

Almanac

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Pullout: February at Penn

Trustees: IAST Phase I, Oriental Studies and Other Topics

At the Stated Meeting of the trustees Friday, Provost Michael Aiken reported on a resurgence in admissions applications, now at 12,243—up 25% from last year's 9,789.

Penn's fiscal condition, reported by Dr. Marna Whittington, shows deficits projected in two schools (Wharton \$750,000, Graduate Fine Arts \$525,000), but a surplus of \$500,000 for the Graduate Education. On the medical side, where surpluses are being gathered toward major facilities construction, HUP's projected excess of income over expense is \$20.749 million (\$8 million higher than budgeted) and the Clinical Practices' excess of \$4.822 million is \$2 million better than budgeted.

President Sheldon Hackney said the latest Harrisburg freeze (sequestering \$1.3 million of

Penn's allocation) statewide for higher education, and cited Penn's preparedness, relative to peers, to weather lean times.

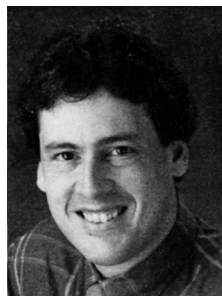
Campaign: Development Committee Chairman Paul F. Miller, Jr. reported pledges at \$747 million and receipts at \$524 million in the billion-dollar Campaign for Penn. He said he believes the 106 endowed chairs raised so far is "a record for any institution."

Facilities: The Trustees Committee on Facilities reported that it had approved (a) plans for Phase I of the Institute for Advanced Science and Technology—construction of a "wet lab" on the east side of 34th Street, connected to the Chemistry Building; (b) construction of a parking garage at 38th and Walnut Streets, incorporating a chiller plant; and (c) a tempo-

rory structure at the southwest corner of 33rd and Chestnut to house GSFA offices displaced during the IAST construction.

Names: The trustees approved a resolution to name the fine arts library the Jerome and Anne Fisher Fine Arts Library, in appreciation for "extraordinary support" for the Furness renovations.

The board remanded to the Academic Policy Committee a resolution to rename the Oriental Studies Department the "Department of Asian and Middle Eastern Studies." The change was proposed by the Provost on the recommendation of the SAS dean following a December vote of the department's 22-member faculty (14-2 with two abstentions and four favoring a reversal of the two areas). Mr. Miller said a letter from several professors gave rise to his motion to refer the question to the committee.



Larry Moneta



Barbara Cassel

Changes in VPUL Office

Dr. Larry Moneta, who for the past five years has been the University of Massachusetts Housing Services' associate director for residential education, has been named Penn's Associate Vice Provost for University Life after nationwide search lasting more than a year.

Barbara Cassel, the longtime executive assistant to the VPUL who served as acting associate provost since July 1990, has been promoted to Assistant Vice Provost. Her oversight will include Open Expression implementation, student crisis management, and task force leadership on issues related to the quality of campus life," VPUL Kim Morrisson, said.

Dr. Moneta will take office early in March. He is a graduate of the UMass in mathematics, with a master's in community leadership and development from Springfield College and a doctorate from the UMass in higher education administration. In two decades in higher education, Dr. Moneta has held student affairs positions at the Universities of Rochester and Bridgeport as well as UMass. He has also taught higher education administration and college student development, has made over 200 presentations to national and regional audiences in the field, and has been involved in strengthening student governance, creating cultural centers and residential fitness centers, developing a campus response to AIDS and other activities.

The following is preprinted, by permission, from Penn Printout's forthcoming issue.

New Mainframe, New Structure in SAS Computing

In late December the University purchased a new IBM ES9000/480 mainframe, culminating discussions among the School of Arts and Sciences (SAS), the Libraries, Information Systems and Computing (ISC), senior management, and IBM.

ISC will create a new unit, the University Data Center (UDC) to operate the machine, which will be housed at 3401 Walnut Street. UDC, in turn, will provide academic, library, and administrative computing capacity on a cost-recovery basis.

The ES9000/480 will by year's end replace three existing mainframes:

— The IBM 3090/200E operated by SAS's David Rittenhouse Computing Facility (DRCF), which serves a wide variety of research and instructional users in Arts and Sciences, other schools and centers, and off-campus;

— The Libraries' IBM 4381, which supports Franklin, the on-line catalog and related systems; and

— The IBM 3090/180S, operated by University Management Information Services (UMIS) in support of a wide range of administrative clients campus-wide.

This consolidation and conversion to newer technology will result in operational savings to be redirected to high priority programs, including:

— Accelerating the ongoing transition in Arts and Science from mainframe-to-UNIX workstation-based computing for research and instruction. Workstations are much in demand in many fields for their low-cost computing power and advanced graphics capability.

— Enabling the Libraries to expand and improve access to on-line resources. PennData, the journals abstracting/indexing databases, and Franklin, heretofore separate, will be integrated and given a consistent user interface.

— Increasing capacity for UMIS, which is serving a growing number of increasingly

sophisticated users and, simultaneously, developing new and enhanced administrative applications.

An additional benefit is reinvigorating Penn's partnership with the IBM Corporation, which has committed substantial technical consulting for the mainframe conversions, the Libraries' software conversion, and UNIX workstation support.

One essential feature of the new mainframe is specialized IBM hardware (PR/SM) that enables secure, but flexible, partitioning to accommodate different operating environments. Thus three separate service partitions will be created: (1) VM/CMS for users of the DRCF 3090; (2) MVS for the Libraries; and (3) MVS for UMIS.

A technical team, chaired by DRCF Director Roy Marshall, with members from DRCF, Libraries, and UMIS plus consultants from IBM and NOTIS, Inc. (the Libraries' system vendor) is already at work on these transitions, a primary goal of which is minimizing impact on the user communities. The team, in turn, takes direction from a steering committee consisting of N. Ben Goldstein, Associate Dean for Computing in Arts and Sciences; Paul H. Mosher, Vice Provost and Director of Libraries; and Peter C. Patton, Vice Provost for Information Systems and Computing (chair).

At this writing, such key issues as the conversion timetable, staffing of UDC, timing of the DRCF/UDC management transition, and the rate structure for UDC services are being reviewed. Interested parties should consult the weekly *Almanac* and future issues of *Penn Printout*, as well as *PennInfo* for updates.

You are also welcome to contact me at 898-2171 (e-mail: updegrove@dairp.upenn.edu).

— Daniel Updegrove, Assistant Vice Provost
Data Administration and
Information Resource Planning

New Salary Scales for 1992

In order to keep our salary scales for A-1 and A-3 employees in line with our competition, we are increasing the scales effective February 1, 1992. The increase of four (4) percent to the scales is being made now rather than in July in order to keep this change separate and distinct from the merit increases. Also, by adopting such a strategy, we will be able to adjust our hiring rates to keep pace with the marketplace in the Delaware Valley area on a proactive rather than a reactive basis. It will only be necessary to adjust the salaries of those few employees whose current salaries are below the new minimums.

In recent years, adjustments to scales took place on July 1. No such adjustment will occur in July, 1992, and all future adjustments (if any) will be made in mid-year. The change in the timing of the adjustments to scale was agreed to many months ago and is being implemented at this time.

—Barry J. Stupine,
Acting Vice President,
Human Resources, and
J. Bradley Williams,
Manager, Compensation

Terms:

Salary Scale: A pay structure based upon pay grades. At Penn, there are two salary scales: P (monthly-paid staff) and G (weekly-paid staff).

Pay Grade: A level into which jobs with the same or similar classification evaluations are grouped for compensation purposes. There are twelve P pay grades and ten G pay grades. All jobs in a pay grade have the same salary range.

Salary Range: A set of figures which represents the upper and lower limits for salary decisions. All salary offers must be approved in advance by Human Resources.

Work Week: The standard work week at the University is during the period beginning 12:01 a.m. Monday and ending 12 midnight Sunday.

Hiring Maximum: Individuals are generally hired at rates which fall between the Salary Range Minimum and the Hiring Maximum. Salary offers above the Hiring Maximum require advance consultation with the Compensation Office.

Quintile: A salary range can be segmented in a number of ways. At the University, salary ranges are divided into five segments to facilitate analysis of salary range utilization and to assist in salary setting. Managers are urged to contact the Compensation Office at 898-3503 to discuss specific salary management concerns. Note: pay grades P11 and P12 have no range maximum, and thus no quintiles, since these are senior positions.

OF RECORD

University of Pennsylvania Human Resources/Compensation Monthly-Paid Salary Scales by Quintile, Effective February 1, 1992 Next Scheduled Salary Structure Review: January, 1993

Quintile:		1st	2nd	3rd	4th	5th		
Grade		Range Minimum			Hiring Maximum			Range Maximum
P01	Annual	19,000	21,280	23,560	24,800	25,840	28,120	30,400
	Monthly	1,583.33	1,773.33	1,963.33	2,066.67	2,153.33	2,343.33	2,533.33
P02	Annual	20,900	23,420	25,940	27,200	28,460	30,980	33,500
	Monthly	1,741.67	1,951.67	2,161.67	2,266.67	2,371.67	2,581.67	2,791.67
P03	Annual	23,000	25,760	28,520	29,900	31,280	34,040	36,800
	Monthly	1,916.67	2,146.67	2,376.67	2,491.67	2,606.67	2,836.67	3,066.67
P04	Annual	25,300	28,340	31,380	32,900	34,420	37,460	40,500
	Monthly	2,108.33	2,361.67	2,615.00	2,741.67	2,868.33	3,121.67	3,375.00
P05	Annual	27,800	31,160	34,520	36,200	37,880	41,240	44,600
	Monthly	2,316.67	2,596.67	2,876.67	3,016.67	3,156.67	3,436.67	3,716.67
P06	Annual	30,700	34,027	37,355	39,100	40,682	44,009	49,000
	Monthly	2,558.33	2,835.61	3,112.88	3,258.33	3,390.15	3,667.42	4,083.33
P07	Annual	33,700	37,183	40,666	42,100	44,148	47,631	53,900
	Monthly	2,808.33	3,098.56	3,388.79	3,508.33	3,679.02	3,969.25	4,491.67
P08	Annual	37,100	40,826	44,552	46,400	48,277	52,003	60,200
	Monthly	3,091.67	3,402.15	3,712.63	3,866.67	4,023.12	4,333.60	5,016.67
P09	Annual	40,800	44,880	48,960	51,000	53,040	57,120	66,300
	Monthly	3,400.00	3,740.00	4,080.00	4,250.00	4,420.00	4,760.00	5,525.00
P10	Annual	45,700	50,260	54,820	57,100	59,380	63,940	74,200
	Monthly	3,808.33	4,188.33	4,568.33	4,758.33	4,948.33	5,328.33	6,183.33
P11	Annual	52,500	_____	_____	65,700	_____	_____	_____
	Monthly	4,375.00	_____	_____	5,475.00	_____	_____	_____
P12	Annual	61,400	_____	_____	74,900	_____	_____	_____
	Monthly	5,116.67	_____	_____	6,241.67	_____	_____	_____

University of Pennsylvania Human Resources/Compensation 35-Hour Weekly-Paid Salary Scales by Quintile, Effective February 1, 1992 Next Scheduled Salary Structure Review: January, 1993

Quintile:		1st	2nd	3rd	4th	5th		
Grade	Range	Hiring			Range			
	Minimum			Maximum			Maximum	
G04	Annual	11,000	12,020	13,040	13,500	14,060	15,080	16,100
	Weekly	211.54	231.15	250.77	259.62	270.38	290.00	309.62
	Hourly	6.044	6.604	7.165	7.418	7.725	8.286	8.846
G05	Annual	12,000	13,100	14,200	14,700	15,300	16,400	17,500
	Weekly	230.77	251.92	273.082	82.69	294.23	315.38	336.54
	Hourly	6.593	7.198	7.802	8.077	8.407	9.011	9.615
G06	Annual	13,100	14,300	15,500	16,100	16,700	17,900	19,100
	Weekly	251.92	275.00	298.08	309.62	321.15	344.23	367.31
	Hourly	7.198	7.857	8.516	8.846	9.176	9.835	10.495
G07	Annual	14,000	15,360	16,720	17,400	18,080	19,440	20,800
	Weekly	269.23	295.38	321.54	334.62	347.69	373.85	400.00
	Hourly	7.692	8.440	9.187	9.560	9.934	10.681	11.429
G08	Annual	15,100	16,620	18,140	18,900	19,660	21,180	22,700
	Weekly	290.38	319.62	348.85	363.46	378.08	407.31	436.54
	Hourly	8.297	9.132	9.967	10.385	10.802	11.637	12.473
G09	Annual	16,500	18,140	19,780	20,600	21,420	23,060	24,700
	Weekly	317.31	348.85	380.38	396.15	411.92	443.46	475.00
	Hourly	9.066	9.967	10.868	11.319	11.769	12.670	13.571
G10	Annual	18,000	19,780	21,560	22,500	23,340	25,120	26,900
	Weekly	346.15	380.38	414.62	432.69	448.85	483.08	517.31
	Hourly	9.890	10.868	11.846	12.363	12.824	13.802	14.780
G11	Annual	19,200	21,260	23,320	24,400	25,380	27,440	29,500
	Weekly	369.23	408.85	448.46	469.23	488.08	527.69	567.31
	Hourly	10.549	11.681	12.813	13.407	13.945	15.077	16.209
G12	Annual	21,400	23,880	26,360	27,600	28,840	31,320	33,800
	Weekly	411.54	459.23	506.92	530.77	554.62	602.31	650.00
	Hourly	11.758	13.121	14.484	15.165	15.846	17.209	18.571
G13	Annual	23,500	26,540	29,580	30,300	32,620	35,660	38,700
	Weekly	451.92	510.38	568.85	582.69	627.31	685.77	744.23
	Hourly	12.912	14.582	16.253	16.648	17.923	19.593	21.264

EMPLOYEE'S Local Copy Employee's and employer's copy combined ☐ 51

2 Employee's name, address and ZIP code

3 Employee's identification number

4 Employee's state ID number

5 Employee's social security number

6 Dependent ☐ Dependent

7 Advanced tips ☐ Advanced tips

8 Advance EIC payment ☐ Advance EIC payment

9 Federal income tax withheld ☐ Federal income tax withheld

10 Wages, tips, other compensation ☐ Wages, tips, other compensation

11 Social security tax withheld ☐ Social security tax withheld

12 Social security wages ☐ Social security wages

13 Social security tips ☐ Social security tips

14 Medicare wages and tips ☐ Medicare wages and tips

15 Medicare tax withheld ☐ Medicare tax withheld

16 Nonqualified plans Box 10 ☐ Nonqualified plans Box 10

17 2001 No. 1441 0008 Form **W-2 Wage and Tax Statement 1991**

18 Other ☐ Other

19 Employee's name, address and ZIP code

20 Local income tax ☐ Local income tax

21 Local wages, tips, etc. ☐ Local wages, tips, etc.

22 Dependent care benefits ☐ Dependent care benefits

23 Benefits included in Box 10 ☐ Benefits included in Box 10

24 State income tax ☐ State income tax

25 State wages, tips, etc. ☐ State wages, tips, etc.

26 Name of state ☐ Name of state

27 Local income tax ☐ Local income tax

28 Local wages, tips, etc. ☐ Local wages, tips, etc.

29 Name of locality ☐ Name of locality

FORM 272 (0000000000)

The W-2 Form for Calendar Year 1991

The University has recently mailed over 20,000 Calendar Year (CY) 1991 W-2 Forms to our employee's home addresses as they appear on the current Payroll File (Employee Data Base). Accordingly, it is now appropriate to publish an explanation of some of the amounts and other data that appear on your W-2 Form in order to assist you in preparing your Federal and State Income Tax Returns.

The W-2 form for CY 1991 is very similar to the form that you received from the University for CY 1990. The forms have once again been laser printed, so you should experience no difficulty reading the figures on your form. The only change to the form is that some of the boxes have been re-labelled and that the boxes for Medicare wages and Medicare tax withheld have been added to the form.

We have made another change, of which you should be aware, with regard to the distribution of the forms this year. This change affects all employees who have a permanent address in a foreign country. For CY 1991, we have used, for mailing purposes, the permanent address as shown on the Human Resources/Payroll data base, in order to avoid past problems, where many local mailing addresses, particularly those for our student employees, were incorrect, which rendered many of the forms (several hundred in total) undeliverable. Since the use of permanent address includes a significant number of individuals whose permanent addresses are in foreign countries we will not mail a Form W-2 to a foreign country unless specifically requested by the individual, in writing, to do so. Instead please have any employees who have a permanent foreign address pick up their Form W-2 in the W-2 office, which is located in room P-244 Franklin Building Annex, between 9 a.m. and 5 p.m. Monday through Friday, beginning January 27, 1992. Each employee should also be instructed to have proper identification, which will be requested before a Form W-2 can be released.

An explanation of the contents of the various boxes on the form is as follows:

A. Employee's social security number: this is the number that the Federal and State Governments use to identify you with the tax returns that you file, so please review it for accuracy. If the number is incorrect, then the University Payroll system is also inaccurate and you should contact the Payroll Office, immediately, *before* you file your returns.

B. Federal income tax withheld: this represents the amount of Federal Income tax which was withheld from your earnings during the year and paid to the Internal Revenue Service, on your behalf, by the University.

C. Wages, tips, other compensation: this represents the total amount of Federal taxable compensation paid or imputed to you during CY 1991 through the University Payroll System.

This amount includes:

- The value of your taxable graduate and/or professional tuition benefits, if you, your spouse and/or your dependent children have received such benefits;
- The value of Group Life Insurance coverage for amounts greater than \$50,000. The premium payments for this excess coverage, if any, have been included as imputed income (see Excess Insurance Premium — below);
- Certain other fringe benefits relating to imputed income are included here as well. If you have received any of these benefits, you will be or were contacted individually concerning their taxability.

Amounts excluded from this amount are:

- Tax deferred annuity contributions (i.e., TIAA/CREF);
- Health and Dental insurance premiums that have been sheltered;
- Amounts voluntarily contributed to a dependent care or medical reimbursement account.

D. Social security tax withheld: this represents the total amount of Social Security (FICA/OASDI) tax which was withheld from your earnings during the year and paid to the Social Security Administration, on your behalf, by the University.

E. Social security wages: this represents the total amount of compensation paid to you during calendar year 1991 which was subject to Social Security (FICA/OASDI) tax, including all of your tax deferred annuity contributions and excess life insurance premiums, if applicable, but excluding health and dental insurance premiums and any voluntary dependent care or medical reimbursement account contributions which you have "sheltered".

F. Medicare wages and tips: this represents the total amount of compensation paid to you during calendar year 1991 which was subject to Medicare tax, including all of your tax deferred annuity contributions and excess life insurance premiums, if applicable, but excluding health and dental insurance premiums and any voluntary dependent care or medical reimbursement account contributions which you have "sheltered".

G. Medicare tax withheld: this represents the total amount of Medicare tax which was withheld from your earnings during the year and paid to the Social Security Administration, on your behalf, by the University.

H. Excess insurance premium: the Internal Revenue Service requires that the premiums paid by an employer for group life insurance coverage in excess of \$50,000 be imputed as income to the employee. The amount which appears in Box 17 and labeled (C) is the value of the premiums paid for this excess insurance coverage. This amount is based on an Internal Revenue Service (IRS) table which identifies premiums for different age groups.

I. Tax deferred annuity contributions:

this represents the total amount of contributions made by an employee to a retirement plan on a tax deferred basis. The amount is shown in Box 17 and labeled (E).

J. Dependent care benefits: this represents the total amount which you have voluntarily "sheltered" for dependent care expenses, regardless of whether you have been reimbursed by Penn for the expenses associated with this "shelter" as of December 31, 1991.

K. Fringe benefits included in Box 10: if you have received certain fringe benefits, the value of such benefits is shown here, and is also included in Box 10, Wages, tips, other compensation. These benefits include the value of taxable graduate and/or professional tuition benefits and other benefits relating to imputed income. If you have received any of these benefits the University has recently advised you, individually and personally, concerning their taxability; please refer to those communications specifically.

L. State income tax: this represents the total amount of Pennsylvania State Income Tax withheld during CY 1991 and paid to the Commonwealth of Pennsylvania, on your behalf, by Penn. If you do not live in Pennsylvania and if you submitted the "Employee Statement of Nonresidence in Pennsylvania" form to claim exemption from Pennsylvania State Income Tax, no amount will be reflected in this box.

M. State wages, tips, etc.: this represents the total amount of compensation paid to you during CY 1991 which was subject to Pennsylvania State Income Tax, including all of your deferred annuity contributions.

N. Name of state: the name of the state that you have identified as your permanent residence for tax purposes.

O. Local income tax: this represents the total amount of Philadelphia City Wage tax withheld from your earnings during CY 1991 and paid to the City of Philadelphia, on your behalf, by the University.

P. Local wages, tips, etc.: This represents the total amount of compensation paid to you during CY 1991 which was subject to Philadelphia City Wage Tax, including all of your deferred annuity contributions.

When you receive your W-2 form, please review it immediately to ensure that your name is spelled correctly and that your Social Security number is correct. If you feel that any information on your W-2 is incorrect, review your calculations carefully and compare the information on the form with your final 1991 pay stub. If you have availed yourself of certain taxable benefits which are reported in Box 17 or Box 18 on the W-2, please review any additional information which was provided to you, under separate cover, concerning these benefits and their impact on your tax status. If you still believe that your W-2 is in error, please contact the W-2 Office at 573-3277 or write to James Curran, W-2 Office, Room P-244, Franklin Building Annex/6284.

You should have received, via the U. S. Postal Service, your Federal and State Income Tax Forms and related instructions for filing. Federal tax forms are available at the Internal Revenue Service, 6th & Arch Streets, Philadelphia, and most U. S. Post Offices and at certain banks. Pennsylvania Income Tax forms are available at the State Office Building, 1400 Spring Garden Street, Philadelphia, State Stores and may be obtained by writing to The Department of Revenue, Personal Income Tax Bureau, Harrisburg, Pennsylvania 17129.

— Alfred F. Beers, Comptroller

PennInfo Access Booths

DCCS recognizes that some members of the Penn Community do not have access to network applications and services on PennNet, such as PennInfo, the general-purpose campus-wide information service recently released.

To facilitate access to PennInfo by all members of our community, we have set aside \$10,000, which will be used to provide connections to offices and/or departments that are willing to provide the terminal or other PennNet-compatible device (e.g., a Macintosh) for this use. Schools or offices interested in participating in this program should contact DCCS at Ext. 3424, or send e-mail to:

penninfo-admin@dccs.upenn.edu

Please be aware that DCCS reserves the right to inspect any proposed sites before we can agree to provide the PennNet connection. Some sites are more difficult to wire than others, and we want to obtain the best leverage from our investment by working with sites that already have network equipment, such as terminal servers, in place.

— Alfred C. D'Souza, Director of
Program Management,
Data Communication and
Publications, DCCS/UMIS



Under the direction of Lou Conte, the *Hubbard Street Dance Company* performs February 20 through February 22 in the Zellerbach Theatre. The repertory includes works of Twyla Tharp. Tickets are available through the Annenberg Center box office: 898-6791. The February at Penn pullout calendar gives more on this and other events.

Update

JANUARY AT PENN

FILM

30 *The Yen Family*; Japanese film with English subtitles; Through Feb. 4; International House. Admission is \$6 for adults and \$5 for students. Information: 895-6542.

FITNESS AND LEARNING

30 *Good Manufacturing Practice; for managers of small companies, whose R&D products are nearing FDA approval*; 9:30-11 a.m.; University City Science Center. Seminar fee: \$20; residents of the University Science Center's research park: \$10. Reservations: 387-2255 (Science Center).

TALKS

30 *Deciphering the Genetic Circuitry of Mammalian Development*; Stephen Potter, Children's Hospital Research Foundation, Cincinnati; 4 p.m., Wistar Auditorium (Wistar Institute).

Why Write a Super-Commentary? The Case of Ibn Ezra and Medieval Jewish Exegesis; Uriel Simon, Bar Ilan University, visiting professor, Yale; 5:30 p.m., Gates Room, Van Pelt Library (Jewish Studies Program).

31 *Primates: Parasitic Diseases*; James Hall, Veterinary Medicine, Walter Reed Army Medical Center; 9-11 a.m., Medical Alumni Hall (HUP, Laboratory Animal Medicine).

Management of Hypothermia; Stephanie B. Abbuhl; noon; Agnew-Grice Auditorium, Dulles (HUP, Dept. of Medicine).

Deadlines: The deadline for the March at Penn calendar is February 11. The deadline for the weekly update is each Tuesday for the following Tuesday's issue.

Chemical Hygiene Seminar

The Office of Environmental Health & Safety (OEHS), continues to offer Chemical Hygiene Program training for all laboratory workers. *Attendance at one training session is mandatory for all University employees who work in laboratories.* OEHS will present this program on Friday, January 31, 2:30-4 p.m. at John Morgan Bldg., Class of '62.

This training will review the new Occupational Safety and Health Administration's (OSHA) regulation *Exposures to Hazardous Substances in the Laboratory* as well as Penn's written safety program. General laboratory safety training will also be provided. Attendees are requested to bring their PENN ID cards.



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The University of Pennsylvania's journal of record, opinion and news is published Tuesdays during the academic year, and as needed during summer and holiday breaks. Guidelines for readers and contributors are available on request.

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University of Pennsylvania Police Department

This report contains tallies of part 1 crimes, a listing of part 1 crimes against persons, and summaries of part 1 crimes in the five busiest sectors on campus where two or more incidents were reported between **January 20, 1992 and January 26, 1992.**

Totals: Crimes Against Persons—0, Thefts—19, Burglaries—4,
Thefts of Auto—1, Attempted Thefts of Auto—1

Date	Time	Location	Incident
34th to 36th; Spruce to Locust			
01/20/92	1:36 AM	Duhring Wing	Computer taken from room
01/20/92	6:13 PM	Houston Hall	Unattended key chain taken
01/24/92	4:28 PM	Williams Plaza	Bike taken from rack
01/26/92	9:15 PM	Houston Hall	Wallet taken
34th to 36th; Locust to Walnut			
01/20/92	4:14 PM	Phi Kappa Sigma	Cash from room while complainant slept
01/20/92	6:00 PM	Phi Kappa Sigma	Cash/radio/clothing taken from room
01/20/92	7:14 PM	Van Pelt Library	Unattended bookbag taken
01/25/92	7:17 PM	Phi Kappa Sigma	Electric equipment taken from house
37th to 38th; Spruce to Locust			
01/20/92	5:27 PM	Vance Hall	Unattended walkman taken
01/21/92	10:16 AM	Phi Delta Theta	Cash and watch taken
01/23/92	8:39 PM	Phi Delta Theta	Bike taken from basement
30th to 34th; Walnut to Market			
01/24/92	3:27 PM	Hill House	Utility truck taken from loading dock
01/24/92	6:47 PM	Lot 26	Auto taken
01/24/92	9:09 PM	Lot 26	Radio from auto/damaged steering column
36th to 37th; Spruce to Locust			
01/23/92	10:55 PM	Steinberg-Dietrich	Backpack taken/recovered, property missing
01/24/92	5:06 PM	Steinberg-Dietrich	Briefcase taken/suspect apprehended

Safety Tip: Protect your property! Keep doors and windows secured. Don't prop doors open. Lock the door to your room when you are sleeping and when you are out, even if you're only going to be away momentarily. Don't admit strangers and never lend your keys or have keys made unnecessarily.

Note: No 18th District Crimes appear in this week's issue because last week the 18th Police District provided two weeks' crimes, January 6-19. The report contained one error, however: a rape that occurred on the 14th was listed on the 18th.