Prior weeks' reports are also on-line.—Ed.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of **February 19** and **February 25, 2001**. The University Police actively patrols from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at (215) 898-4482.

02/19/01	1:03 PM	38th & Spruce St	Subject stopped for traffic violation/W on W/Arrest
02/22/01	3:28 PM	3731 Walnut St	Unwanted phone calls
02/23/01	4:03 PM	4029 Walnut St	Unauthorized charges on credit card
02/23/01	6:58 PM	4000 blk Spruce St	Subject arrested for disorderly conduct
02/25/01	3:50 AM	4000 Filbert St	Complainant assaulted/Arrest

### 18th District Report

4 incidents and 1 arrest (3 robberies, and 1 aggravated assault) were reported between **February 19** and **February 25, 2001** by the 18th District covering the Schuylkill River to 49th Street and Market Street to Woodland Avenue.

02/20/01	7:30 PM	4800 Windsor	Robbery
02/20/01	10:35 PM	4840 Pine	Robbery
02/20/01	11:30 PM	5100 Sansom	Aggravated Assault/Arrest
02/23/01	9:48 AM	4508 Chestnut	Robbery

## American Garden Seminar

The Morris Arboretum will hold a day-long seminar *Celebrating the American Garden* on March 21. Plant and design experts will discuss the significant gardens for the past and the anticipated trends that will lead the American garden into the 21st century. New ideas for plant selection and practical techniques for use in the garden will be discussed by experts in the field. Speakers include: Harriet Henderson of Cushing & Henderson; Edwina vonGal, owner of landscape design and architectural firm; Mike Tuszynski, rosarian at Morris Arboretum; Kath Dukett, designer; Daniel Benarcik, assistant grounds manager at Chanticleer; Ken Druse, photographer and author.

The seminar will be at the Springside School in Chestnut Hill from 8:30 a.m. to 4 p.m. Advance registration is required. The fee is \$85 for the general public and \$75 for Arboretum members. Reservations may be made by calling (215) 247-5777 ex. 156 or 125.

### No Almanac March 13

Since the campus population is down for Spring Break, there is no *Almanac* scheduled for *March 13*. Staff are on duty to assist contributors planning insertions for March 20 and beyond. Breaking news and bulletins will be posted to "Almanac Between Issues" (see [www.upenn.edu/almanac/](http://www.upenn.edu/almanac/)).

## CLASSIFIEDS—UNIVERSITY

### RESEARCH

**Is your smoking habit hard to break?** The University of Pennsylvania Treatment Research Center is looking for volunteers for a research study examining the effectiveness of an investigational medication which may help you stop smoking. Participants should be at least 18 years old and be motivated to stop smoking. All volunteers will receive free outpatient treatment related to smoking cessation. Please call (215) 243-9959 for information.

**Weight Management Study-** Looking for male and female African American/Black participants, age 25-70, who need to lose weight, for a lifestyle change based study. Must have a UPHS primary care physician. Last group for this year starting April 30, 2001 so call now for more information! (215) 746-PENN.

## CLASSIFIED—PERSONAL

### FOR RENT

Great Beach! **Weekly rentals**-Ocean City (Gardens) beachblock, reasonable, sleeps six, all conveniences, parking, call Steve (610) 565-1312.

### THERAPY

**Competent psychotherapy:** group, family and individual. Please call for an appointment: Shari D. Sobel, Ph.D. (215) 747-0460.

To place a classified ad, call (215) 898-5274.

*Almanac* is not responsible for contents of classified ad material.

## All Aboard Express Almanac

Want to be apprised of late-breaking news and time-sensitive information that is published only on *Almanac's* website? We will inform you as soon as we post such items if you are on board *Express Almanac*. A free electronic service, *Express Almanac* is sent whenever we add something significant to our website: *Between Issues* news, the latest issue or the AT PENN calendar.

To register, send an e-mail message with "subscribe" as the Subject to [almanac@pobox.upenn.edu](mailto:almanac@pobox.upenn.edu) and include your name, e-mail address, and mailing address. —Ed.



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URL: [www.upenn.edu/almanac/](http://www.upenn.edu/almanac/)

The University of Pennsylvania's journal of record, opinion and news is published Tuesdays during the academic year, and as needed during summer and holiday breaks. Its electronic editions on the Internet (accessible through the PennWeb) include HTML and Acrobat versions of the print edition, and interim information may be posted in electronic-only form. Guidelines for readers and contributors are available on request.

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The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, sex, sexual orientation, religion, color, national or ethnic origin, age, disability, or status as a Vietnam Era Veteran or disabled veteran in the administration of educational policies, programs or activities; admissions policies; scholarship and loan awards; athletic, or other University administered programs or employment. Questions or complaints regarding this policy should be directed to Valerie Hayes, Executive Director, Office of Affirmative Action, 3600 Chestnut Street, 2nd floor, Philadelphia, PA 19104-6106 or (215) 898-6993 (Voice) or (215) 898-7803 (TDD).



This month the march to The Left Bank takes place for Facilities Services, Mail Services and the Office of Environmental Health and Radiation Safety. They will occupy new offices on the track level of the former GE Building, adjacent to the Penn Children's Center, which has already settled into its new home on the northeast side of the building earlier this semester. There is a driveway, accessible from Chestnut Street, to allow for drop-off and pick-up at the Children's Center. However, the loading docks for Facilities, Mail Services and The Left Bank are reached via Jones Way, off 31st Street.

See the map below for the location of this new road named for a Penn trailblazer.

## Division of Facilities Services

The Division of Facilities Services will be relocating to the Left Bank during the week of Spring Break, starting on Friday, March 9 and ending Sunday, March 18. We are working hard to keep our level of service to the Penn community as seamless as possible. During this time period, we may experience minimal disruption of phone service. However, there will not be a disruption of voicemail service. If you need to reach anyone in Facilities Services, please leave a voicemail or contact the individual as instructed in the voicemail message.

We look forward to better serving our customers from this new and improved space. We welcome everyone in the Penn community to visit us.

—Facilities Services

## Environmental Health & Radiation Safety

The Office of Environmental Health & Radiation Safety (EHRS) will move to Suite 400, 3160 Chestnut Street/6287 on March 22 and 23. The main phone numbers for EHRS, (215) 898-4453 and (215) 898-7187 will remain the same.

We will be available for emergencies throughout the move and expect to be in full operation on Monday, March 26. P-32 is now distributed from room 421 Anatomy-Chemistry, (215) 746-6649.

—Office of Environmental Health & Radiation Safety

## Penn Mail Services

Penn Mail Service will open operations at its new facility in the Left Bank on March 19. Penn Mail Service, Express Service and Bulk Mail Service will be located at the new facility. All Mail Service phone numbers will remain the same as currently listed in the Telephone Directory. For pick up and drop off service use Jones Way, located off 31st Street between Chestnut and Walnut Sts. If you are walking to the new facility, access is available via the stairs at the Class of 1923 Ice Rink on Walnut Street. Limited service will still be available at the Franklin Building Annex but there will be no window service. The Stamp Machine and Fed Ex drop-off box will remain at their locations in the Franklin Building.

Mail Service will be providing two additional services at the new facility: folding and inserting, and CASS Certification of mail.

—Janet Wetherill, Manager, Mail Service

## Keeping Up With Mr. Jones

William Rush Jones, a Philadelphia native, enrolled at Penn in 1895 as a freshman in the Towne Scientific School (as SEAS was then called). After graduating with a B.S. in mechanical engineering in 1899, he worked for four years as a draftsman in the office of the Chief Engineer of the Philadelphia and Reading Railway Company. In 1903 he returned to Penn as inspector of the Central Light and Heat Station (which was on the northwest corner of 34th and Spruce). By 1909 he was chief engineer for all construction in that building. In May 1910, the Trustees appointed him to "see to the drawing of specifications and contracts and to the superintendence of the installation of lighting and heating equipment in the University buildings." In October 1911, they made him Engineer of Construction.

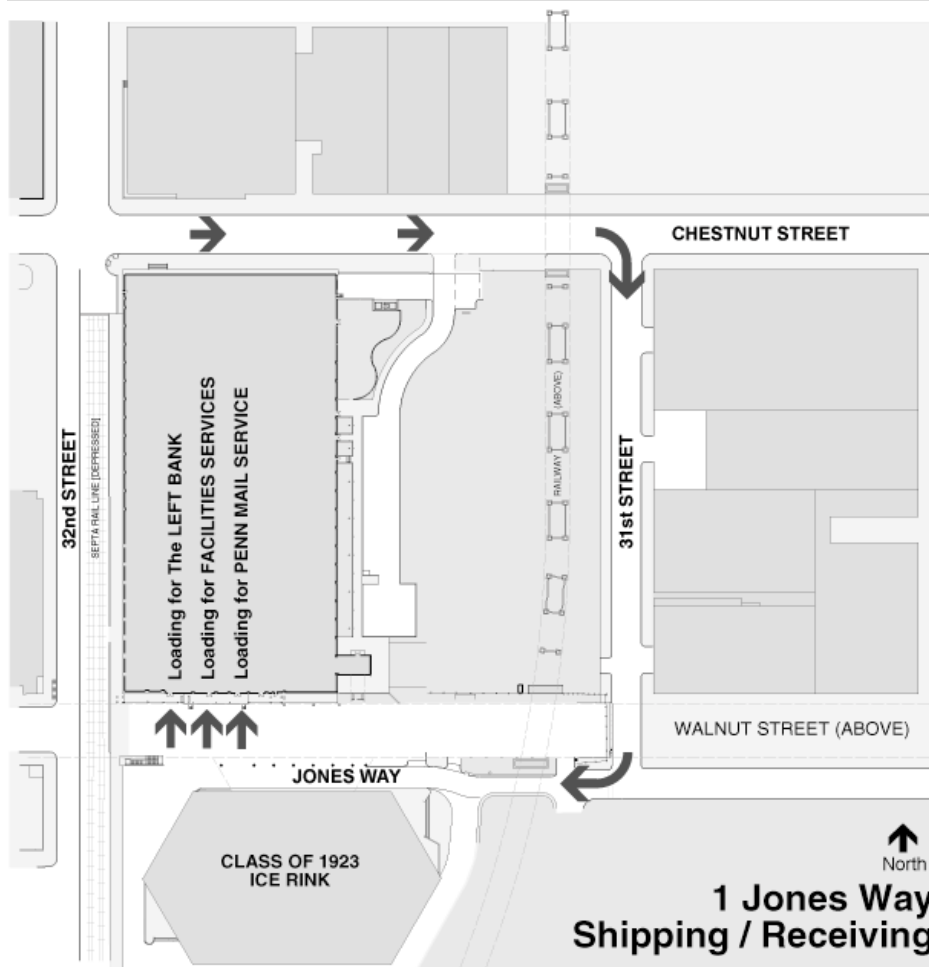
On November 9, 1914, the Trustees authorized Provost Edgar Fahs Smith to engage a Superintendent of Grounds and Buildings for a salary of \$3,000 per year; the Provost promoted Jones to this new position. He was then in charge of both engineering and physical plant—maintenance and repairs thereby came under a single administrative head, as did some aspects of construction and operations.

The modern office of Facilities Services dates back to June 22, 1921, when the Trustees adopted resolutions centralizing decision-making and budgetary authority in the hands of the Engineer of Plant. The Trustees promoted Jones for the third time in ten years, naming him Engineer of Plant. He was therefore, the first modern chief of Facilities Services. However, his health was failing.

Less than two years later, in March 1923, the Provost extended the umbrella of centralized authority by creating the new position of Executive Engineer and reorganized Facilities Services so that the respective chiefs of each function reported to the new senior manager. Five Facilities Services—each with its own superintendent—were placed under the management of the Executive Engineer: Light and Heat, Maintenance and Operation, New Work, Plant Engineer, and Repairs. Jones reported to this new administrative officer.

By 1924, the department had a staff of 325 employees who performed a total of 5,000 work orders annually. It was considered "a model of efficiency and cost containment, saving tens of thousands of dollars annually in architects' and engineers' fees; construction management fees; and skilled labor wages."

In November 1925, the *Pennsylvania Gazette* reported that Jones had died in the University Hospital on October 26, 1925, "after a long illness." This detailed chronology of the life of Mr. Jones is based on the Facilities Services' history written by University Archivist Mark Frazier Lloyd.



Map courtesy of James R. Mann, Facilities Services



## Campus Safety and Security: A Shared Responsibility

*A Report of the University of Pennsylvania  
Division of Public Safety*

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## Campus Safety and Security: A Shared Responsibility

Campus safety and security at the University of Pennsylvania is a shared responsibility. Clearly, the best protection against campus crime is an aware, informed, alert campus community—students, faculty and staff who use reason and caution—along with a strong law-enforcement presence.

The vast majority of our students, faculty, staff and visitors do not experience crime at the University of Pennsylvania. However, crime sometimes occurs despite our best efforts and yours. This information is provided because of our commitment to campus safety and security and in compliance with the Federal Crime Awareness and Campus Security Act and the Pennsylvania College and University Security Information Act. It is meant to be useful to you. If you have concerns, questions or comments about the requirements of federal or state law or Penn's compliance with these laws, please contact the Vice President for Public Safety, Division of Public Safety, at (215) 898-7515.

### The Division of Public Safety

The Division of Public Safety is committed to enhancing the quality of life of the campus community, integrating the best practices of public and private policing with state-of-the-art security technology. Its 134 full-time employees and 227 contract employees work in four departments: University Police, Special Services, Fire and Occupational Safety and Security Services.

The University Police Department maintains police patrols 24 hours a day, seven days a week on campus—by foot, car, motorcycle and bicycle—with a police force of 100 sworn officers, the largest private police force in the Commonwealth of Pennsylvania. University Police also work closely with the Philadelphia Police Department as both agencies patrol and respond in neighborhood areas west to 43rd Street, south to Baltimore Avenue, east to 30th Street and north to Market Street. University Police officers have full enforcement powers, including the authority to make arrests for criminal violations. University Police officers are authorized to carry firearms when on duty, and they do so. *Otherwise, the possession of air rifles or pistols, firearms, ammunition, gunpowder or other dangerous articles or substances is strictly prohibited on Penn property or at University-sponsored events.* Any exception to this rule must be approved by the Vice President, Division of Public Safety.

University Police officers have completed rigorous training prescribed by the Commonwealth of Pennsylvania under the Municipal Police Officer's Training Act. Once an officer has completed police academy training, he or she participates in a Field Training Program, developed and coordinated through the Division of Public Safety. Officers remain in probationary status following graduation from the police academy, and an annual in-service training is provided in accordance with established standards for continuing professional education for municipal police officers. The University of Pennsylvania Police Department is scheduled to receive national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) on March 24, 2001. The Penn Police department will be the first university in the state of Pennsylvania to receive this prestigious recognition and one of only 46 universities and colleges nationwide to achieve this honor.

The Chief of the University Police serves as the law enforcement liaison for the Penn police department and coordinates all relations with city, state and federal law enforcement officials.

The University Police Department maintains a full-service detective unit headed by the department's Deputy Chief of Investigations. Criminal incidents are assigned to a detective within the University Police Detective unit, who is responsible for the investigation of the crime or coordination with the Philadelphia Police Department. If the incident involves a student who has violated policies, procedures, codes of conduct or the law, the Penn police will advise the victim or complainant of the option to report the incident to the Office of Student Conduct or the responsible University office. Consistent with legal requirements, information regarding the persons arrested by University Police is available to the campus community.

To contact University Police in an emergency, dial 511 from a campus telephone, use one of more than 250 blue light emergency telephones on campus and in the surrounding neighborhood or dial (215) 573-3333 from off-campus.

The Communications Center (PennComm) of the Division of Public Safety monitors the Philadelphia Police Computer Aided Dispatch (CAD) terminal for the geographical area surrounding the University of Pennsylvania campus. University Police officers respond to assist the Philadelphia Police Department in certain situations, and they respond to those addresses or locations owned by the University or associated with a recognized organization. University Police detectives also are in regular contact with the 18th District of the Philadelphia Police Department to obtain information on criminal incidents reported to the Philadelphia Police Department, but not to University Police, for addresses or locations owned or controlled by the University or associated with a recognized student organization.

The Special Services Department, in conjunction with the University of Pennsylvania Detective Unit, provides over 110 crime prevention, safety workshops and forums each year to student groups, members of the faculty and the staff. Self-defense clinics and other workshops or special presentations can be designed to meet the particular needs of the group requesting services. Special Services personnel are available to consult with individuals or departments regarding crime prevention and safety. Additionally, safety presentations can be found on the Division of Public Safety website at [www.upenn.edu/police/](http://www.upenn.edu/police/). In addition, highly trained special services personnel are available to offer assistance and support to victims of crime.

The department is headed by a Director of Special Services, who serves as the University coordinator for support services for "sensitive crimes" such as rape or attempted rape, acquaintance rape, sexual or domestic violence or hate/bias crimes. Hate/bias crimes include act of violence or bias motivated by racial, religious, sexual, ethnic or sexual-orientation bigotry. The Director serves on various University committees that review and develop policy on these and related issues. The Director also interacts with academic departments, the Office of Housing and Residential Life, and many other divisions across the University, given the individual's authorization, to coordinate victim support services. Every effort is made to protect the confidentiality of private information. The Director also serves as the community liaison for the Penn police department and coordinates all work with neighborhood town watch organizations, community and civic groups, and the Police Athletic League.

To contact the Special Services Department during normal business hours, call 8-4481 from a campus telephone or (215) 898-4481 from off-campus. For emergency support 24 hours a day, seven days a week, call 8-6600 from a campus telephone or (215) 898-6600 from off-campus. On evenings or weekends, PennComm will answer all calls to (215) 898-6600 and will notify Special Services personnel.

The Department of Fire and Occupational Safety oversees the University's fire and occupational safety programs, working in collaboration with the City of Philadelphia Departments of Fire and Licenses and Inspections to ensure that all University buildings are in full compliance with local, state and federal codes.

The Department, which is headed by a director, provides numerous additional services, including safety training to new students and employees, new police officer orientation, inspection and maintenance of fire extinguishers and other safety equipment; review and inspection of all work-related injury reports, maintenance of fire and safety code compliance. Fire and occupational safety specialists work with the University's real estate partner, University City Associates (UCA) to ensure the highest level of residential property safety. The director is the Division of Public Safety's liaison with the City of Philadelphia Fire and the License and Inspections departments.

Highly-trained personnel maintain fire and safety code compliance. The department conducts special activities throughout campus for fire prevention week, and designs and provides various promotional items for the community.

To contact the Department of Fire and Occupational Safety during normal business hours, call 8-6921 from a campus telephone or (215) 898-6921 from off-campus. To contact the department in an emergency, dial 511 from a campus telephone, or dial (215) 573-3333 from off-campus. On evenings or weekends, call the PennComm center at (215) 898-7297.

Security technologies and professional security officer services, com-



bined with effective community policing, are vital components of the Division of Public Safety's programs to provide a safer campus environment. The Security Services Department oversees the design for all security technology installations, and monitoring of the technologies. The department also provides campus-wide systems administration for electronic security technologies. Currently, these include emergency blue light telephones, building alarm systems, electronic access control systems and closed-circuit video monitoring for security purposes.

The University of Pennsylvania retains Allied-SpectaGuard to provide skilled security services on campus and in the surrounding neighborhood. Its patrols work in concert with the University Police, Philadelphia Police and the University City District Safety Ambassadors in providing patrol services. Security officers may be assigned to conduct highly-visible security patrols on and off-campus, to screen access to student residences and other buildings and to provide security services at special events. Allied-SpectaGuard patrols—on foot, by car and by bicycle—some streets in the surrounding neighborhood during the evening hours. Allied-SpectaGuard officers and the University City Safety Ambassadors also provide walking escort services, UC Walk, to University City students, staff and faculty, from 8 a.m. to 3 a.m. seven days a week. The walking escort boundaries are currently 30<sup>th</sup> Street to 49<sup>th</sup> Street, Spring Garden Street to Baltimore Avenue.

In addition, the University City District (UCD), a special services district which encompasses the University and its surrounding neighborhoods, employs uniformed Safety Ambassadors who serve as additional eyes and ears in the community. UCD Safety Ambassadors are in radio communication with the Penn Police and the Philadelphia Police Department. Further, the Philadelphia Police Department has dedicated additional personnel to patrol within the UCD boundaries.

The Hospital of the University of Pennsylvania and the Medical School use a separate uniformed security force that screens access and egress at public entrances to buildings and provides routine patrols of the facilities 24 hours a day, seven days a week.

## Reporting Crime

The Communications Center (PennComm) of the Division of Public Safety is maintained 24 hours a day, seven days a week. All criminal incidents should be reported to the Division of Public Safety for response and documentation. Incidents known in common parlance as Part I crimes that are identified to the Division of Public Safety are reported to the Philadelphia Police Department to ensure that all agencies charged with providing services are aware of these incidents. The relationship and exchange of information with city, state and federal authorities is extremely important, and it is an ongoing process. The Philadelphia Police Department alerts the Division of Public Safety to reported incidents in the surrounding neighborhoods that are jointly patrolled by both University Police and the Philadelphia Police Department.

To report a criminal incident, dial 511 from a campus telephone, use one of more than 250 blue light telephones on campus and in the community or dial (215) 573-3333 from off-campus. You also can report a criminal incident in person at the Division of Public Safety, 4040 Chestnut St., which is staffed with professional personnel 24 hours a day, seven days a week.

The University of Pennsylvania Police Department maintains a computerized database for all reported criminal incidents, including those that occur on campus, those that occur in the surrounding neighborhood and those that occur well beyond the campus community. These data are the basis for crime statistics reported to the FBI Uniform Crime Reporting System, for compliance with the Crime Awareness and Campus Security Act and the Pennsylvania College and University Security Information Act and for reporting crime statistics to the campus community. Our annual report also includes data from non-police sources, including victims and witnesses.

The Crime Awareness and Campus Security Act requires Penn to provide information on its security policies and procedures and specific statistics for criminal incidents and arrests to students and employees and to make the information and statistics available to prospective students and employees upon request. The College and University Security Information Act requires Penn to provide information on its security policies and procedures to students, employees and applicants and to provide crime statistics to students and employees and to make these statistics available to applicants and prospective employees upon request. This information

is available by calling the Division of Public Safety Communications Center (PennComm) at (215) 898-7297.

All crimes against persons that occur on campus and in the surrounding neighborhood, including the areas jointly patrolled by the University Police and the Philadelphia Police Department, are published in *Almanac*, the weekly journal of record, opinion and news, published by the University of Pennsylvania and available online at [www.upenn.edu/almanac/](http://www.upenn.edu/almanac/). The Division of Public Safety maintains an Incident Journal, a chronological listing of all crimes reported to University Police, which is open for public inspection at the Communications Center (PennComm) of the Division of Public Safety.

When necessary, the Division of Public Safety uses Crime Alerts to notify the campus community of crimes that pose a threat to the community including dissemination via the Division of Public Safety website, various campus publications and e-mail distribution lists.

## Acquaintance Rape and Sexual Violence

For more than 20 years, the University of Pennsylvania has addressed the issues of rape and sexual violence through firesides, seminars, forums and other presentations. Students Together Against Acquaintance Rape (STAAR), Penn's nationally recognized student-operated program, also addresses these issues through its workshop programs. Penn also conducts educational and training programs for its employees who interact with students, including University Police officers, coaches and student service personnel in the Office of the University Life, members of the campus ministries and those who provide services in the student residences.

Acquaintance rape is a form of sexual violence defined under our policy as any act in which a person forces another person with whom he or she is acquainted to engage in sexual activity against his or her will or without his or her consent. Assent does not constitute consent if it is given by a person who because of youth, mental disability or intoxication is unable to make a reasonable judgment. This policy applies to groups as well as individuals.

Penn will provide support for victims of acquaintance rape or sexual violence, and it is committed to providing resources and processes for prevention, education, reporting, adjudication, protection from retaliation, and sanctions. Incidents that are reported to the appropriate departments at Penn will be addressed promptly and will be confidential. The procedures that govern the investigation of charges under these policies will take into account both the need to gather the facts and the rights of all parties involved in the incident.

Anyone who is a victim of sexual violence or acquaintance rape at Penn is encouraged to seek support and assistance and to report the incident. Available support may include academic and housing accommodations if requested. While students are encouraged to contact the Special Services Department at 8-6600 from a campus telephone or (215) 898-6600 from off-campus, contact also can be made through University Police emergency lines by dialing 511 from a campus telephone, by using one of more than 250 blue light telephones on campus and in the community or by dialing (215) 573-3333 from an off-campus telephone; through contact with Counseling and Psychological Services by dialing 8-7021 from a campus telephone or (215) 898-7021 from off-campus; or through contact with the Penn Women's Center by dialing 8-8611 from a campus telephone or (215) 898-8611 from off-campus.

When a victim of a sex offense contacts the Special Services Department, the individual will be advised of all the health, legal and support services available on and off campus, and the victim will be assisted in accessing these services. To pursue criminal options it is important to preserve evidence. If the victim elects to go through the criminal justice system and/or receive medical treatment, personnel from Special Services will accompany the victim to the sexual trauma unit at Jefferson Hospital for evaluation, treatment and/or evidence collection. The Director of Special Services at Penn is the designated coordinator of support services for students who have been victimized. Whether the victim chooses to report an incident of acquaintance rape or sexual violence to the Special Services Department, the University Police Department or another resource center within the campus community, the victim will be informed of all options for filing a complaint, including the right to report the incident fully and completely to the Philadelphia Police Department, the right to file an anonymous report with the Philadelphia Police Department or the right to file no report. If requested, University personnel will assist the student in notifying appropriate authorities.

Due to the sensitive issues involved in acquaintance rape and other

sexual assaults, the victim may first disclose the incident some time after it has occurred, but the victim is nonetheless encouraged to contact Special Services for support and assistance and to report the incident.

Those within the campus community who are found responsible for acquaintance rape or other sexual violence are subject to University sanctions, which may include suspension, expulsion or separation from the University. The individual also may be subject to prosecution by the Office of the District Attorney under Pennsylvania criminal statutes. In any University disciplinary proceeding involving charges of sexual assault, the accused and the accuser are entitled to the same opportunities to have others present during the proceedings and both the accused and the accuser are informed of the outcome of the proceedings.

The Acquaintance Rape and Sexual Violence Policy is stated on page 15 of the *2000-2002 PennBook: Resources, Policies Procedures Handbook*, which is available through the Office of the Vice Provost for University Life by calling (215) 898-6081. This policy is also available online at [www.upenn.edu/osl/acqraper.html](http://www.upenn.edu/osl/acqraper.html).

## Alcohol and Drugs

The University of Pennsylvania and its programs and policies regarding the possession, sale and consumption of alcoholic beverages encourages all within the campus community to make safe, responsible decisions about alcohol that are consistent with existing state and federal law. The possession or consumption of alcoholic beverages on campus by persons under the age of 21 is strictly prohibited by Penn and by the laws of the Commonwealth of Pennsylvania. Consistent with its educational mission, Penn provides programs that promote awareness of the physical, psychological, social and behavioral effects of alcohol consumption and drug use.

The use, sale or possession of narcotics and dangerous drugs is illegal and is strictly prohibited on campus.

Employees are required to adhere to the University's Drug-Free Workplace Policy and the Alcohol and Drug Policy, which strictly prohibit the unlawful manufacture, distribution, dispensation, sale, possession or use of drugs by its employees in the workplace. Those who violate these policies may be subject to disciplinary procedures or may be required to participate in drug or alcohol rehabilitation programs.

Students who have questions or concerns about alcohol or drugs are encouraged to use the medical or counseling resources provided by the University of Pennsylvania. These services adhere to all applicable laws governing the confidentiality of patient information.

The University has an Alcohol Coordinator. The Alcohol and Drug Policy is stated on page 16 of the *2000-2002 PennBook: Resources, Policies Procedures Handbook*, which is available through the Office of the Vice Provost for University Life by calling (215) 898-6081. This policy is also available online at [www.upenn.edu/osl/alcohol.html](http://www.upenn.edu/osl/alcohol.html).

## Disciplinary Policies

Any student who fails to comply with University policies or local, state or federal laws may be subject to discipline under the University Code of Student Conduct. Sanctions can include, but are not limited to, disciplinary probation for a specified period of time, withdrawal of privileges, indefinite probation, term suspension, indefinite suspension without automatic right of re-admission and expulsion. When a student's presence on campus is considered a threat to order, health or safety, the Provost or his or her designee may impose a mandatory leave of absence or conditions on the student's attendance.

Generally, prospective students are not asked about previous criminal records with the exception of applicants to certain graduate and professional programs, such as the Law School. Employees, however, are required to disclose any and all convictions for a felony, crime of violence, dishonesty or crime against property or involving the threat of violence in the past 10 years. A criminal record, if relevant to the position in question, is a factor considered in the employment process.

The University's disciplinary procedures are described on pages 8-15 of the *2000-2002 PennBook: Resources, Policies Procedures Handbook*, which is available through the Office of the Vice Provost for University Life by calling (215) 898-6081. This policy is also available online at [www.upenn.edu/osc/outline.html](http://www.upenn.edu/osc/outline.html).

## The University of Pennsylvania Campus

The University of Pennsylvania is located just west of central Philadelphia on a unified campus, which is approximately 260 acres. The core of the Penn campus, which lies between Walnut and Spruce Streets from 34th to 40th Streets, is connected by a network of pedestrian walkways. Locust

Walk, running from College Green to Hamilton Village, acts as both a major pedestrian thoroughfare and a hub of campus life for the entire Penn community. The specific perimeters of the Penn campus will change from time to time. As such, the preceding description is meant to provide an accurate approximation of the boundaries of the campus, but is in no way intended to detail the specific contour of the campus' frequently changing boundaries.

## Student Residences

The University of Pennsylvania offers a variety of housing options on campus, ranging from the undergraduate College House system to graduate apartments. Fraternities and sororities are located both on and off campus. Penn's College House system is designed to enhance the undergraduate experience for all residents through faculty-directed, academically supportive environments that promote intellectual, social and recreational opportunities. Sansom Place East and Sansom Place West house primarily graduate and professional students. Mayer Hall provides housing for married students and their families, as well as an undergraduate community. If you have questions on room assignments or rent charges, call (215) 898-8271; questions or concerns about residential services, call (215) 573-DORM; or questions about the College House programs, call (215) 898-5551.

The Division of Public Safety has regular contact with those responsible for the campus grounds and lighting to ensure that the shrubs, bushes and greenery throughout the campus are appropriate and well-maintained and that campus lighting is appropriate.

## 2000-2001 Academic Year

Undergraduate Student Enrollment—11,686

Graduate and Professional Student Enrollment—10,167

Undergraduate Students in Campus Housing—5,367

Graduate and Professional Students in Campus Housing—992

Non-Student Employees—22,419

Housing for first-year undergraduate students is processed by computer program—with the exception of those College Houses and residential programs requiring an essay—for those applications received by May 4, the program attempts to assign students to one of their choices. Students applying after May 4, including transfer students, are processed in order of the receipt of their application. Returning upperclass students are assigned housing through a room selection process during February and March. Graduate and professional students are assigned housing in order of the receipt of their application. Room changes are made during scheduled periods in October, December and February, given availability of space. Emergency room changes can be made at any time upon the recommendation of a member of the residence hall staff.

The University of Pennsylvania maintains three undergraduate College Houses (Hamilton, Harrison, Harnwell) and Sansom Place East and West as open residences during the winter break between semesters. All other residences are closed to students.

Entrances to all student residences are either locked or closely monitored by security personnel, and access to these facilities is limited to residents, faculty, staff, and authorized contractors, who are admitted only during certain hours and only with valid identification. Access to most student residences at Penn is monitored electronically by a card access system. Those without a valid PENNCARD are considered visitors and will be admitted only after the presentation of valid identification and with the approval of their hosts, who will be responsible for their conduct. All student rooms are equipped with dead bolt or Mortis locks with anti-carding devices.

The Division of Public Safety is available to provide firesides, seminars, forums and other presentations on campus safety and security to those living in student residences. Campus safety and security is discussed as a matter of course at residence hall meetings.

## Use of Facilities

The facilities at the University of Pennsylvania exist to house or support the tripartite mission of the institution: teaching, research and service. The use of these by University groups is permissible, given the facilities are available, and by approved, non-University organizations under certain circumstances. Permission to use these facilities does not constitute University endorsement of the activities. The policy on use of facilities is stated on page 31 of the *2000-2002 PennBook: Resources, Policies Procedures Handbook*, which is available through the Office of the Vice Provost for University Life by calling (215) 898-6081. This policy is also available online at [www.upenn.edu/osl/faciluse.html](http://www.upenn.edu/osl/faciluse.html). If you have questions on the use of facilities at Penn, please contact the Director of Student Life by dialing 8-6533 from a campus telephone or (215) 898-6533 from off-campus.



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## **The Hospital of the University of Pennsylvania**

The Hospital of the University of Pennsylvania (HUP) maintains a proprietary security department that is committed to providing a safe and secure environment in hospital facilities, and for its patients, staff and visitors. Security officers are stationed at the major entrances to the hospital and engage in regular patrols of the facilities. Officers respond to all requests for assistance, whether routine or emergency. An Operations Center of the Security Department is maintained 24 hours a day, seven days a week, and it monitors the CCTV/Controlled Access System as well as safety and security alarms.

To contact the HUP Security Department in an emergency, dial 2677 (COPS) from a hospital telephone or (215) 662-2677 from outside the hospital.

Most of the hospital's population does not experience crime at HUP. However, crime sometimes occurs despite our best efforts and yours. Security awareness and the cooperation of all employees in reporting potential problems have been invaluable.

### **The Security Department at HUP**

The HUP Security Department consists of 35 employees divided into three areas: Security Administration consists of the Director of Security, who is responsible for all functions of the HUP Security Department, as well as an investigator, an operations officer and a secretary, who also manages the Photo ID/Controlled Access System. Security Operations consists of 30 uniformed officers on three shifts, all of whom are supervised by a sergeant with support by a corporal. The Security Operations Center is located on the ground floor of Silverstein Pavilion, just inside the entrance to the Emergency Room. Security Operations is responsible for providing safety and security services 24 hours a day, seven days a week, and it responds to requests for routine and emergency services. The lieutenant/operations officer has day-to-day responsibility for the Operations section. Crime Prevention and Investigations is responsible for crime prevention programs, security surveys of hospital spaces and security information and education throughout the hospital. The investigator also is responsible for the investigation of all criminal matters.

The HUP Security Department has the same powers of arrest as any private citizen and, when necessary, coordinates its activities with the University of Pennsylvania Police Department and the Philadelphia Police Department.

### **Reporting Crime at HUP**

All criminal incidents and requests for assistance should be reported to the Security Operations Center. The HUP Security Department reports all criminal activity as well as other data to the Hospital Safety Committee, which reports data to the Health System Board of Trustees on a quarterly basis. The HUP Security Department also reports criminal statistics to the University of Pennsylvania Police Department.

To report a criminal incident at HUP, dial 2677 (COPS) in an emergency from a hospital telephone or (215) 662-2677 from outside the hospital.

### **Access to HUP**

Security monitors all major entrances to HUP during normal hours; entrance to HUP is restricted to the main entrance and the Emergency Room after hours.

### **Security Education at HUP**

Crime prevention programs and security awareness education are presented annually to the HUP staff, and, when necessary, on a departmental basis.

## **Presbyterian Medical Center**

Presbyterian Medical Center (PMC) is committed to providing a safe and secure environment for the hospital faculty, its patients, visitors and staff. To that end, PMC maintains a Security Department comprised of two sections:

1) Security Administration, consisting of the Director of Security who is responsible for all functions of the PMC Security Department; an Account Manager, who manages all security officers; and a Site Commander/Investigator who assists the Director and Account Manager.

2) Security Operations, consisting of 31 uniformed officers divided into three shifts. The Security Command Center is located in the Wright-Saunders lobby just inside the employee entrance to that building. Security Operations is responsible for providing security and safety services 24 hours a day, and responds to all security and safety related requests for both routine and emergency services. The Account Manager has day-to-day responsibility for the Operations Center.

To contact Presbyterian Security in an emergency, dial extension 8085 or 8238 from a hospital telephone or (215) 662-8085 or (215) 662-8238 from outside the hospital.

### **Reporting Crime at PMC**

All criminal incidents and requests for assistance should be reported to the Security Command Center in the Wright-Saunders Lobby, which is in operation 24 hours a day, seven days a week. The Security Department conducts routine patrols and responds to calls for assistance within the hospital.

### **Access to PMC**

Security officers monitor all entrances during normal hours and restrict entry into the hospital after normal hours to the Main Entrance and the Emergency Room Entrance.

### **Security Education at PMC**

Crime Prevention programs and security awareness mandatory education are presented to the hospital staff annually as well as on a departmental basis as needed.

PMC reports all criminal activity as well as other data to the Hospital Safety Committee on a monthly and quarterly basis.

### **Note:**

The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, sex, sexual orientation, religion, color, national or ethnic origin, age, disability or status as a Vietnam Era Veteran or disabled veteran in the administration of its educational policies, programs or activities, admissions policies, scholarship or loan awards, athletic or other University-administered programs, or employment.

Questions or complaints regarding this policy should be directed to the Executive Director, Office of Affirmative Action and Equal Opportunity Programs, 3600 Chestnut St., Sansom Place East, Suite 228, Philadelphia, PA 19104-6106, or by calling (215) 898-6993 (voice) or (215) 898-7803 (TDD).

# OF RECORD

*It is important to note that the crime classifications for which colleges and universities must provide statistics differ under state and federal law. Statistics for certain crime classifications might appear to be different. For example, the federal statistics for motor vehicle theft differ from the state statistics for the same category because the federal classification includes attempted motor vehicle thefts, while state law requires institutions to separately report attempted motor vehicle thefts.*

## The Pennsylvania College and University Security Information Act

### Campus Crime Statistics for the University of Pennsylvania

The Pennsylvania College and University Security Information Act requires the release of crime statistics and rates to students and employees, and it requires that those statistics be available to applicants and new employees upon request. The rate is based on the actual number of Full Time Equivalent (FTE) students and employees, which is calculated according to a state-mandated formula. The index in the table below is based on incidents per 100,000 FTEs. The University's FTE population for 1998 was 35,265, for 1999 was 38,783 and for 2000 was 38,534.

**Note:** The statistics for 1999 and 2000 reflect an expanded geographic area beyond the campus.

1998			1999		2000	
Offenses	Offense Known	Index 100,000	Offense Known	Index 100,000	Offense Known	Index 100,000
Criminal Homicide	1	2.774	0	0	0	0
Forcible Rape	2	5.548	6	15.468	2	5.190
Robbery	39	108.186	68	175.304	45	116.775
Aggravated Assault	15	41.610	14	36.092	11	28.545
Simple Assault	32	88.768	46	118.588	55	14.725
Burglary	73	202.502	118	304.204	72	186.840
Theft	879	2438.346	1125	2900.250	1034	2683.230
M.V. Theft	22	61.028	44	113.432	33	85.635
Attempt M.V. Theft	4	11.096	6	15.468	4	10.380
Arson	1	2.774	0	0	3	7.785
Forgery/Counterfeiting	0	0	0	0	0	0
Fraud	20	55.480	17	43.826	57	147.915
Embezzlement	0	0	0	0	0	0
Stolen Property	1	2.774	2	5.156	3	7.785
Vandalism	156	432.744	170	438.260	153	397.035
Weapons Offense	2	5.548	3	7.734	5	12.975
Prostitution	0	0	0	0	0	0
Sex Offenses (Except Rape)	6	16.644	14	36.092	8	20.760
Drug Abuse	0	0	6	154.680	4	10.380
Gambling	0	0	0	0	0	0
Offenses Against Family	0	0	0	0	1	2.595
Driving Under Influence	4	11.096	10	25.780	16	41.520
Liquor Laws	32	88.768	13	33.514	29	75.255
Drunkenness	0	0	0	0	3	7.785
Disorderly Conduct	32	88.768	60	154.680	54	140.130
Vagrancy	0	0	0	0	0	0
*All Other Offenses	153	424.422	241	621.298	165	428.175

**\*Note:** Other offenses include harassment by communication, threats, unlawful restraint, loitering, prowling and trespass.



# Federal Crime Awareness and Campus Security Act

## Campus Crime Statistics for the University of Pennsylvania

The Federal Crime Awareness and Campus Security Act requires the release of statistics for criminal incidents and arrests on campus to all students and employees, and it requires that those statistics be available to prospective students and employees upon request. The following statistics are provided in compliance with the specific time periods, crime classifications, and arrest data mandated by federal law.

### Campus Crime Report

January 1, 1998 through December 31, 1998

	1998
Murder	1
Manslaughter	0
Sex Offenses	
Forcible	7
Non-Forcible	0
Robbery	39
Aggravated Assault	15
Burglary	73
Motor Vehicle Theft	26
Arson	1
Liquor-Law Violations	32
Drug-Related Violations	0
Weapons Possession	2

• The Federal Crime Awareness and Campus Security Act, as amended by the Higher Education Reauthorization Act of 1998, requires the release of statistics by category of prejudice concerning the occurrence of hate crimes in the crime classifications listed above and for other crimes involving bodily injury to any person "in which the victim is selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim." There were no hate crimes, as defined by applicable federal law, reported at the University of Pennsylvania in 1999 or 2000. There was one hate crime, which was racially-motivated, reported at the University of Pennsylvania in the simple assault crime classification for the period January 1 through December 31, 1998.

• The Federal Crime Awareness and Campus Security Act, as amended by the Higher Education Reauthorization Act of 1998, defines *Campus* as "...any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and property within the same reasonably contiguous geographic area of the institution and is owned by the institution but controlled by another person, is used by students, and supports the institutional purposes, such as a food or other retail vendor." *On-Campus Residential* is a sub-category of *Campus* showing the number of on-campus incidents that occur "...in dormitories or other residential facilities for students on campus." The new law defines *Non-Campus Building or Property* as any building or property owned or controlled by a student organization recognized by the institution; and any building or property, other than a branch campus, owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonable contiguous geographic area of the institution." It defines *Public Property* as "...all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes."

The Higher Education Reauthorization Act of 1998 amended the Federal Crime Awareness and Campus Security Act to require statistics for an expanded area beyond the campus. The new law requires these statistics to be shown in specific geographic categories. The following statistics are provided according to the categories required by the recent amendments. Note that incidents shown in the *On-Campus Residential* category are also included in the statistics shown in the *Campus* category.

### Campus Crime Report

January 1, 1999 through December 31, 1999

	Campus	On-Campus Residential	Non-Campus	Public Property
Murder	0	0	0	0
Manslaughter	0	0	0	0
Sex Offenses				
Forcible	6	0	0	0
Non-Forcible	1	0	0	0
Robbery	15	0	12	41
Aggravated Assault	7	0	1	6
Burglary	62	19	37	0
Motor Vehicle Theft	6	0	0	44
Arson	0	0	0	0
Liquor-Law Violations				
Arrests <sup>1</sup>	3	3	2	5
Disciplinary Referrals	79	79	0	2
Drug-Related Violations				
Arrests	1	0	0	5
Disciplinary Referrals	6	6	0	1
Weapons Possession				
Arrests	1	0	0	2
Disciplinary Referrals	0	0	0	0

### Campus Crime Report

January 1, 2000 through December 31, 2000

	Campus	On-Campus Residential	Non-Campus	Public Property
Murder	0	0	0	0
Manslaughter	0	0	0	0
Sex Offenses				
Forcible	3	3	0	1
Non-Forcible	3	0	0	1
Robbery	32	1	0	13
Aggravated Assault	7	0	0	4
Burglary	61	5	11	0
Motor Vehicle Theft	4	0	0	33
Arson	2	0	1	0
Liquor-Law Violations				
Arrests <sup>1</sup>	28	1	1	0
Disciplinary Referrals	23	20	0	0
Drug-Related Violations				
Arrests	1	0	0	3
Disciplinary Referrals	17	17	1	0
Weapons Possession				
Arrests	1	0	0	4
Disciplinary Referrals <sup>2</sup>	16	16	0	0

<sup>1</sup> The Liquor Control Enforcement reported 194 liquor law violations in the area in 1999, but could not provide locations for these incidents. Thus, it was not possible to determine which of these fit in the reportable categories.

<sup>2</sup> All of these referrals relate to three incidents involving airguns; the possession or use of airguns is regulated by local ordinance.

*Crime Statistics for Non-Contiguous Properties of the University of Pennsylvania are on the next page.*

## Crime Statistics for Non-Contiguous Properties of the University of Pennsylvania

The Federal Crime Awareness and Campus Security Act requires separate statistics for criminal incidents and arrests for certain non-contiguous properties. The following statistics include reportable crime at four non-contiguous properties specified for inclusion in this report for the period January 1, 1998 through December 31, 2000. These statistics conform to the specific definitions, time period and classifications specified by federal law.

### University Boathouse on the Schuylkill River

	1998	1999	2000
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses			
Forcible	0	0	1
Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	1
Motor Vehicle Theft	0	0	1
Arson	0	0	0

**Note:** During the relevant period, there were no arrests or disciplinary referrals for liquor-law violations, drug-related violations or weapons possession at the University Boathouse and no hate crimes were reported.

### New Bolton Center, Kennett Square

	1998	1999	2000
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses			
Forcible	0	0	0
Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

**Note:** During the relevant period, there were no arrests or disciplinary referrals for liquor-law violations, drug-related violations or weapons possession at the New Bolton Center and no hate crimes were reported.

### Morris Arboretum of the University of Pennsylvania, Chestnut Hill

	1998	1999	2000
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses			
Forcible	0	0	0
Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

**Note:** During the relevant period, there were no arrests or disciplinary referrals for liquor-law violations, drug-related violations or weapons possession at the Morris Arboretum and no hate crimes were reported.

### Flower and Cook Observatory, Malvern

	1998	1999	2000
Murder	0	0	0
Manslaughter	0	0	0
Sex Offenses			
Forcible	0	0	0
Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

**Note:** During the relevant period, there were no arrests or disciplinary referrals for liquor-law violations, drug-related violations or weapons possession at the Flower and Cook Observatory and no hate crimes were reported.