

# UNIVERSITY of PENNSYLVANIA *Almanac*

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## Antiques and the Gift of Wholeness

"Treasures from the Past... Focus on the Future" is the subtitle of the Philadelphia Antiques Show, a benefit for the Hospital of the University of Pennsylvania that each year, for the past 35 years, has raised money for a specific unit or department of HUP.

The 1997 Show's proceeds will create a new Maxillofacial Reconstruction Center at Penn, a center where surgery can help rebuild not only bodies but the lives of those now afflicted with birth defects, and scars from abuse and cancers. New procedures will allow pediatric and adult patients to return to a more normal and productive lifestyle. This will enable specialists to "rebuild" and reconstruct these patients to make them physically and psychologically whole. This major fund-raiser will "aid the research and clinical treatment being done at this advanced procedural Center," said Dr. Peter Quinn, chairman of the Department of Oral and Maxillofacial Surgery.

In recent years, the Show's 200 volunteers have raised approximately \$400,000 annually making The Philadelphia Antiques Show one of the most profitable hospital fund-raisers in the country. Since its inception it has raised over \$7 million for the advancement of patient care at the University of Pennsylvania Medical Center. *More...*



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**Upcoming:** Coverage of PennMed's major new unit at Radnor, which opened this past weekend in the former *TV Guide* headquarters on the Main Line.

Far left: *Cigar Store Figure: Race Track Tout or Dandy*, carved and poly-chromed wood, possibly Providence, RI, c. 1870; purchased at an antiques shop in Boston by Henry Mercer in 1917. 55 1/2" x 21 1/4".

Left: *Decorated Saltbox*, polychromed wood, John Drissel, Milford Township, Bucks County, 1797; purchased from Abraham H. Rice, Bethlehem, Pa., 1920. 1 1/4" x 7 5/8" x 6 7/8".

## News in Brief

### Benefits Information

Page 6 tells how faculty and staff can learn the details of health benefits options they will choose from during Open Enrollment starting April 28.

### Night/Weekend Parking

Enforcement of new regulations begins April 14; see the memo on page 5 for details.

### Afro-American Studies: April 15

In conjunction with its twenty-fifth anniversary, the Afro-American Studies Program will present a panel discussion on *Afro-American Studies at Penn: Our Beginnings, Our Future* on April 15 at 5 p.m. in Room 109 of the Annenberg School.

The panel of distinguished Penn scholars and students will discuss the history and legacy of Afro-American Studies at Penn and nationwide. This dialogue will celebrate those who have made Afro-American Studies at Penn a reality and will address the collective responsibility those committed to the discipline have in ensuring its continued success in the future. Participants include:

Dr. Houston Baker, Jr., Albert M. Greenfield Professor of Human Relations and director of the Center for the Study of Black Literature and Culture;

Dr. Robert Engs, associate professor of history;

Ms. Rhonda Frederick, doctoral student in English;

Dr. Theodore Hershberg, professor of public policy/history and director of the Center for Greater Philadelphia;

Mr. Brennan Maier, C '97; and

Dr. Inés Salazar, assistant professor of English. For more information, call the Afro-American Studies Program at 898-4965.

### Health Care Conference: April 17-18

The Wharton School's second annual conference on health care, *New Ventures in Health Care*, will be held April 17, 4:30-7 p.m. and April 18, 8 a.m.-5:30 p.m. at the Wyndham Franklin Plaza Hotel.

This year's keynote lectures are *The Current State of the Biotechnology Industry* by G. Steven Burrill, Burrill & Company, and *Innovation and the Future of Medicine* by Dr. William Haseltine, Human Genome Sciences.

Tickets for the conference are \$15 for students or partners, \$55 for Wharton alumni, faculty or administrators, and \$75 for executives. To register: send name, address, phone and fax number, e-mail, number of tickets needed and a check payable to the "Trustees of the University of Pennsylvania" to Ms. June Kinney, Wharton MBA Health Program, Room 205, Colonial Penn Center, 3641 Locust Walk, Philadelphia, PA 19104-2618 by April 15.

### Tree-tending: April 8 and 15

A West Philadelphia edition of Tree Tenders, the Center City course that teaches people how to trim and care for trees, will be offered on campus April 8 and 15 by Mindy Maslin of the Pennsylvania Horticultural Society.

The free course is in two parts: Part One meets today, Tuesday, April 8, 6-9 p.m., in Room 321 Williams Hall. Part Two (not a repeat but a continuation) meets Tuesday, April 15, 5:30-8:30 p.m. in Smith Penniman Room, Houston Hall. To sign up: Micheline Murphy, by phone at 898-0150 or e-mail at [emurphy@pobox.upenn.edu](mailto:emurphy@pobox.upenn.edu).

—Harmon Zuckerman,  
Associate Director,  
Center for Community Partnerships

## Ira Abrams Award: Dr. Sidlauskas and Dr. Stallybrass

The 1997 winners of the School of Arts and Sciences' Ira Abrams Memorial Award for Distinguished Teaching are Dr. Susan Sidlauskas, assistant professor of the history of art, and Dr. Peter Stallybrass, professor of English.

Dr. Walter Wales, Acting Dean of SAS, will host a reception later in the month to honor the two Abrams award winners and the Dean's Distinguished Teaching Award-winning graduate student teachers, whose names are to be announced.

The Abrams Award, given by an alumnus Ira H. Abrams, C '31, recognizes with major cash awards teaching that is "intellectually challenging and exceptionally coherent, that leads to an informed understanding of a discipline. Recipients of the Ira Abrams Memorial Award are expected to embody high standards of integrity and fairness, to have a strong commitment to learning, and to be open to new ideas."

The British-born Dr. Stallybrass is a scholar of Shakespeare and of European Romanticism who came to Penn from Dartmouth in 1988. He had begun his teaching career at his alma mater, the University of Sussex in England, where he took his B.A. in 1971, in English and Philosophy, and did his advanced work in Shakespeare and European Romanticism for the Ph.D. in 1972. Tenured at Sussex in 1977, he came to this country for visiting appointments at Smith and Hampshire Colleges, then returned to Sussex as co-director of Renaissance Studies graduate program, 1987-82, and director of the graduate program in critical theory, 1983-86.

Since joining Penn he has become known for teaching that is both prolific and varied, including such courses as "Appropriating Shakespeare," "Shakespeare and the Politics of Gender," and numerous topics in English poetry and culture, politics and philosophy, architecture and music. He is active in the formation of seminars here and elsewhere, and with the world of academic publishing, which he incorporates into his teaching by exploring the relationship between writer and culture. He is reader for the presses of Oxford, Routledge, Cornell, Stanford, Harvard, Harvester and Chicago, a member of the editorial board of the Penn Press, and co-editor (with Joan DeJean and Carroll Smith-Rosenberg) of its *New Cultural Studies* series.

Dr. Stallybrass's books include *The Politics and Poetics of Transgression* (with Allon White; from Methuen and from Cornell in the U.S.) and *Embodied Politics: Enclosure and Transgression in Early Modern England* (forthcoming from Routledge). He has also edited a number of scholarly volumes, published numerous articles, and is at work on *Worn Worlds: Clothes and Identity in Early Modern England and Europe* (with Ann Rosalind Jones).

Dr. Sidlauskas is an alumna of Mount Holyoke and the University of Massachusetts, where she took her B.A. in art history *summa cum laude* in 1977. She served as assistant head of school programs for Boston's Museum of Fine Arts and as curator for the MIT Committee on the Visual Arts before coming to Penn for a Ph.D., which she received in 1989 for a dissertation with Dr. John McCoubrey, *A "Perspective of Feeling": The Expressive Interior in Nineteenth-Century Realist Painting*.

She was a lecturer here in 1989-90, then taught at Columbia before returning to Penn as assistant professor in 1994.

The winner of numerous fellowships and, including Mellon and Kress Awards, Dr. Sidlauskas specializes in Nineteenth- and early Twentieth-century painting, with strong interests in modern architectural history and theory, feminist theory and gender studies, and contemporary art.

This year her courses have included, in addition to European art, 1760-1848, a seminar on "Portraiture: Identity and/or Appearance" and a graduate seminar on "The Turn of the Century: Society and Representation"—and she is preparing to teach, with Dr. Elizabeth Johns, a program of undergraduate and graduate interdisciplinary seminars on the visual culture of Nineteenth-century America and Europe.

Also in preparation are two books. *The Body in Place: Imaging Interiority in Nineteenth-Century Culture*, draws on Degas, Sargent, Whistler, Vuillard and Sickert—and on current architectural criticism, film studies and other analyses—for conceptions of the relation of the body to space. *Cezanne and the Portraiture of Women* will be the first full-length study of Cezanne's portraits of his wife.

Dr. Sidlauskas is on the committee on Nomination to Phi Beta Kappa, and is active in advising and the conduct of independent studies. She helped to plan, in cooperation with the Philadelphia Museum of Art, the Arthur Ross Gallery's 1995-96 student-curated exhibition, "City into Country" and she chaired a session in the related symposium developed with the Institute of French Culture and Technology.



Dr. Sidlauskas

Photo by Joanne Olivier



Dr. Stallybrass

Photo by Laurence Kesterson



*The following statement is published in accordance with the Senate Rules. Among other purposes, the publication of SEC actions is intended to stimulate discussion among the constituencies and their representatives. Please communicate your comments to Senate Chair Peter Kuriloff or Executive Assistant Carolyn Burdon, Box 12 College Hall/6303, 898-6943 or burdon@pobox.upenn.edu.*

## Actions Taken by the Senate Executive Committee Wednesday, April 2, 1997

**1. Academic Planning and Budget Committee and Capital Council.** Since the last meeting of the Senate Executive Committee there have been three meetings of the Academic Planning and Budget Committee. The committee completed the final review of benefits as published in *Almanac* March 25. The next session was devoted to enrollments and funding of Ph.D. candidates, economic pressures resulting from loss of Commonwealth support, a decrease in the overhead rate and decline in interest on cash flow. There is resultant pressure on the Provost's subvention pool. This is a major problem for the School of Arts and Sciences to provide tuition and stipends.

At the March 31 meeting the capital plans of the respective schools were reviewed for the first year with discussion of longer term implications.

Capital Council has not met since the last SEC meeting, although two votes were solicited for the architectural planning for the Gateway Building for the School of Dental Medicine and renovations in the School of Medicine for a newly recruited Professor of Biostatistics.

Concern was expressed by a SEC member over the relationship between faculty and administration and the level at which faculty input is provided in the decision-making process. Particular interest was expressed in the ability of SEC to review the Campus Master Plan as well as to be consulted on its ongoing development.

**2. Proposed Procedural Principles for School Academic Freedom and Responsibility Committees** (*Almanac* February 25, 1997). SCAFR Chair Professor Larry Gross summarized the proposal, noting that he had received two responses, both from Past Chairs of the Faculty Senate. The draft was reviewed by available former SCAFR chairs. He also met with several school committees on academic freedom and responsibility regarding the principles. It was proposed that: the principles developed by SCAFR be sent annually to each school committee on academic freedom and responsibility and that an annual meeting be held of SCAFR and all school CAFRs. SEC suggested a model of procedures be prepared by next year's SCAFR. The proposals were endorsed unanimously.

**3. Economic Status Committee Report.** The 1996-97 report (to be published) was outlined by committee chair Professor Robert Hornik. A SEC member suggested that the committee break with the practice of excluding the Medical School and include the basic science faculty. It was noted that the information can be located and that in recent years each Medical School department has been provided average faculty salaries for their own department, minus the chair's salary, along with average salaries for the national departments.

**4. Informal Discussion with the Provost.** A lively discussion centered around responsibility center budgeting and whether it affects salary pool differentials or hinders intra-school and cross-school programs for undergraduate students.

**5. Just Cause Revision.** Professor Charles Mooney outlined further very minor revisions to the draft amendments. SEC unanimously approved the proposal to forward the document to the faculty for a vote by mail ballot including an explanatory letter from the Faculty Senate Chair.

**6. Other New Business.** Concern was raised, on behalf of the local AAUP Chapter, over the disposition of a task force report on copyright policy and apparent duplication of effort now underway in the schools. Serious concerns were raised that a faculty group has already submitted a draft proposal. The Faculty Senate Chair was charged with investigating the status of this matter and reporting back to SEC. A special meeting was authorized to consider this issue as well as two other pressing matters.

**7. Special SEC.** It was agreed to hold an additional SEC meeting on Wednesday, April 16, 1997. The agenda will include: continued discussion on the draft exit questionnaire; progress report of the Senate Committee on the Faculty; copyright and intellectual property policy; and diversity on Locust Walk.

### Memorial for Dr. Viteles: April 12

A memorial service for Dr. Morris S. Viteles, Emeritus Professor of Psychology and former Dean of the Graduate School of Education, will be held on Saturday, April 12, at 2 p.m. at Medford Leas, Route 70, Medford, N. J. There will be a short video presentation regarding Dr. Viteles' career as an industrial psychologist, followed by a chamber music presentation from the West Jersey Chamber Music Society, and some remembrances from Dr. Viteles' family, friends, and colleagues. Refreshments follow. For information contact Dr. Kenneth George at GSE.

## Infertility Clinic

Penn has established a new National Center for Research on Female Infertility under a \$5.6 million grant from the National Institute for Child Health and Human Development (NICHD) for research on the causes of infertility and the development of new treatments.

It has been estimated that infertility affects between 35 and 70 million couples around the world, and that some 4.9 million women in the U.S., ages 15-44, have an impaired ability to have children.

The focus of the new center will be the clarification of the genetic basis of a condition known as polycystic ovary syndrome (PCOS), a disorder in which multiple cysts develop on the ovaries and ovulation rarely occurs. PCOS is one of the leading causes of female infertility and metabolic disease, affecting an estimated ten percent of women of reproductive age.

"Our multi-faceted research program will use state-of-the-art techniques in molecular genetics, molecular and cell biology and rigorous clinical investigation to better understand and treat PCOS," said Dr. Jerome F. Strauss, the Luigi Mastroianni Jr. Professor and Associate Chairman of the Department of Obstetrics and Gynecology. Some characteristics of PCOS include the presence of irregular menstrual periods, increased facial and body hair and an inability to become pregnant. "We also believe that women who suffer from PCOS have a higher risk of developing diabetes and cardiovascular disease later in life," he said.

The Center will serve as a national resource for the career development of young scientists electing to pursue research in high priority areas of infertility research. "The generous grant will expand our research effort in reproductive biology, reproductive genetics, and clinical research and treatment development," added Dr. Strauss, who also serves as Director of Penn's Center for Research on Reproductions and Women's Health, an international resource for infertility, contraceptive development, education, and specialized patient care.

Dr. Strauss and his co-investigators—Dr. Deborah Driscoll, Dr. Richard Spielman—will collaborate with researchers from the Penn State's University Milton S. Eshelman Medical Center (Dr. Andrea Dunaif and Dr. Jan McAllister) and U.C. San Francisco (Dr. Walter L. Miller), to launch the interactive research program at Penn.

## DEATHS

**Edwina Briggs.** At presstime, *Almanac* learned of the death of the beloved caterer who provided food service for countless women students, faculty and staff before Penn made its dining facilities coed. Details of her life will be published next week.

**Elizabeth Kelsey,** 26, a second-year MBA student at Wharton, died on March 19.

Ms. Kelsey graduated from Washington University with *magna cum laude* honors in 1992. She worked as a resident associate at the firm of Donald, Lufkin & Jenrette before enrolling at Wharton in 1995. She was an active member of the Wharton community, serving as chair of the Wharton Government Association's Special Projects Committee and assisting with the Wharton Fellows Fund.

At the request of her family, donations in lieu of flowers should be sent to the Juvenile Diabetes Foundation at: 225 City Avenue, Suite 208, Bala Cynwyd, PA 19004.

**Pauline Lantieri,** a member of the Admissions Office staff for 34 years, died on March 30 at the age of 70. Ms. Lantieri joined Admissions in January 1962 as a clerk/typist, and through a series of promotions she became supervisor of records and files in 1982, where she served until her retirement on June 30, 1996.

Ms. Lantieri is survived by her sister, Grace Sergi, her niece and nephew, and great nieces and nephews.

# Speaking Out

## A-3 Election Controversy

A recent article in the *DP* may have led to some confusion regarding my role in the Council representation/A-3 Assembly controversy. I would like to clarify what has actually happened.

In November, 1996, I brought this issue to the attention of VPUL McCoullum because I felt that it constituted a violation of my rights under the Open Expression Guidelines. Dr. McCoullum designated Barbara Cassel to handle the issue, and Ms. Cassel brought the issue before the Committee on Open Expression. (I felt that such a move was unnecessary, given the facts of the case.) While appearing before the COE, I noted that Wheeler's actions also violated Council Bylaws, but told them that was not part of my Open Expression complaint per se.

In December, I wrote to Mark Lloyd, parliamentarian of University Council, asking for an advisory opinion regarding the violations of Council Bylaws inherent in the actions of Wheeler and the A-3 Board. Mr. Lloyd notified me that he could not give such an opinion without being asked by the chair of Steering. Mr. Lloyd sent a copy of his response (which contained my original detailed account of Council Bylaws violation) to Council Secretary Constance Goodman. I also wrote to Ms. Goodman on December 16, asking her to consider my email an official request that my concerns be brought to the attention of Council. Ms. Goodman did not reply, nor did I hear from anyone on Council.

In February, the COE sent the issue of possible violations of Council Bylaws to Council Steering.

I have not requested that Steering act on my behalf. I have asked Steering to enforce its own Bylaws in this matter, and to make sure that there is no question of the legitimacy of the A-3 representative next year. What is at issue before Steering are not my rights, but the legitimacy of representation at Council as defined by its Bylaws. I have also asked Steering to request a ruling from the Open Expression Committee on the Open Expression issues involved.

I have endeavored consistently to make clear that my role in any arbitration proceeding is not as a complainant per se, but as someone who is particularly knowledgeable about the facts, and as someone whose status will be determined through the arbitration process. I have not asked Steering in anyway to "interfere in the proceedings of another constituency," but to notify that constituency that Council does not recognize representation that is selected in violation of its Bylaws. (I did, consistent with the Open Expression Guidelines, ask the OEC to "interfere.") Council can decide whether or not to enforce its own Bylaws, but in my opinion, if it chooses not to do so, it is not merely endorsing Wheeler's behavior, it is signalling that those rules aren't worth the paper they are printed on.

— Paul Lukasiak  
Administrative Assistant, SSW

## Ed. Note: Concerning A-3 Arbitration

At Council on March 5, Dr. Peter Kuriloff as chair of the Steering Committee reported on the issue raised at left, and with his permission *Almanac* now enters the account he gave, and the exchange that followed. Text has been lightly edited from a tape recording.

The exchange when students asked for information during the Q&A that follows the reporting period at Council.

*Dr. Kuriloff:* Steering discussed the issue at great length at its last meeting and there was a recommendation made that the parties to this dispute enter into binding arbitration. I have found an arbitrator who has agreed to do it, and the question is whether both sides now will agree to him as an arbitrator. If they can agree that this is an acceptable person, hopefully it will go forward. It's quite awkward, because on the one hand the rules are very clear that there need to be democratic processes, but on the other hand each constituency defines its democratic process. So of course we [Steering] have a super-ordinate role; but the balance is delicate, in terms of how much we interfere and how much we get people to work it out.

*Dr. Arnold J. Rosoff:* In the memorandum from Council Steering about the subject, faculty at the Law School and Wharton were identified, I wondered if this is the kind of issue that might be settled at another level. For all of the reasons that a lot of people are concerned, it sounds just a little adversarial and I was wondering if something for mediators, ombudsman, look at this in a way that might be less charged.

*Dr. Larry Gross:* Steering was given impression the Ombudsman was not able to resolve it, and there are members of the faculty who have a great deal of experience and sensitivity in handling these things. The notion of arbitration is precisely to try to avoid the more adversarial but still resolve the issues. I think there are some people in our community who would be able to handle this very well.

*Dr. Kuriloff:* I would be delighted to hear from you [Dr. Rosoff] about the availability of mediators who might be able to help. Arbitration is a step up in dispute resolution. In mediation, you try to work it out; and apparently the Ombudsman wasn't able to mediate it; perhaps someone else could have. Arbitration means both sides agree to accept the findings of the officer. So it's a step up, short of a formal quasi-judicial hearing. I'd be glad to accept your suggestion for other mediators, because we still have to get both sides to agree.

## UC BRITE: A Case History

The University's UC BRITE campaign has been very helpful to my block, 4400 Pine Street, and I thought that others in the University might be interested in our experience.

Several weeks ago, Michele Richman and my husband, Andy, decided to work together to improve the lighting on our street. (Most of the buildings are 3-story double houses divided into apartments.) After surveying each house and looking at a lighting catalogue supplied by the University, they decided on a simple, wall-mounted fixture that could be easily installed on front porches. Their goal was a modest one: a bright light on every house.

We know all the homeowners on the street, who quickly agreed to cooperate; most already had good lighting anyway. Then realtors were contacted, and again most agreed to upgrade lighting, if they had none. My husband made a bulk purchase of the lighting fixtures and was reimbursed by realty agents. Esaúl Sanchez, working through Carol Scheman's office, was helpful and very encouraging at every point.

Currently, only one landlord has not purchased a light, and one realty agent has not managed to install his set of fixtures. But we continue to prod, and Esaúl Sanchez is contacting the recalcitrants.

While more time and effort has been expended than we originally anticipated, the results are clearly worth it. Moreover, we have begun a block organization and have gotten several tenants to join us to help clean up the streets and to pressure landlords for better services. Waiting for the city to step in and solve our problems is clearly futile. My only regret is that we did not start our block group years ago.

— Lynn Lees, Professor of History

## Houses, Houses, Houses

If you are considering taking the plunge and buying a house, or if in your office there is a newly hired person who is wondering what it is like to live in our community and what kind of housing stock is available, Saturday, April 12 is a date you should remember. This is the date of the sixth annual University City Saturday Community Open House. I found my own house through this event last year.

You begin at the auditorium of St. Francis de Sales Church at 47th and Springfield, where information will be available from many of University City's neighborhood associations, schools, and churches. In this way a newcomer considering settling in the neighborhood can meet with representatives of organizations committed to the area and learn exactly what the community has to offer. There will also be representatives from different banks and mortgage companies. You pick up a map showing what houses are going to be open that day (there should be about 70 of them, in every price bracket), where they are located, and what their asking price is. This information center will be open from 11 a.m.-4 p.m., and there will be refreshments available.

Then you're off! When I went last year, I dragged my husband, my mother, and her husband around to at least 20 different houses before we were too tired to see any more (who needs a Stairmaster after going up and down four or five flights of stairs in 20 houses!!). It was quite an education, since I had never bought a house before, and I started to understand what is involved in the entire process. I also met the neighbors who sit in each house (there are no realtors present, so no sales pressure) and I was able to talk to them about the neighborhood, why the house was on the market, what local groups were

active on that block, etc., and get candid answers to my questions.

I would have to say that in my case, University City Saturday was a positive influence in my decision to go ahead and buy a house, and as a matter of fact I ended up in the very first house I saw that day! But it was very nearly a coin toss, since I could have been just as happy in many of the others we

visited. But I still see some of the house-sitting neighbors I met last year, and all in all it was a great introduction to life in University City. And, last but not least, new homebuyers are celebrated every year, at a wonderful party in the early spring at the Gables! This was an incredible way to see and meet fellow new homeowners, and a good way to build a sense of community over

the many blocks that comprise our neighborhood.

Spread the word and come out to see and welcome our future neighbors!

— Roberta L. Dougherty  
Middle East Bibliographer &  
Head, Middle East Technical Services,  
Van Pelt-Dietrich Library Center

*Speaking Out welcomes reader contributions. Short timely letters on University issues can be accepted Thursday noon for the following Tuesday's issue, subject to right-of-reply guidelines. Advance notice of intention to submit is appreciated.—Ed.*

## Spring Housing Fair and Penn's Guaranteed Mortgage Program

When *Almanac* last looked at the University's Guaranteed Mortgage Program\*, the Treasurer's Office was happy to point out that while over 1300 faculty and staff had bought homes in the area through the program, there had been only two defaults—and that both of these were in “workout” with one almost paid off.

Another year, another 60-plus mortgages later, the record is still intact as faculty and staff use the Penn program that began some 35 years ago as part of the University's determination to become a residential campus. Enabling faculty and staff to live within walking distance was a necessary component of that plan, made feasible by the presence of a neighborhood rich in architectural treasures that could be bought affordably, and restored by their owners.

Initially the Guaranteed Mortgage was unique in offering a mortgage covering 100% of the appraised value of the home or condo to be purchased, within a set upper limit; and initially the sole bank involved was the one now known as Mellon. Then the coverage went up, in 1993, to 105% of appraised value (up to \$203,150), and a second lender, Berean Savings Bank, was added. At the December 13 meeting of the Trustees Executive Committee, a new enabling resolution was passed that is to add a third lender and to raise the percentage of coverage to 120% to allow for more restoration and renovation to be figured in the initial mortgage. That program, is still in negotiation, according to Associate Treasurer D-L Wormley.

According to a 1993 estimate of PFSNI (Penn Faculty and Staff for Neighborhood Issues), some 4000 members of the University now live in the area, and belong to a network of neighborhood organizations—some of them long preexisting the University mortgage program—that have worked to create the University City Arts League and other cultural institutions; new amenities such as the Firehouse Farmers Market; and house tours and other annual events.

As the University prepares for its annual Housing Fair—to be held on Wednesday, May 7, from 11 a.m. to 2 p.m. in Bodek Lounge, Houston Hall—the volunteer group called University City Promotions invites members of the University to tour some 70 homes this coming Saturday during the sixth annual University City Saturday.

Meanwhile, the Treasurer's Office invites inquiries about the Guaranteed Mortgage Program of the University, at 898-7256.

\* “Expanding the Guaranteed Mortgage Westward,” *Almanac* March 21, 1995; see also “The University Mortgage Program Revisited,” *Almanac* November 23, 1993.



Drawing by Robert Lundgren  
Facilities Management

## Previewing the Scene: April 12

About 70 houses in the near-campus community will be on view in the sixth annual University City Saturday, April 12, described in the letter above from Roberta L. Dougherty. The hours are 11 a.m. to 4 p.m. and the information center is in the auditorium of St. Francis de Sales, 917 S. 47th St.

University City Saturday, which generally has an attendance of 300-500 people, is in lieu of a spring house tour this year (there was a holiday house tour in December.) It welcomes nonbuying visitors—architecture buffs, home renovators in search of ideas, and those who simply want to know the neighborhood west of 40th Street, said John Schnepf, chair of the volunteer group called University City Promotions, which organizes the annual Saturday. The tour is particularly useful to Penn hiring officers and departmental representatives who have formal or informal responsibility for helping to settle new faculty/staff as they join the University, according to Associate Treasurer D-L Wormley.

**Thai New Year:** April 12 is also a “Community Night Out” for several area restaurants, with Songkran, the Thai New Year, celebrated April 12 and 13 at two of them—Pataya Grill and Thai Singha House (382-8001 for information).

They are part of a new coalition planning joint events under the title of “Philadelphia on the West Side,” whose organizers are Barry Grossbach and Mike Hardy, 382-0365. Upcoming *West Side* activities are expected to involve, among others, Zocalo, Campus Epicurean, Dahlak, the Restaurant School, the University City Arts League, the Annenberg Center, the Community Education Center and Philadanco.

—K.C.G.

## Night/Weekend Parking: Enforcement Begins April 14

In the **February 25, 1997, issue of *Almanac***, the Department of Transportation and Parking introduced a new campus-wide policy for parking nights and weekends. This policy was designed to contribute to a safer and more secure campus environment by restricting parking in many of the core surface parking lots to permit parking only for faculty, staff and students who must be on campus during unusual hours.

There are three basic principles to this new policy:

1. Only vehicles with valid parking permits issued by Penn Parking Services may use the “N” designated parking lots on nights and weekends;
2. Parking in these lots is first-come, first-served and vehicles must be parked in legitimate striped parking spaces;
3. All parking regulations will be strictly enforced in these lots; illegally parked vehicles will be towed away at the owner's expense.

The parking lots that have been designated for night/weekend parking have an “N” symbol posted next to the lot number on the large red and blue sign boards located at the entrance to each Penn parking lot. These parking lots will be patrolled regularly (on a 24-hour basis) to enforce adherence to parking regulations. All other parking lots that are *not* restricted or do *not* have controlled access (i.e. parking attendant, barrier gate, rolling overhead door) are available for night and weekend parking without a permit provided spaces are available.

The Parking Office appreciates the many comments and concerns that were received with regard to this new policy and, as a result, several modifications have been made. Copies of the revised policy are available in the Parking Office, Suite 447A, 3401 Walnut Street and the policy is posted on the web at [www.upenn.edu/transportation/](http://www.upenn.edu/transportation/).

During the month of March and into the first two weeks of April “courtesy notices” are being placed on all vehicles that are parked in violation of the new night/weekend parking regulations.

Be advised: *Effective Monday, April 14, 1997, strict enforcement (towing) of night/weekend parking regulations will begin.*

— Robert Furniss, Director, Transportation and Mail Services



## The Open Enrollment Process: Getting to Know It

*The first in a series of Human Resources articles designed to familiarize the Penn faculty and staff with the Benefits Open Enrollment process.*

Penn's Benefits Open Enrollment process is once again approaching: a time to re-evaluate personal and family insurance requirements, and to continue or change coverage options as needed. This year there are changes involved throughout the overall package. Both new benefits and plan changes are outlined in detail in the printed materials being mailed to faculty and staff homes this week, under the title of "PennChoice."

To help the faculty and staff make informed choices about insurance, a broad schedule of informational meetings is being offered. At those meetings—the dates and times of which are listed below and in a flyer being mailed around campus this week—presentations will be made by both Penn Benefits specialists and representatives from Penn's health care plan providers. Attendees will have the opportunity to ask questions about health insurance options, dental plans, and other aspects of the total Penn Benefits Package.

In addition to the Open Enrollment meetings, the annual Benefits Fair and several Mini-Fairs will provide information on a personal basis. Also, a series of seminars dealing with workplace issues in the '90s—on such wellness topics as managing stress, the quality of worklife, and nutrition—will be offered at the dates, times, and locations listed here (*see right, below*).

Open Enrollment—which this year includes a new interactive voice registration procedure called "BEN"—is from Monday, April 28, through Wednesday, May 7. BEN is explained in the "PennChoice" material being mailed to homes, and will be discussed in *Almanac* shortly.

Regardless of where or when any of the following meetings are being held, Penn faculty

and staff are invited to attend as many of them as they choose. Most meetings last about an hour or so. Bring to the meetings any questions and the personal Open Enrollment "PennChoice" information kit to help get as much information as you need.

The first group of meetings takes place *before* Open Enrollment begins and is designed to provide information about medical plan options. Representatives from both Human Resources Benefits and Penn's health care plan providers will be there to make presentations and answer questions about changes in the plans.

On Tuesday, April 29, *during* Open Enrollment, Human Resources is planning its annual

"Benefits Fair," an event held at the Faculty Club at which faculty and staff can get information on any Benefits topic. Members of Human Resources will be there to help explain the Open Enrollment process.

Open Enrollment closes at midnight on May 7. Faculty and staff must make choices by then and phone them in through BEN to insure that the correct Benefits profile will be in effect for the coming fiscal year.

More information about BEN—and other aspects of Open Enrollment—will follow in subsequent editions of *Almanac*. For any questions, call the Benefits office at 898-7282.

— Human Resources / Benefits

### Meetings on Medical Plans

Monday	April 14	2 p.m.	Morris Arboretum (Widener Educational Center)
Tuesday	April 15	Noon	Houston Hall (Smith-Penniman Room)
Wednesday	April 16 and	10 a.m. 3 p.m.	Veterinary School (3800 Spruce St.)
Thursday	April 17 and	10 a.m. 12:30 p.m.	New Bolton Center (Kennett Square)
Friday	April 18	Noon	Medical School (CRB—Austrian Auditorium)
Tuesday	April 22	2:30 p.m.	Dining Services (Stouffer Recreation Room 37th & Spruce Sts.)
Wednesday	April 23 and	1 p.m. 4:15 p.m.	Physical Plant (Room 111 Annenberg School)
Thursday	April 24	Noon 2 p.m.	Houston Hall (Room 305) Van Pelt Library (Class of '55 Conference Room, 2nd fl.)
Friday	April 25	Noon	Houston Hall (Smith-Penniman Room)

### Fairs, Mini-Fairs and Seminars

Monday	April 28	Noon	<i>Eating for Prevention</i> (Houston Hall, Smith-Penniman Room)
<b>Tuesday</b>	<b>April 29</b>	<b>10 a.m.-2 p.m.</b>	<b>Main Benefits Fair (Faculty Club, Alumni Hall)</b>
Wednesday	April 30	Noon	<i>Stress and the Relaxation Response</i> (Houston Hall, Smith-Penniman Room)
Thursday	May 1	10 a.m.-2 p.m. Noon	<i>Mini-Fair</i> (New Bolton Center), <i>Quality of Worklife Information Workshop</i> (Houston Hall, Bowl Room)
Friday	May 2	Noon	<i>Campus Walking Route</i> (The Button at Van Pelt Library)
Monday	May 5	10 a.m.-2 p.m.	<i>Mini-Fair</i> (Medical School, Stemmler Hall, Dunlop Lobby)
Tuesday	May 6	10 a.m.-2 p.m. Noon	<i>Mini-Fair</i> (Dental School Lobby) <i>American Red Cross's Til Help Arrives</i> (Houston Hall, Smith-Penniman Room)
Wednesday	May 7	Noon	<i>Fit For Action</i> (Houston Hall, Bowl Room)



*The information kit is in the mail—and HR/ Benefits recommends bringing it to meetings*

## Compass

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# OPPORTUNITIES at PENN

## Where to Find the Job Opportunities—Here and Elsewhere

Listed below are the *new* job opportunities at the University of Pennsylvania. Where the qualifications are described in terms of formal education or training, prior experience in the same field may be substituted.

There are approximately 280 additional open positions for examination at the Job Application Center, Funderburg Information Center, 3401 Walnut St. (215-898-7285). Hours of operation are Monday through Friday, 9 a.m.-1 p.m. New openings are also posted daily at the following loca-

tions: Blockley Hall, the Wharton School and the Dental School.

A full listing of job opportunities is at the Human Resource Services website: [www.upenn.edu/hr/](http://www.upenn.edu/hr/). Current employees needing access to the web, may go to the Computer Resource Center at 3732 Locust Walk with your PENNCARD to obtain a list of computer labs on campus available for your use.

In addition, almost every public library in the Delaware Valley now provides web

access. In the near future, as our office remodels the Job Application Center, we hope to have computers available for current employees and others to peruse the current job openings. Openings are also mailed to approximately 50 community sites weekly.

— *Employment, H.R.*

**Please note:** Faculty positions and positions at the Hospital and Health Systems are not included in these listings. For Hospital and Health System openings, contact 662-2999.

## New Jobs for the week of April 8, 1997

### ANNENBERG SCHOOL

#### PART-TIME ARCHIVIST III (17.5 HRS) (03390CP)

Index data from various sources, *i.e.* speeches, debates, newspaper articles, broadcast transcripts & video ads; index & thesaurus will be mounted on CD-Rom along with full text of discourse materials; consult with computer center staff; documentation to accompany CD-Rom for users, written by coordinator. **QUALIFICATIONS:** Master's in library science with three-five yrs. experience as archivist & indexer; experience in management of archival collection design & implementation of on-line database for specialized archival materials; experience with thesaurus construction. (*End date:* 9/1/98) **GRADE:** P6; **RANGE:** \$16,428-21,295 4-1-97 Annenberg School

### ARTS AND SCIENCES

#### ADMINISTRATIVE ASSISTANT II (35HRS) (03403SH)

Create & update student records on central University database (Student Records Services) & post, adjust & audit tuition & other charges (Student Financial Services); generate bills for students and invoice sponsors; reserve classrooms & address problems relating to their occupancy & condition; input master teaching timetables & individual student schedules & generate class lists & enrollment reports; report problems related to equipment & physical plant; troubleshoot & report problems concerning computer network hardware and software; coordinate work of office staff; respond to broad range of inquiries from current & potential students who use English as a Second Language (ESL). **QUALIFICATIONS:** HS graduate & two years administrative experience at the AAI level or comparable background; familiarity with database programs, spreadsheet & word processing applications in PC networked environment; excellent communication skills; ability to handle multiple tasks, prioritize workload & meet deadlines; fluency in foreign language(s) or substantial experience with non-native speakers of English highly desirable; basic knowledge of visa-related matters desirable. **GRADE:** G10; **RANGE:** \$19,261-23,999 4-2-97 English Language Program

### EXECUTIVE VICE PRESIDENT

#### ASSISTANT MANAGER DINING (04419SH)

Assist in management of two dining operations; report to & works under administrative direction of manager of unit; primary responsibilities will involve managing retail operation; supervise work of approximately 10 to 20 union employees & student workers; make work schedules, evaluate performance, prepare payroll, overtime & other personnel paperwork; recommend hire/fire of non-unionized employees; delegate & responsible for ordering, receipt, storage & issuing of food, small equipment & supplies to ensure minimum loss from waste or theft; ensure proper quantities of food are produced, cooked & served properly; forecast meals; use past production statistics; establish raw quantities for purchasing, using food production records; plan & develop menus; assure sanitation of delivery, storage, production areas & all equipment therein exceeds specifications of Health Department & Dining Services standards; coordinate cash reporting, petty cash control & accountability statistics; maintain & efficiently prepared food production records; control spending so that food & supply remain within budget limitation; keep equipment inventory up-to-date; may attend weekly production meetings; may handle public relations & set-up for special function; may represent Dining Services at various conference & on various committees. **QUALIFICATIONS:** BA/BS in hotel, restaurant, institutional or business management or related field; three-five yrs. experience in food service operations, with at least two yrs. experience in supervising cash food operations at a commercial restaurant or University environment; understanding of declining balance & cash operations' pricing techniques; excellent merchandising skills; computer knowledge, helpful; HACCP certification required. **GRADE:** P3; **RANGE:** \$24,617-31,982 4-4-97 Dining Services

**ACCOUNTANT, JR. (04421SH)** Prepare & record journal entries to internal General Ledger system; post entries to external Trust vendor system; run reports from various systems; perform various settlements functions; assist Accountant II's with limited reconciliations & provide miscellaneous

clerical support. **QUALIFICATIONS:** HS grad with business curriculum or equivalent; minimum one yr. accounting experience preferred; knowledge of spreadsheet & word processing software packages required; excellent organizational & interpersonal skills required. **GRADE:** G11; **RANGE:** \$20,497-26,008 4-4-97 Office of the Comptroller

**ACCOUNTANT CLERK III (03398SH)** Provide information & instructions to callers & visitors regarding invoice & payment processing, financial accounting entries & financial office policy procedures; maintain logs to track forms & checks prepare & process priority & emergency check requests; make correcting data entries into payment system. **QUALIFICATIONS:** Associate degree or equivalent; minimum three yrs. experience in computerized Accounts payable operation; familiarity with policies & procedures of University Finance Office; excellent communication & organizational skills. **GRADE:** G9; **RANGE:** \$17,614-21,991 4-1-97 Comptroller's Office

**ASSISTANT TEACHER (04420SH)** Assist classroom teacher in all aspects of classroom management & supervision of children; act as teacher in his/her absence; arrange & maintain educational material & equipment; assist in logging daily activities, keep records & prepare reports on individual children; keep master plan for napping, class schedule, emergency & first aid procedures; communicate with parents; provide input for individual written assessment; post daily activities. **QUALIFICATIONS:** Associate degree or equivalent in Child Care/Early Childhood or related field with two or more yrs. previous child care experience (or three-four yrs. direct child care experience); knowledge & understanding of early childhood principles & developmental milestones; ability to nurture & teach children ages 18 months through five yrs. **GRADE:** G9; **RANGE:** \$17,614-21,991 4-4-97 Penn's Children's Center

### MEDICAL SCHOOL

**COORDINATOR II (02265RS)** Prepare & process personnel appointments; process salary payments via on-line payroll system; monitor & process



HUP salary transactions through department interfund account; reconcile & justify effort reports & maintain personnel database & payroll spreadsheets; assist fiscal coordinators with post award activities. **QUALIFICATIONS:** BA/BS in business administration or equivalent; one-three yrs. related office administration experience; proficient in Mac Excel, Microsoft Word & FileMaker Pro, FinMis strongly preferred; familiar with on-line payroll system & personnel/payroll policies preferred; excellent oral & written communication skills. **GRADE:** P2; **RANGE:** \$22,351-29,098 4-4-97 Radiology

**NURSE II (03396RS)** Coordinate patient study visits; dispense medication; complete case reports; communicate findings; maintain patient records; perform venipuncture; prepare blood samples for analysis; perform EKG's; collect urine samples; obtain vital signs; recruit, screen & enroll subjects; educate patients about protocol; triage side effect reports from study subjects;

## How to Apply

*The University of Pennsylvania is an equal opportunity employer and does not discriminate on the basis of race, color, sex, sexual orientation, age, religion, national or ethnic origin, disability or veteran status.*

- **Current Employees** can call 898-7285 to obtain the name of the hiring officer for the available position (please provide your social security number for verification and the position reference number). Internal applicants should forward a cover letter and resume directly to the hiring officer. *A transfer application is no longer needed!*

- **External Applicants** should come to the Application Center to complete an application. Applicants interested in secretarial, administrative assistant, or other office support positions, will have an appointment scheduled for a technology assessment as part of the application process.

## Schools and Centers

Penn is a large community made up of many schools and centers which have their own character and environment. The openings listed here are arranged by School or Center.

Staff Recruiters have been assigned to Schools and Centers as follows:

*Alicia Brill:*

Wharton School

*Susan Hess:*

Development,  
School of Arts & Sciences,  
Executive Vice President, and  
Nursing School

*Clyde Peterson:*

Annenberg School,  
Dental School,  
Graduate School of Fine Arts,  
Graduate School of Education,  
Law School,  
Provost,  
School of Engineering & Applied Science,  
School of Social Work, and  
Vice Provost for University Life

*Ronald Story:*

Medical School, and  
Veterinary School

The initials of the Staff Recruiter are indicated at the end of the position reference number.

keep current JCAHO documentation requirements for clinical activities; supervise & train clinic personnel; monitor clinical research studies. **QUALIFICATIONS:** Active registered nurse licensed in Pennsylvania required; BSN acceptable but not required; experience with clinical trials highly preferred; ability to perform venipuncture & EKG's; detail oriented; excellent communication & organization skills required. (*Willingness to work 1-2 evenings per week & travel at least 1 day/week to run satellite clinic in Philadelphia suburbs.*) **GRADE:** P4; **RANGE:** \$26,986-35,123 3-31-97 Psychiatry

**NURSE II (03400RS)** Examine patients; perform or institute lab tests; schedule patients; help with patient interviews & procedures; educate patients; interview patients; implement drug studies; assist in data analysis and protocol development; assist in grant and report writing. **QUALIFICATIONS:** PA registered nurse; BSN preferred; minimum 2 yrs. experience as Nurse I or equivalent. **GRADE:** P4; **RANGE:** \$26,986-35,123 4-3-97 Psychiatry

**RESEARCH SPECIALIST II (03407RS)** Contribute to original research in lab; ensure lab supplies & equipment & maintain cell cultures; purchase radiation safety reports; train student laboratory researchers in specific technologies; carry out independent research projects; analyze data; write scientific papers; present work at scientific meetings; demonstrate level of intellectual, technical expertise, independence, commitment, computer & analytical skills. **QUALIFICATIONS:** Master's in science; Ph.D. desired; 3-5 yrs. experience in similar projects. **GRADE:** P3; **RANGE:** \$24,617-31,982 4-3-97 Physiology

**RESEARCH SPECIALIST II (03408RS)** Purification of muscle & bacterially expressed proteins, enzymes & proteins or crystal structure analysis; cell culture, western blots; ion-exchange & affinity chromatography; use of UV/VIS spectro-photometry. **QUALIFICATIONS:** BA/BS in biology or related field required; 3-5 yrs. previous experience in tissue culture & protein purification required; ability to work independently to provide proteins for program project core is required; must possess basic techniques in cell culture & techniques used in muscle & bacterially expressed protein purification. **GRADE:** P3; **RANGE:** \$24,617-31,982 4-3-97 PA Muscle Institute

**PART-TIME (CLINICAL RESEARCH COORDINATOR) (17.5 HRS) (03412RS)** Recruit patients for research study; obtain telephone recruit intake forms & histories; obtain consent from study subjects; administer questionnaire forms; arrange for medical evaluations, blood drawing & scans; maintain folders of study subjects; coordinate clinical database. **QUALIFICATIONS:** MS required; preferably in nursing or genetic counseling; two yrs. clinical research experience including data collection & patient recruitment; demonstrated organizational & communication skills; knowledge of information systems & research methodology. **GRADE:** P5; **RANGE:** \$14,832-19,338 4-3-97 CRRWH

**CLERK II (40 HRS) (03399RS)** Maintain central departmental filing area for a staff of 10 outpatient physicians; update & prepare charts; maintain patient records, file & purge charts, light typing & phones; operate IDX system; create new patient charts; contact referring physicians; coordinate external requests for patient information; collate filing. **QUALIFICATIONS:** HS grad or equivalent; demonstrated organizational, interpersonal & telephone skills required; 1-3 yrs. general office experience & minimum of 6 months clerical experience in medical setting required; good follow through, ability to follow directions accurately & attention to detail a must; standard office

equipment such as system terminal, word processor, typewriter, photocopier & facsimile machine will be utilized; must be able to stand for prolonged periods of time & perform repetitive mechanical tasks (sorting, filing & alphabetizing). **GRADE:** G5; **RANGE:** \$14,714-18,069 4-3-97 Rehabilitation Medicine

**RESEARCH LAB TECH III (03401RS)** Perform experiments on guinea pig retina & analyze results. **QUALIFICATIONS:** BA/BS or equivalent; knowledge of immunocytochemistry & light microscopy; knowledge of retinal structure & function desired. **GRADE:** G10; **RANGE:** \$19,261-23,999 4-3-97 Neuroscience

## PRESIDENT

**STAFF WRITER II (04413SH)** Provide writing services for Medical Center Development office, including gift acknowledgments, stewardship reporting, condolences, personal greetings, case statements, campaign & other newsletters, annual reports, scholarship & professorship reports, proposals & correspondence for senior staff; proofread materials; maintain files of communications; conduct research. **QUALIFICATIONS:** BA/BS; 1-3 yrs. experience in writing & print production, preferably in development setting; excellent writing & research skills; ability to understand, synthesize & interpret complex scientific & medical data for various audiences; computer literacy, knowledge of QUARK preferred; excellent organizational skills; writing samples required. **GRADE:** P3; **RANGE:** \$24,617-31,982 4-3-97 Development & Alumni Relations

## PROVOST

**ASSOCIATE DIRECTOR/RADIATION OFFICER (03384CP)** Supervise technical professional team responsible for maintenance of University radiation safety program which has responsibility for all sources of ionizing radiation (machine sources and radioactive materials) used at the University, its health system and affiliated institutions; assist the Radiation Safety Committee (RSC) in determining compliance with all regulatory agencies that control the storage, use & transportation of radioactive materials or machine sources of ion-

Opportunities continue on page 14

# Human Resources Q & A

- *Do you have a question about employment at Penn?*

You can e-mail your question to [askhr@pobox.upenn.edu](mailto:askhr@pobox.upenn.edu). We hope to answer the most frequently asked questions in this space soon in order to keep you up-to-date about Employment at Penn!

- *Interested in temporary employment? Or, temporary employment while you look for a full-time position at Penn?*

Contact Today's Penn Temps, the sole-source provider of temporary services at Penn. Contact Today's Penn Temps at 573-9600, or stop by their office in the Funderburg Information Center.

## From Human Resources: Performance and Staff Development

The Performance and Staff Development Program (appraisal) material for the current appraisal cycle will be distributed to the schools/centers by April 11, 1997. Human Resources/Staff Relations will provide to the schools and centers upon request, the Performance and Staff Development Plan and other program materials on disk in various word processing formats. The form can also be downloaded from the Human Resources homepage at [www.upenn.edu/hr/](http://www.upenn.edu/hr/). Select the "Staff Relations" option, and then choose "Performance and Staff Development Program."

The Performance Plans for all eligible staff members should be completed and forwarded to Human Resources/Staff Relations prior to making merit increase recommendations.

If you have any questions about the program or process, please contact University Human Resources at 898-6093 or by e-mail to [askhr@pobox.upenn.edu](mailto:askhr@pobox.upenn.edu).

— Human Resources/Staff Relations

izing radiation; serve on appropriate committees to provide a central institutional authority through which all research applications for the human use of radioactive materials or other sources of ionizing radiation are submitted; establish, maintain & audit written policies & procedures for Radiation Safety program, in consultation with RSC & management; advise Director on staffing levels, salary actions, reclassifications, & promotions for personnel. **QUALIFICATIONS:** Successful candidate shall meet the requirements for a Radiation Safety Officer as specified in 10 CFR 35.900; MS degree, Ph.D. preferred, in health physics, medi-

cal physics or equiv.; board certified by either American Board of Health Physics (ABHP), American Board of Radiology (ABR) or American Board of Medical Physics (ABMP) or equivalent; 7-10 yrs. applicable radiation safety experience; 3-4 yrs. at large medical broad scope license setting; excellent written & oral communication skills, computer literacy & effective interpersonal skills; outstanding administrative & organizational skills. **GRADE:** P11; **RANGE:** \$56,135-70,246 4-3-97 Office of Environmental Health and Radiation Safety

**RECREATION ASSISTANT (03409CP)** Assist Director with administration of various aspects of recreation sport programs & facilities including club sports programs, summer camps, faculty/staff programs, facilities management & special events; manage various phases of programs & facilities according to department policies and procedures. **QUALIFICATIONS:** BA/BS in field related to sport/exercise & post secondary education; minimum two yrs. recreational sport experience in university setting; knowledge of computer programs & applications required; ability to work with wide range of constituencies. (*Must be willing to work evenings and weekends as required*) **GRADE:** P3; **RANGE:** \$24,617-31,982 4-2-97 DRIA

**RECREATION ASSISTANT (03410CP)** Oversee development and administration of comprehensive class program & marketing of departmental information for University community; responsible for administration of student staff development; advise department on issues related to program & facility development & management. **QUALIFICATIONS:** BA/BS; minimum of 2 yrs. recreational sport experience with skills related to marketing & promotion; ability to work with wide variety of constituencies; knowledge of computer programs & applications. (*Must be willing to work evenings and weekends as required*) **GRADE:** P3; **RANGE:** \$24,617-31,982 4-2-97 DRIA

**STAFF WRITER II (04413SH)** Provide writing services for Medical Center Development office, including gift acknowledgments, stewardship re-

porting, condolences, personal greetings, case statements, campaign & other newsletters, annual reports, scholarship & professorship reports, proposals & correspondence for senior staff; proof-read materials; maintain files of communications; conduct research. **QUALIFICATIONS:** BA/BS; 1-3 yrs. experience in writing & print production, preferably in development setting; excellent writing & research skills; ability to understand, synthesize & interpret complex scientific & medical data for various audiences; computer literacy, knowledge of QUARK pref.; excellent organizational skills; writing samples required. **GRADE:** P3; **RANGE:** \$24,617-31,982 4-3-97 Dev. & Alumni Relations

## VETERINARY SCHOOL

**LAB ANIMAL AIDE (40 HRS) (03340RS)** Feed, water, bed, sanitize & clean laboratory animal; operate & maintain cage washing equipment; observe animals for abnormalities & maintain records of care & census; autoclave biohazard trash; wash sterilize glassware; sterilize solutions & media; gas sterile surgical instruments; maintain records & billings; order supplies. **QUALIFICATIONS:** HS grad; experience in husbandry care & feeding of lab animals desirable; experience in sterilization of equipment & knowledge of standards of sterility pref.; good organizational & communication skills; some mechanical aptitude pref.; physically able to lift 50 lbs. **GRADE:** G5; **RANGE:** \$14,714-18,069 3-31-97 New Bolton Ctr.

## WHARTON SCHOOL

**EXECUTIVE ASSISTANT III (03397AB)** Manage appointments & promotion process for Wharton faculty, including acting as liaison with Office of the Provost; assist Deputy Dean with all matters pertaining to faculty, including University policy issues, benefits, salary negotiation, leave of absence; work with department chair people on faculty related issues. **QUALIFICATIONS:** Master's degree required; PhD helpful; five-seven yrs. progressively responsible experience in higher education administration; excellent organizational & negotiation skills; ability to work on a team; excellent interpersonal skills ability to meet strict deadlines under stress. **GRADE:** P9; **RANGE:** \$43,569-57,217 3-31-97 Dean's Office

**RECEPTIONIST III (03402AB)** Handle or route routine telephone inquiries; assemble & mail information packets requests by clients or other callers to SBDC; prepare & post monthly sign-up sheets for Wharton SBDC conference rooms & sign up students for times requested; file records of phone contact sheets & completed cases; keep supply of brochures & newsletters. **QUALIFICATIONS:** HS grad or equivalent, some college preferred; minimum of two yrs. experience as secretary or receptionist; excellent telephone manners & interpersonal skills, clear handwriting & good business English skills; ability to type 25 wpm accurately; ability to handle multiple tasks simultaneously. (*On-going contingent upon grant funding*) **GRADE:** G8; **RANGE:** \$16,171-20,240 4-3-97 Wharton SBDC

## Classifieds

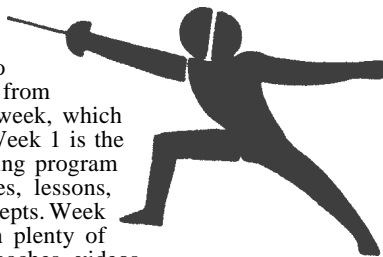
**WANTED**—Native Chinese looking for students studying Chinese language for conversation and language partner. (302) 292-8821 or [qwang@hopi.dttc.edu](mailto:qwang@hopi.dttc.edu)

**VACATION**—Pocono Chalet, 3 BDR/1B, Deck, Swimming, fishing, tennis. \$375/week. (610) 356-3488.

## More Summer Camps: Fencing . . .

In addition to the list of camps specializing in such activities as gymnastics, tennis and performing arts (*Almanac, April 1, 1997*) being held this summer for children, the Fencing Team announces its *Junior Fencing Camp*. Two one-week overnight sessions will be offered from

July 27 to August 9 for \$495/week, which includes meals and housing. Week 1 is the traditional camp with a teaching program focusing on basics, techniques, lessons, drills, strategic and tactical concepts. Week 2 emphasizes competition with plenty of bouting, personal analysis by coaches, videos, lessons, and more advanced strategic and tactical training. Campers may participate in either or both weeks of camp. Campers ages 14-17 with at least one year of competition experience are preferred. For more information, contact Dave Micahnik at 898-6116.



## . . . and Basketball

The University of Pennsylvania *Women's Basketball Summer Camp*, for girls entering 6th through 10th grade in the fall, will be held at the Palestra Friday, August 1; Saturday, August 2 and Sunday, August 3. The sessions are from 9 a.m. until 3 p.m. The cost is \$100, \$90 for children of University faculty or staff. The fee includes a camp t-shirt. For more information call 898-6089.



## EXHIBIT

**Now** *Sara Steele Art Exhibit*; originally scheduled for March 19-April 17, changed to April 3-May 31; opening reception, April 17, 4-6 p.m.; Penn Women's Center.

## FITNESS/LEARNING

**15** *Proper Use of Biological Safety Cabinets and Fume Hoods—How They're Constructed, How They Work*; James Hederman, The Baker Company; 1:30-3 p.m.; Class of '62, Morgan Building (Environmental Health and Safety).

## TALKS

**8** *Breaking the Drug Habit: Punishment vs. Public Health*; Kenneth Sharpe, Swarthmore College; Alcohol and Other Drug Awareness Week lecture; 7:30 p.m.; Room B-6, Stiteler Hall (Drug and Alcohol Resource Team; SP; Connaissance).

**9** *Lymphocyte Signal Transduction Through Bruton's Tyrosine Kinase*; Owen Witte, UCLA; 12-1 p.m.; Wistar Auditorium, Wistar Institute (Institute for Human Gene Therapy).

*New Insights Into the Muscle Contraction Mechanism: Structural and Mechano-Chemical Studies*; Roger Cooke, UC-San Francisco; 4 p.m.; Physiology Conference Room, Richards Building (Pennsylvania Muscle Institute).

**11** *Gene Therapy into the Central Nervous System for Lysosomal Disorders (Ganglio-*

*sidosis)*; Edward Kaye, St. Christopher's Hospital for Children and Allegheny Health Sciences University; 10-11 a.m.; Austrian Auditorium, Clinical Research Building (IHGT).

*Nuclear Receptors: A Superfamily*; Ronald Evans, Howard Hughes Medical Institute and Salk Institute; Carl F. Schmidt Honorary Lecture; 4 p.m.; Class of '62 Room, Morgan Building; dinner: \$25; RSVP: Chris Rutledge, 898-8416, 6 p.m.; Faculty Club (Pharmacology).

**14** *Thin Filament-Mediated Regulation of Cardiac Contraction, or Overcoming Inhibition to Achieve your Heart's Desire*; Larry Tobacman, University of Iowa, 2 p.m., Physiology Conference Room, Richards Building (Pennsylvania Muscle Institute).

**15** *The Parasympathetic Nervous System, Glucose Metabolism and Obesity*; Karen Teff, Monell Chemical Senses Center; 11:30 a.m.; Monell Center, 3500 Market St. (Monell Center).

*The Meaning of Citizenship: Service Learning, Liberal Education, and the Rebirth of Democracy in our Time*; Harry Boyle, University of Minnesota; 3-5 p.m.; Ben Franklin Room, Houston Hall (CAS; Urban Studies; Penn Program for Public Service; Center for Community Partnerships).

**16** *The Policy on Euthanasia in the Netherlands*; Herbert Barnard, counselor for health, Royal Dutch Embassy; 7 p.m., Room B-6, Stiteler Hall (Dutch Studies Program).

**Deadlines:** The deadline for the May at Penn calendar is April 15. The deadline for the weekly Update is the Monday prior to the week of publication.

## The University of Pennsylvania Police Department Community Crime Report

**About the Crime Report:** Below are all Crimes Against Persons and Crimes Against Society from the campus report for **March 24 through March 30, 1997**. Also reported were **Crimes Against Property**, including 33 thefts (including 6 burglaries, 8 thefts of bicycles & parts, 5 thefts of autos, 6 thefts from autos) 8 criminal mischief & vandalism, 1 forgery & fraud. Full crime reports are in this issue of *Almanac* on the Web ([www.upenn.edu/almanac/v43/n29/crimes.html](http://www.upenn.edu/almanac/v43/n29/crimes.html)).—Ed.

This summary is prepared by the Division of Public Safety and includes all criminal incidents reported and made known to the University Police Department between the dates of **March 24, 1997 and March 30, 1997**. The University Police actively patrols from Market Street to Baltimore Avenue and from the Schuylkill River to 43rd Street in conjunction with the Philadelphia Police. In this effort to provide you with a thorough and accurate report on public safety concerns, we hope that your increased awareness will lessen the opportunity for crime. For any concerns or suggestions regarding this report, please call the Division of Public Safety at 898-4482.

## Crimes Against Persons

**34th to 38th/Market to Civic Center:** Robberies (& Attempts)—2; Aggravated Assaults—1; Simple Assaults—2; Threats & Harassment—3

03/24/97	3:53 PM	Van Pelt Library	E-mail sent with intention to harrass
03/25/97	9:11 AM	36th St. Subway	Robbery of currency
03/25/97	3:05 PM	Annenberg School	Unwanted mail received
03/25/97	3:10 PM	3430 Sansom St.	Credit cards taken/struggle ensued
03/26/97	10:25 AM	3418 Sansom St.	Threatening message on message service
03/27/97	11:26 AM	McNeil Building	Person struck employee/fled
03/29/97	3:42 AM	3608 Chestnut St.	Assault by customer
03/30/97	7:59 PM	University Hospital	Vehicle involved in shooting found

**38th to 41st/Market to Baltimore:** Robberies (& Attempts)—4; Threats & Harassment—2

03/24/97	4:02 PM	Harnwell House	Harassing phone calls received
03/26/97	2:18 AM	4000 Blk. Baltimore	Property taken/arrest made by Phila. PD
03/27/97	12:49 AM	High Rise North	Unwanted phone calls received
03/27/97	11:34 PM	4009 Baltimore Ave.	Male forced way into residence/bike & clothing taken
03/28/97	9:27 PM	4039 Chestnut St.	Robbery by unknown suspect
03/29/97	9:31 PM	3922 Pine St.	Robbery of credit cards & currency

**41st to 43rd/Market to Baltimore:** Robberies (& Attempts)—3; Threats & Harassment—1

03/24/97	10:42 PM	4100 Blk. Locust	Cash taken/2 persons apprehended
03/30/97	12:18 AM	42nd & Walnut	Harassment reported
03/30/97	2:26 AM	43rd & Spruce	Robbery by suspects in green pick-up
03/30/97	2:32 AM	43rd & Spruce	Robbery by suspects in green pick-up

**30th to 34th/Market to University:** Aggravated Assaults—1

03/27/97	4:38 PM	200 Blk. 33rd	Assault/arrest made
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**Outside 30th to 43rd/Market to Baltimore:** Robberies (& Attempts)—1

03/27/97	1:40 AM	2nd & Market	Wallet forcibly taken from pocket/returned
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## Crimes Against Society

**34th to 38th/Market to Civic Center:** Alcohol & Drug Offenses—1

03/30/97	7:48 AM	38th & Walnut	Vehicle accident/drugs involved/suspect arrested
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## 18th District Crimes Against Persons

12 Incidents, 0 Arrests were reported between **March 24, 1997 and March 30, 1997**, by the 18th District; covering Schuylkill River to 49th Street and Market Street to Woodland Avenue.

03/24/97	12:30 AM	4833 Woodland Avenue	Robbery
03/25/97	3:10 PM	3430 Sansom	Robbery
03/25/97	5:00 PM	3600 Sansom	Robbery
03/25/97	10:25 PM	436 48th St.	Robbery
03/26/97	2:13 AM	4800 Chester	Robbery
03/26/97	2:20 AM	4000 Woodland	Robbery
03/26/97	3:40 PM	4814 Florence	Robbery
03/26/97	7:15 PM	1353 Melville	Aggravated Assault
03/28/97	9:28 PM	4039 Chestnut	Robbery
03/28/97	11:30 PM	4009 Baltimore	Robbery
03/30/97	3:23 AM	300 43rd St.	Robbery
03/30/97	6:00 PM	4535 Osage	Aggravated Assault



# Almanac

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## MFA Thesis Show II: April 14-23



*Tea Bags*, by Rieko Seto; materials: tea bags; 10' x 7'.

The work of nine Graduate School of Fine Arts students will be exhibited in the Meyerson Hall Gallery April 14-23.

The work represents the students' two-year growth as artists while in Penn's Master of Fine Arts Program. The nine artists—Ken Chon, Katerina Gravanis, Stefan Klinger, Mimi Kim, Saeri Kiritani, Jewyo Rhii, Rieko Seto, Nancy Shahani, and Chris White—have used various media in their artwork, which includes painting, sculpture, installation, mixed media, print-making and video.

There will be a reception for the artists on April 18 from 5:30-8 p.m. in the gallery.

Works of art will also be for sale. Meyerson Gallery is free and open to the public. Hours are Monday through Thursday, 10 a.m.-5 p.m.; Friday, 10 a.m.-8 p.m.; Saturday and Sunday, 10 a.m.-5 p.m. For more information, call 898-8374.

*Below, You Can Talk to Me*, by Jewyo Rhii; materials: wood and cloth; 72" x 33" x 32".



*Tin Coffee Pot* with punchwork urn and flowers design, southeastern Pennsylvania, initialed C.W. and dated 1857, 11 1/2 x 11 inches, purchased by Henry C. Mercer from Levi Yoder, Silverdale, Bucks County, in 1917.



*Earthenware Sugar Bowl*, thrown and modeled redware based on a Swiss traditional form, attributed to John Neis or Nace (1785-1867), Upper Salford, Montgomery County, c. 1840, 5 1/4 x 3 3/4 inches, gift of Henry C. Mercer, 1917.

*Pitchfork and Shovel*, southeastern Pennsylvania, 19th century, a gift of Tobias Nash of Wormansville, Bucks County, as was included in Mercer's original "Tools of the Nationmaker" exhibit. It had multiple uses: as a feed and grain shovel on the farm, as a flour shovel at the grist mill, and as a shovel for apple pumice at the cider mill and press. The pitchfork was used to load hay into wagons and barn lofts.



## Antiques Show: April 12-16

This year the Philadelphia Antiques Show's central loan exhibition is an eclectic collection of things that tell a story of life in America before assembly lines and mass production, lent by a unique regional institution, the Mercer Museum of Bucks County, that has never before lent a major segment of its collections anywhere.

But this is a special occasion for the Mercer, for 1997 is its centennial year, and the spotlight is on its collections of 18th and 19th century artifacts that document the lives of early American settlers prior to the Industrial Revolution. Henry Chapman Mercer was an archaeologist, anthropologist and ceramist who sought to rescue and preserve the artifacts of such trades as blacksmithing, harvesting, glassblowing, wood-working, barrel-making, and whaling.

During the Show, which runs from April 12 through 16, visitors can see a healthy sampling of these, in the not-for-sale part of the annual show. It is surrounded by museum-quality American antiques that *are* for sale, brought by some 50 dealers from New Hampshire to New Mexico.

There are many special events scheduled such as a Children's Continental Breakfast: "Meet the Mercer" on Saturday; a Classic American Brunch and a Guide to Collecting Antique Maps both on Sunday; Exhibitors Guide to Collecting (with Continental Breakfast), Monday, Tuesday and Wednesday mornings; Supper at the Show on Tuesday.

Show admission is \$12, \$5 with UPMC or student ID and is included with all special events tickets. Reservations are recommended for all special events. For more information call 387-3500 or visit the web site [www.med.upenn.edu/health](http://www.med.upenn.edu/health) and select "Information & Events" or type keyword "Antiques."

Proceeds of the 36th Annual Show will benefit the Department of Oral and Maxillofacial Surgery at the Medical Center. As show beneficiary, the department presents a panel discussion on "Center for Maxillofacial Reconstruction: Saving Faces," 5-7 p.m. on Monday. Admission to this program is free, but RSVP to 662-3586.

The Show is held at the 103rd Engineers Armory on 33rd Street, north of Market Street. At the two locations below, shuttle service is provided every half hour to and from the Armory, Saturday through Tuesday, 9 a.m.-5 p.m., Wednesday 9 a.m.-4 p.m.

- 30th Street Station: Taxi Stand, west entrance
- Penn Tower Hotel, 34th Street and Civic Center Blvd.

## Next at the Arthur Ross Gallery: Eastern Art and Culture

*East/West: Visions In Between*, a juried exhibit at the Arthur Ross Gallery, April 25-June 25, 1997, examines the influence of Eastern art and culture on contemporary art-making and continues the gallery's year-long look at Asian art.

Penn students (full- or part-time; grad or undergrad) who wish to submit works—due April 14 or 15—may get information and an entry form at the Fine Arts Office, Room 100, Morgan Building, 898-8374.